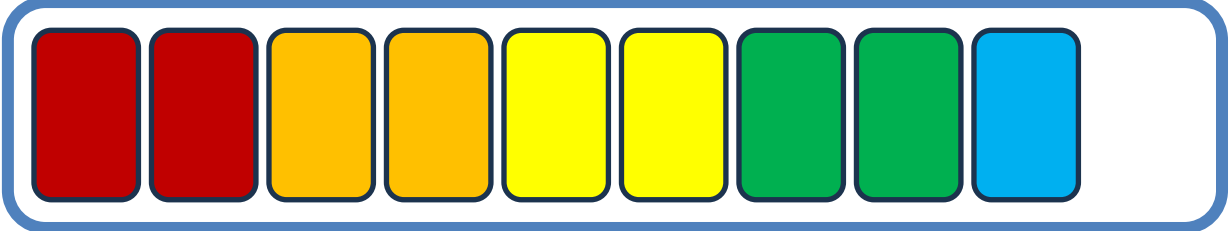
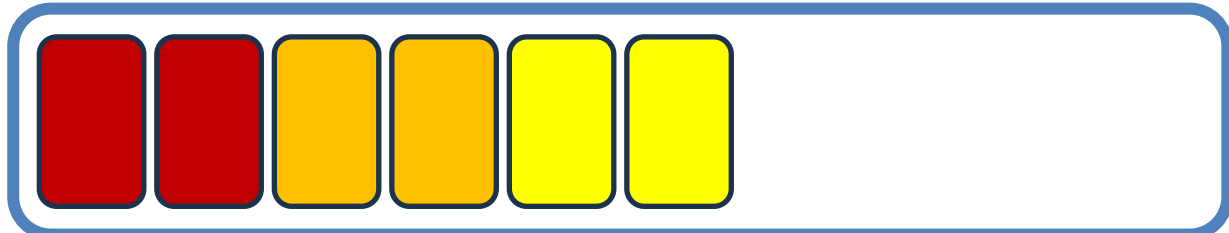



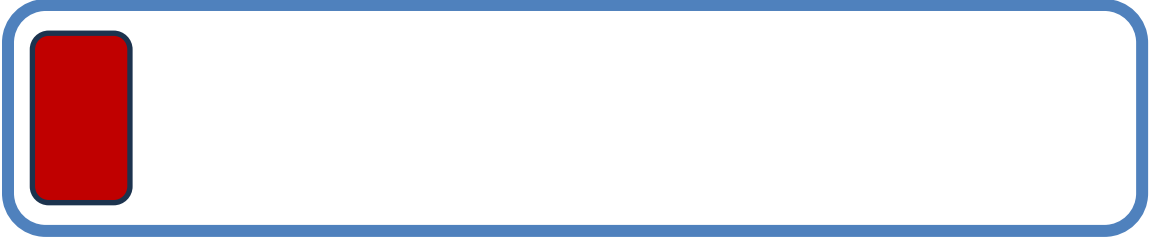
Departmental Reports 2024 – Q4

Presented on: January 27, 2025

Corporate Services

Jamie Fawthrop - CAO
Kelli Campeau - GM Corporate
Services/Clerk

Project	Progress	Notes
Strategic Plan		<ul style="list-style-type: none"> Plan approved by Council on December 2, 2024.
Electronic Records Management Implementation		<ul style="list-style-type: none"> Restructuring of Infrastructure files to occur Q1. Training Videos/Tutorials to be launched February 2025. Departments remaining for onboarding: Finance, Parks & Recreation
Coordinated Policy Review	Ongoing Project	<ul style="list-style-type: none"> Policies reviewed and updated in Q4 include the Procedural By-law, Comprehensive Fee By-law and Grants and Donations Policy.

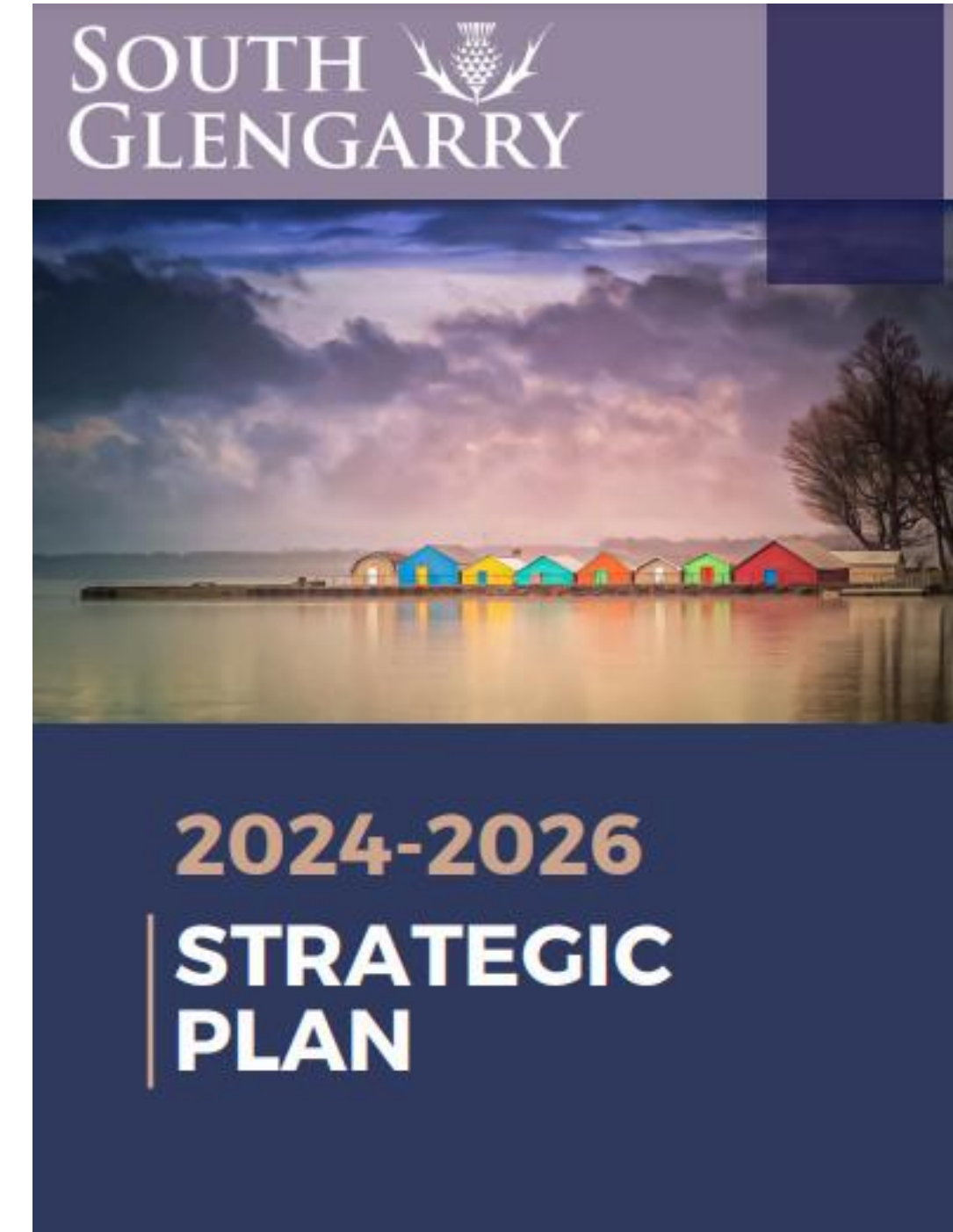
Project	Progress	Notes
Permanent Council Chambers		<ul style="list-style-type: none"> Initial site visit with engineer complete. Administration examining possible layouts and feasibility.
Website Migration / Revamp		<ul style="list-style-type: none"> Project kick-off meeting held January 2025.

STRATEGIC PLAN UPDATE:

- Council adopted the 2024-2026 Strategic Plan on December 2, 2024.
- Progress and achievements related to strategic priorities will be reported to Council quarterly. The first update will be provided with the 2025 First Quarter reports (April 2025).

OUR STRATEGIC PRIORITIES:

- Land Use Planning
- Infrastructure Sustainability
- Cornwall Regional Airport
- Water and Wastewater Services
- Organizational Effectiveness



CAO: Admin & Operations

- Attended MMAH CAO/Clerks Forum.
- Onboarding activities, including:
 - Introductory departmental meetings with General Managers.
 - Site visits / familiarization tours for various Township projects.
 - One on one meetings with members of Council.
- Completion of Corporate Strategic Plan.
- Introductory meetings with local CAOs.
- Attended Lancaster Legion Community Luncheon.
- Attended departmental budget meetings and oversight of budget presentations.
- Attended Cunningham Swan Municipal Law Seminar.
- Attended annual Emergency Management training and exercise.
- Management and oversight of various HR matters.
- Meetings with local stakeholders including the Raisin Region Conservation Authority, OSPCA, Cornwall Regional Airport, and Enbridge
- Attended local Remembrance Day ceremonies.
- Completed TypeCoach training with management team.
- Attended Township Volunteer Appreciation Event.
- Attended City of Cornwall Year in Review event.
- Attended SDG Counties Warden Inauguration

Clerk's Office: Admin & Operations

- Onboarding of Chief Administrative Officer.
- Attended MMAH CAO/Clerks Forum.
- Attended Court / Appeal Hearing for legal file.
- Departmental SharePoint meetings with Counties IT.
- Policy and by-law review and development
 - Comprehensive Fee By-law
 - Procedural By-law
 - Grants and Donations Policy
- Prepared and reviewed General Government budgets.
- Attended Cunningham Swan Municipal Law Seminar
- Attended annual Emergency Management training and exercise.
- Site meeting with CAO and EVB engineering to assess potential location for permanent Council chambers.
- Completed annual HR training.
- Presented annual accessibility update to the SDG Accessibility Committee and completed legislated Accessibility Plan Status Update.
- Completed and submitted annual MFIPPA reporting.
- Participated in TypeCoach training with management team.
- Completed and distributed Fall/Winter Community Guide.

Ongoing Recruitment:

- Water Treatment Operator (12-month contract)

Vacancies Filled:

- Finance Clerk
- Recreation Coordinator (temporary)
- Plow Operator (seasonal)
- Student Rink Assistant



PUBLIC SERVICES RENDERED

	Q4 Total	2024 Total
Commissioner of Oath Services	14	85
Lottery Licenses Issued	4	25
Marriage Licences Issued	3	54
Marriage Ceremonies Officiated	5	39

LICENSING/SERVICE REVENUES

	Q4 Total	2024 Total
Lottery Licence Revenues	\$819.75	\$3,977.88
Marriage Licence Revenues	\$300	\$5,400
Marriage Ceremony Revenues	\$600	\$5,850



REVENUE COMPARISION

	2023 Total	2024 Total	
Licencing and Ceremony Revenue	\$14,739.24	\$15,227.88	^ 3.31% Increase

YouTube Stats

Period: October 1 – December 31, 2024

Your top content in this period

Content	Average view duration	Views
1  Opening of Tender 16-2024 Aug 30, 2024	0:19 (23.1%)	215
2  October 7, 2024 - Regular Council Meeting Oct 8, 2024	12:29 (6.8%)	147
3  November 4th, 2024 - Regular Council Meeting Nov 5, 2024	13:15 (7.8%)	144
4  October 21, 2024 - Regular Council Meeting Oct 22, 2024	18:37 (13.8%)	123
5  October 7, 2024 - Committee of Adjustment Meeting Oct 8, 2024	8:47 (15.8%)	111

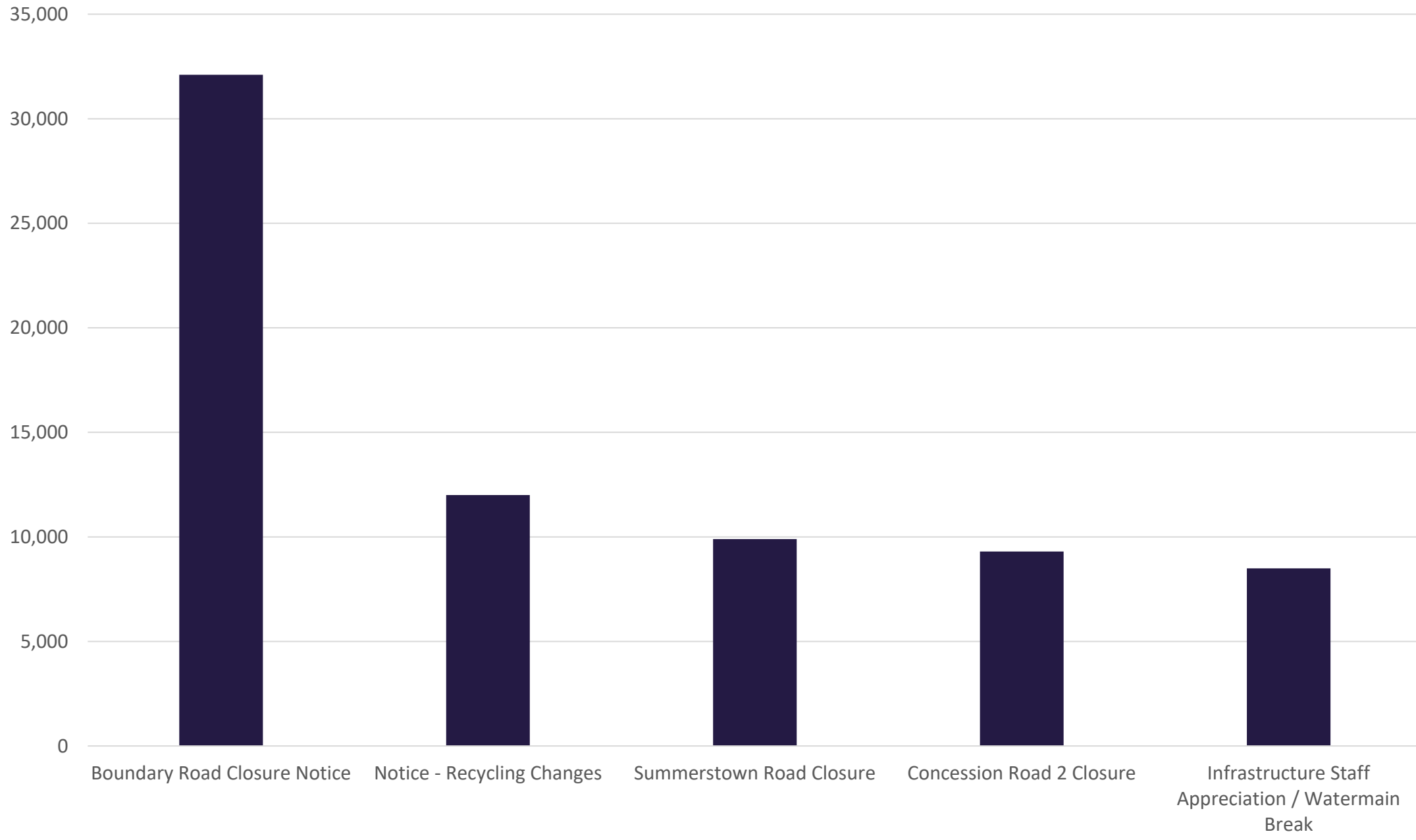
1,736
Video Views

+16
Subscribers

Facebook Stats

Period: October 1 – December 31, 2024

Posts with Highest Reach



	Q4	vs. Q3
Total Reach	62,980	▼ 15%
Content Interaction	4,139	▼ 31%
Net Follows (new follows minus unfollows)	155	▲ 24%
Link Clicks	529	▼ 48%

Notable Social Media Campaigns:

- December 25th Boil Water Advisory
- Changes to the Ontario Building Code
- Great Glengarry Food Drive
- 12-Day of Giveaways Support Local Business
- Circular Materials / Recycling Changes – Regional Campaign
- Fire Services Recruitment

The Great Glengarry Food Drive

Collection of non-perishable food donations for the Saint-Vincent de Paul Society Food Bank

DONATION BOXES WILL BE OUT BETWEEN DECEMBER 2 - 16 AT THE FOLLOWING LOCATIONS:

<p>North Glengarry Main Office Glengarry Sports Palace Tim Horton's Dome Maxville Sports Complex</p>	<p>South Glengarry Main Office Char-Lan Arena Henderson's Grocery</p>
---	--

Last year over 3300 food items and over \$2600 was collected; let's see if we can beat that!

Logos: NORTH GLENGARRY NORD, SOUTH GLENGARRY, EPICERIE HENDERSON'S GROCERY, GLENGARRY BRIGADE, GLENGARRY DISTRICT HIGH SCHOOL, CHAR-LAN CRUSADERS

SUPPORT LOCAL STORES & RESTAURANTS
12-DAYS OF CHRISTMAS
Giveaways

Snap & Share to Win
December 1 to 12
Enter daily draws for a \$50 gift certificate for a local store or restaurant

Take a selfie with your purchase outside a store or while dining at a restaurant and tag us on social media using #SUPPORTLOCALSG

Winners announced next weekday by 10 a.m.

BOIL WATER ADVISORY GLEN WALTER SYSTEM

theCounties SDG

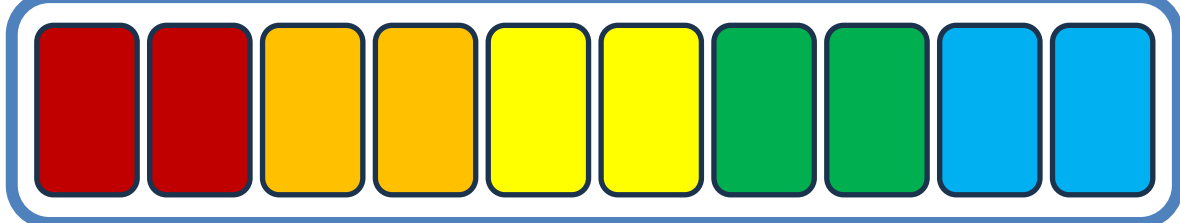
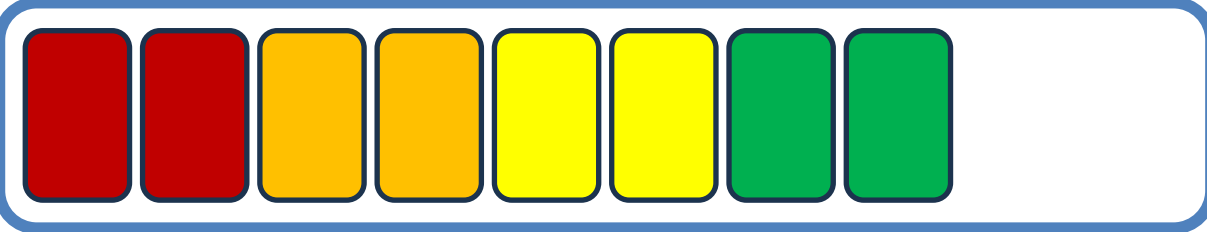
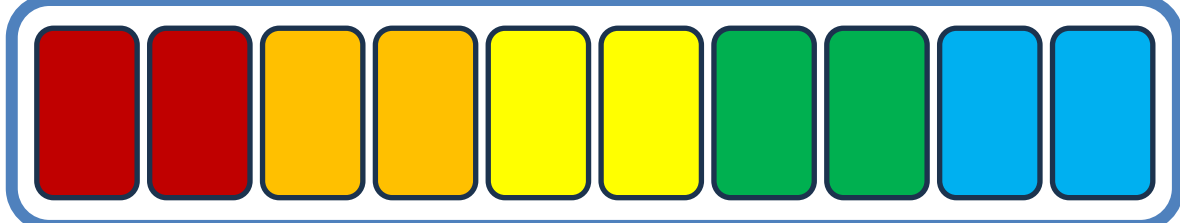
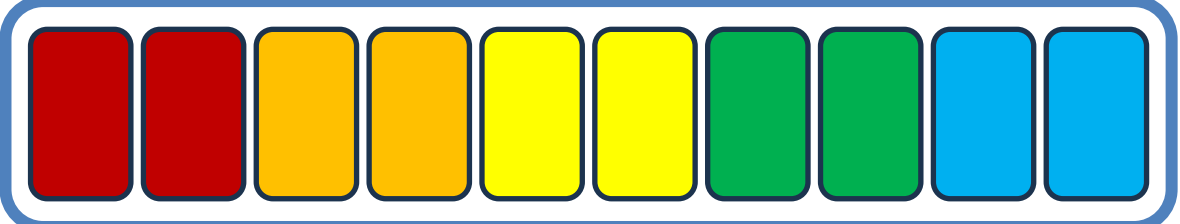
THINK OUTSIDE THE BOX

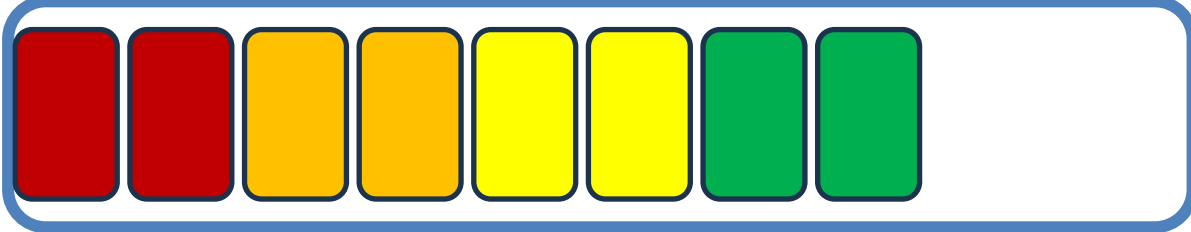
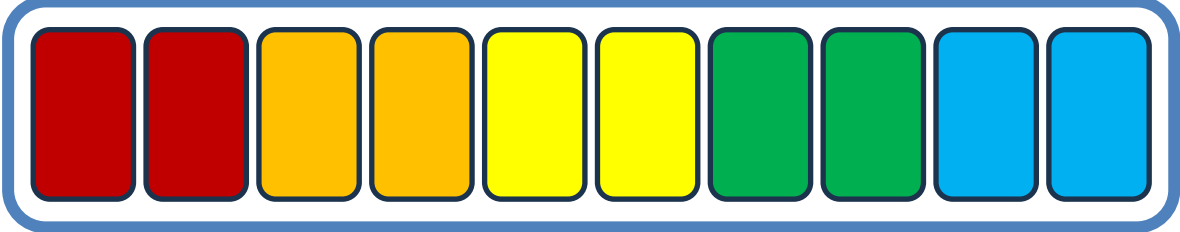
Recycling pick-up changes are coming Jan. 1. Find out how this impacts you.

SDGCOUNTIES.CA/BLUE-BOX-TRANSITION

Finance

Kaylyn MacDonald
GM Finance/Treasurer

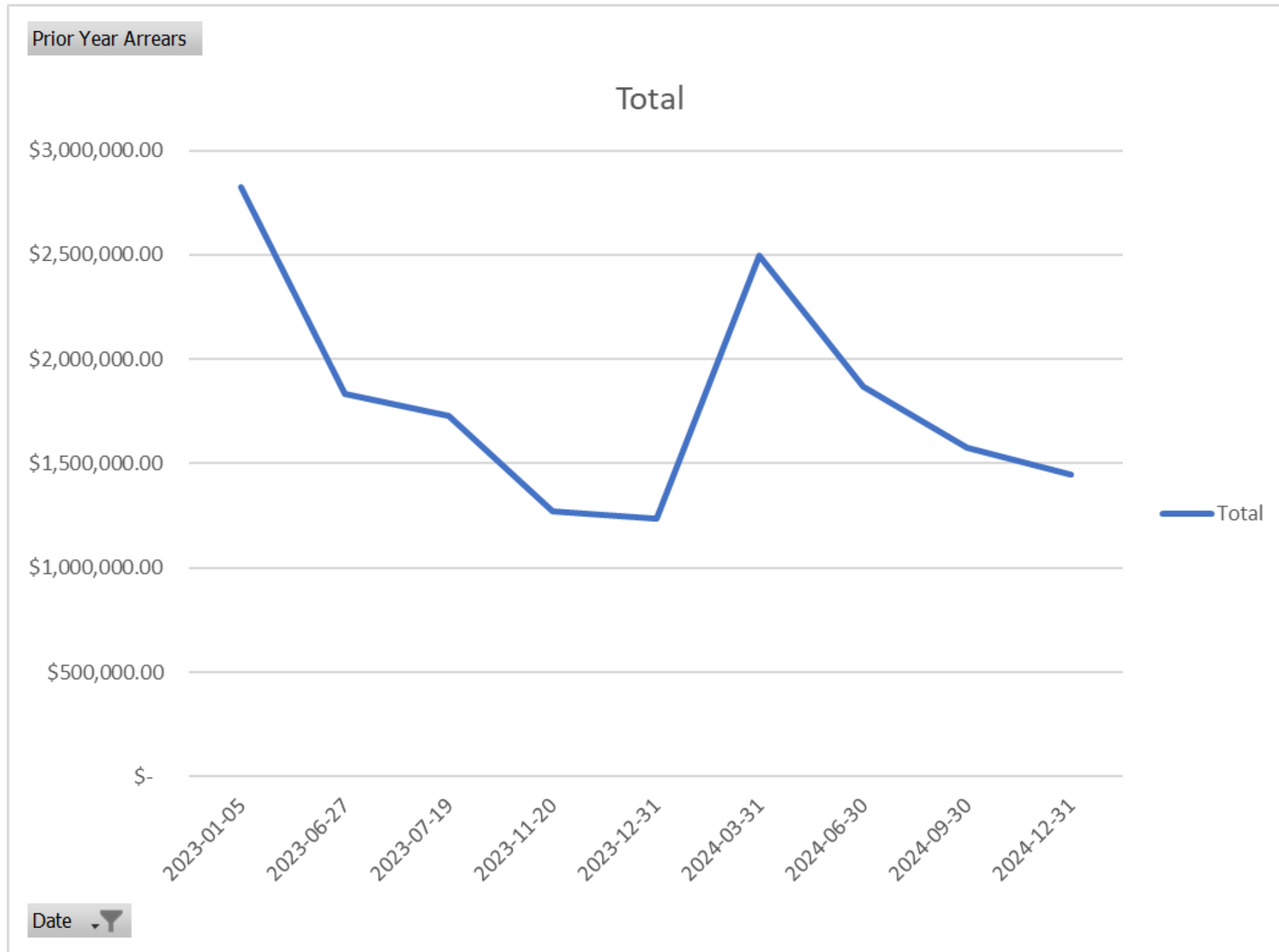
Project	Progress	Notes
2025 Budget		<ul style="list-style-type: none"> Approved in principle December 6, 2024.
HST Recovery		<ul style="list-style-type: none"> Worked with consultant to complete HST recovery for previous 3 years.
2023 Township and Cornwall Regional Airport Commission Year End		<ul style="list-style-type: none"> Underway
2022 Financial Statements		<ul style="list-style-type: none"> Approved by Council October 2, 2024.

Project	Progress	Notes
Tax Sales		<ul style="list-style-type: none"> • Nine properties were sent final notices, 7 tax sales scheduled for the files remaining unpaid.
2024 Cornwall Regional Airport Commission Budget		<ul style="list-style-type: none"> • Approved

ADMINISTRATIVE HIGHLIGHTS

- Departmental meetings with General Managers and CAO to prepare 2025 budget and budget presentations.
- Budget approved in principle at December 6, 2024 Special Council Meeting.
- Ongoing HST review.
- Recruitment, hiring and training of new Finance staff.
- Preparation and oversight of finances for the Cornwall Regional Airport Commission.





Row Labels	Prior Year Arrears
2023-01-05	\$ 2,822,328.65
2023-06-27	\$ 1,833,072.06
2023-07-19	\$ 1,727,506.49
2023-11-20	\$ 1,274,019.52
2023-12-31	\$ 1,235,928.41
2024-03-31	\$ 2,494,435.91
2024-06-30	\$ 1,870,842.52
2024-09-30	\$ 1,574,256.60
2024-12-31	\$ 1,445,454.21

Prior year arrears (2 and 3 years) are lower at YE2024 than YE2023. Arrears for prior and current are trending higher. Reminder notices were mailed to residents owing a balance greater than \$500 at the beginning of 2025.

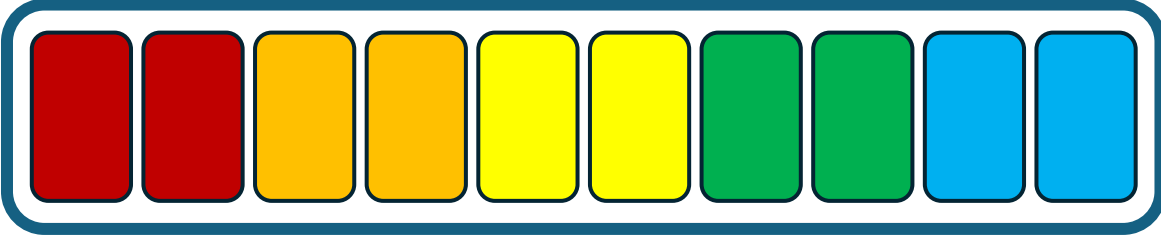

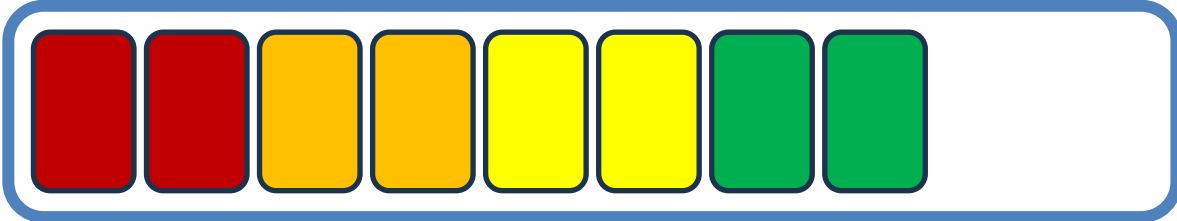

SOUTH
GLENGARRY



Fire Services

Dave Robertson
Fire Chief

Ontario's Celtic Heartland

Project	Progress	Notes
Roof Replacement Williamstown Station		<ul style="list-style-type: none"> Final trim work completed.
Rehab Trailer Conversion		
Records Management		<ul style="list-style-type: none"> Final onboarding and implementation with admin.
Fire Protection Grant Washing Machines		<ul style="list-style-type: none"> Funding agreement approved at January 13th Council meeting – has been signed and submitted to the Ministry.

ADMINISTRATION

- Radio network – design consultations.
- Consultations with the Ministry of Labour and Senior Management team for restructuring of Health and Safety Committee.
- Probationary Firefighter recruitment
 - Stage 1: Recruit testing event
 - Stage 2: Ten (10) new members interviewed and will move forward to orientation and training.
- Coordination of Enbridge funding – Safe Community Project Zero.

OPERATIONS

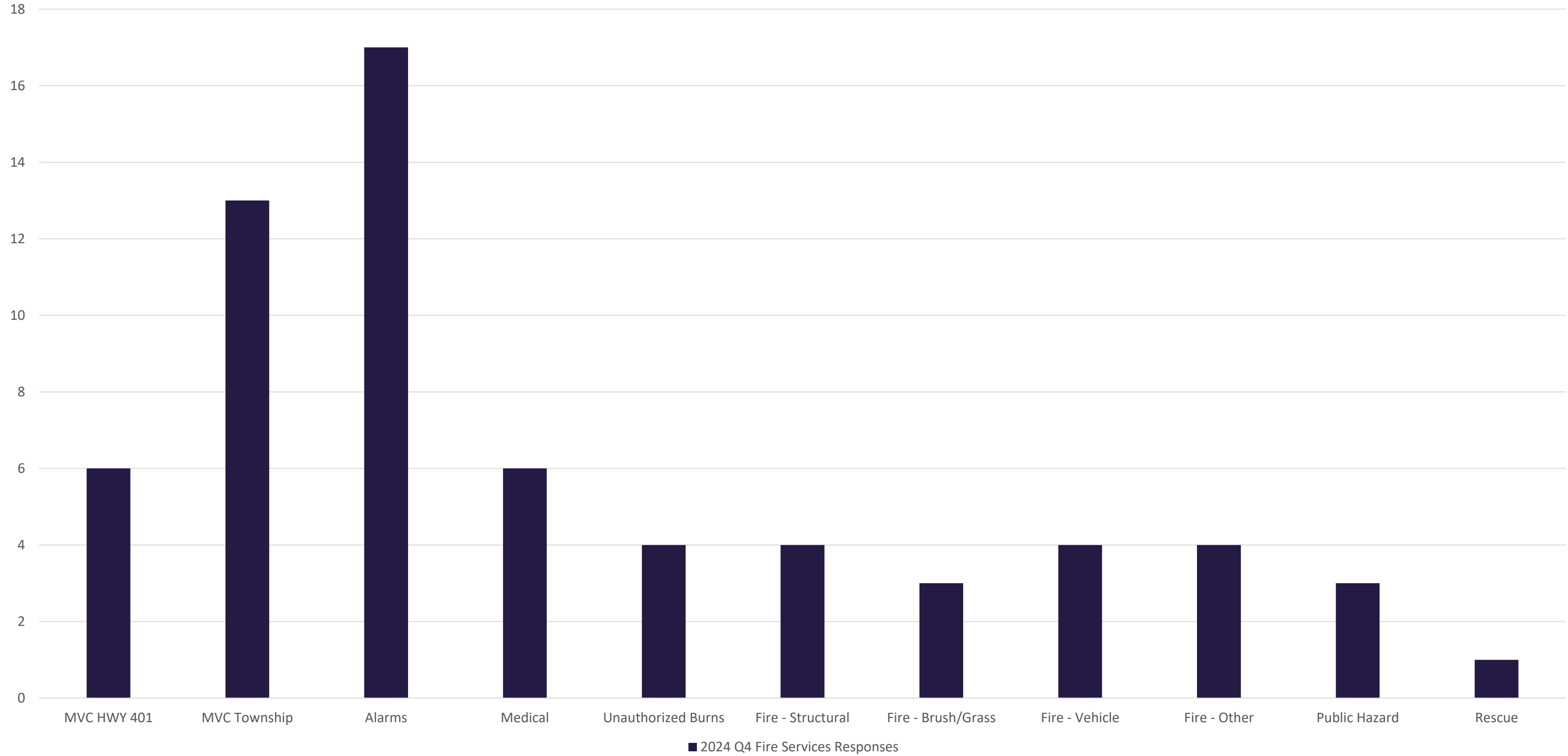
- School visits and events.
- Property inspections.
- Purchase of Rescue 5 replacement.
 - 2018 GMC Sierra, light, siren and reflective striping package.



CERTIFICATION & TRAINING

- Certification courses completed:
 - NFPA 1002 – Pump Operations
 - NFPA 1072 – Hazardous Materials Operations
 - NFPA 1006 – Water Rescue Awareness
- Deputy Chief / Training officer completed:
 - Medical Instructor Certifications
 - Emergency Management EM200 and EM300
- Class training for student DZ licencing.
- In station training included:
 - Farm Equipment Rescue
 - Pump Operations

2024 Q4 Fire Services Responses



Infrastructure Services

2024 Q4 Report
October, November, December

Highlights

Staffing Updates!

- Ken Goodfellow, Roads Lead Hand
- Tom Steppings, Seasonal Driver
- Andrew Treagus, Seasonal Driver

Training

- Snow Plow Training (on-site & in-seat)
- Landfill Operations Basics (hosted by RWMWG)
- AORS Public Works Leadership and Development
- Municipal Engineers Association Conference





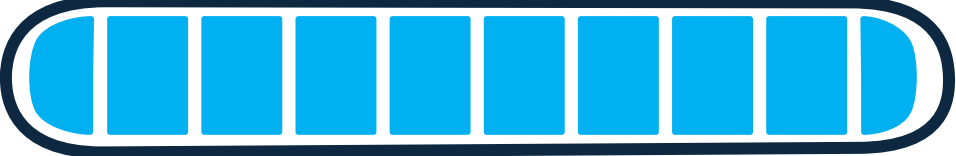
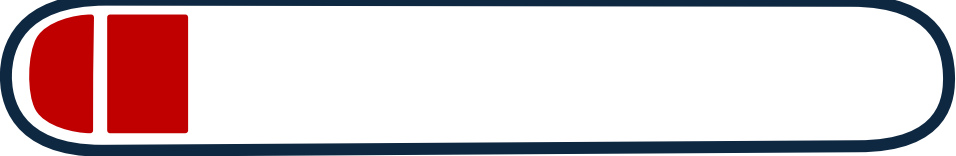





Committees of Council


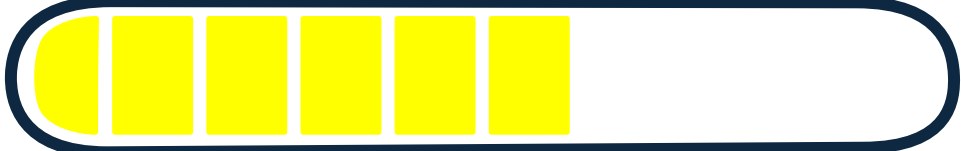
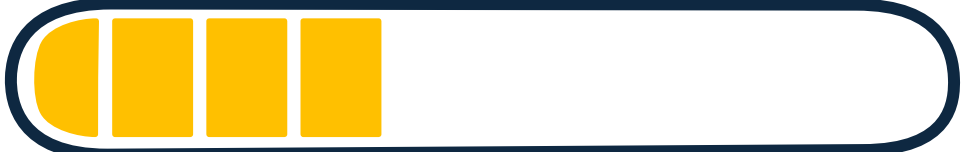
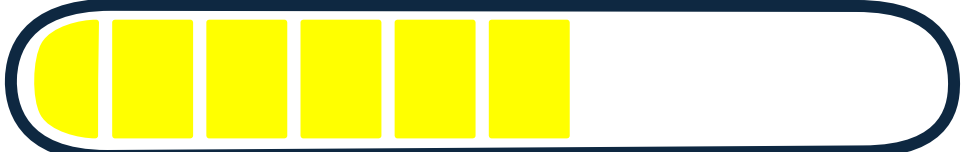


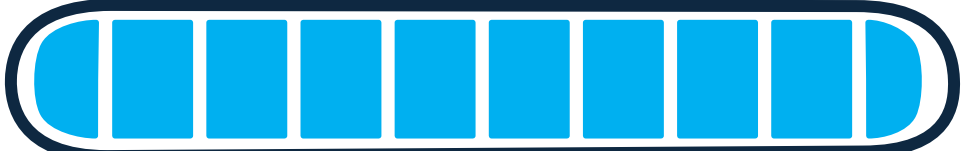
- Environment Committee Meeting (November)




Regional Events

- SDG Public Works Directors Meeting x 1
- North Dundas BDT GREENROADS Project
- Regional Waste Management Working Group x 1



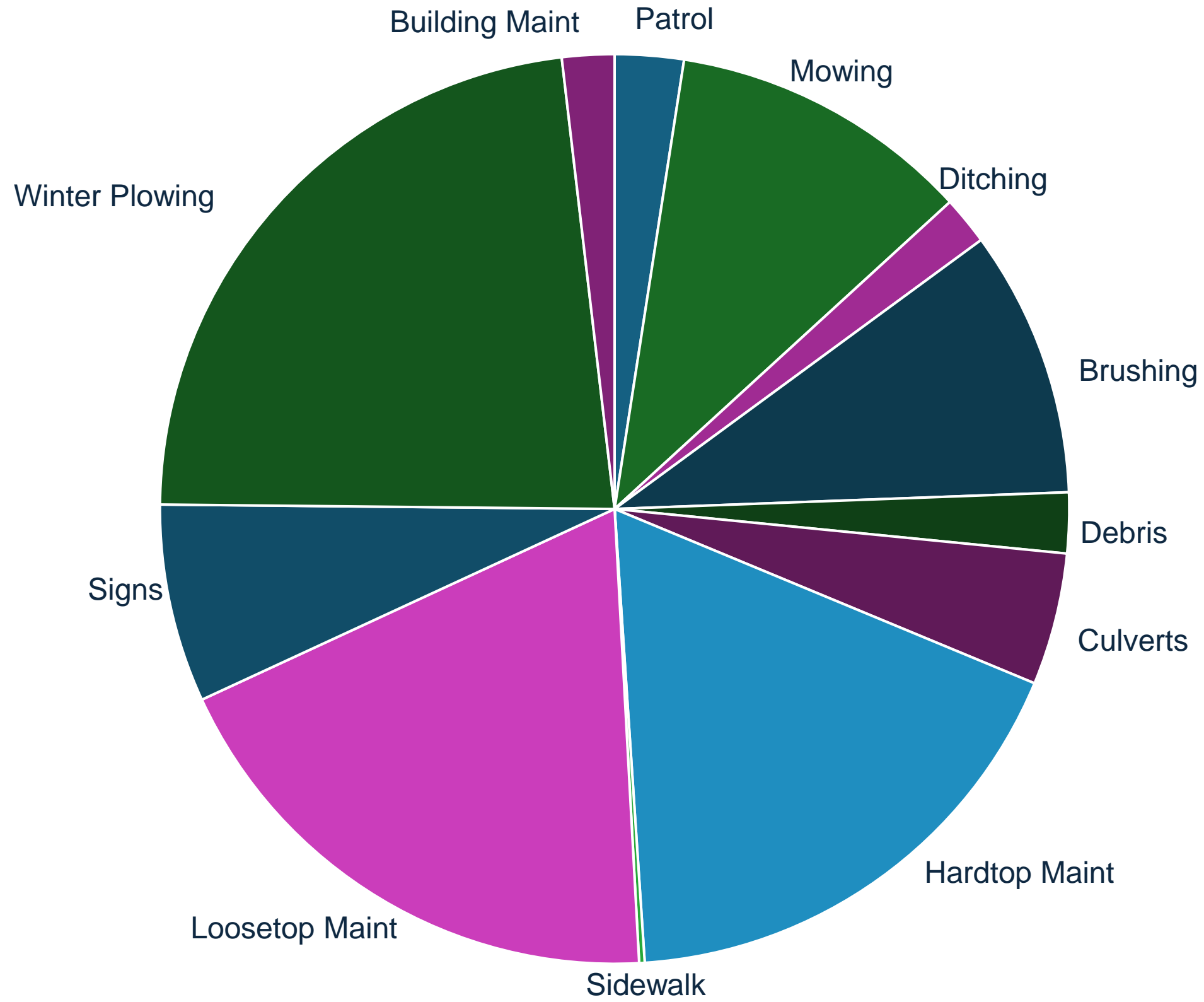
Project	Progress	Notes
2023 Carry Fwd Sabourin / Anderson Resurfacing		Complete
<i>Second Line Road Resurfacing</i>		Complete
<i>Glen Road Resurfacing</i>		Complete
Tyotown Wall Removal		Underway
<i>North Branch Road Resurfacing</i>		Complete
<i>30018, Concrete Repairs</i>		Complete
<i>30044, Expansion Joint Replacement</i>		Complete
30054, Structure Evaluation		Deferred to 2025
<i>30003, Closure</i>		Complete

Project	Progress	Notes
2023 Carry Fwd Streetlight Conversion – Ph 2		Complete
2024 Road Needs Study		In-Progress
Active Transportation and Trails Plan		In-Progress
GW Expansion EA		Project Steering Cmte Mtg Scheduled 2025
GW Water Tower Design and Construction		Tender Closed December 2024
GW / L / GV Collection System Rehabilitation		Complete
GV Portable Generator		Complete

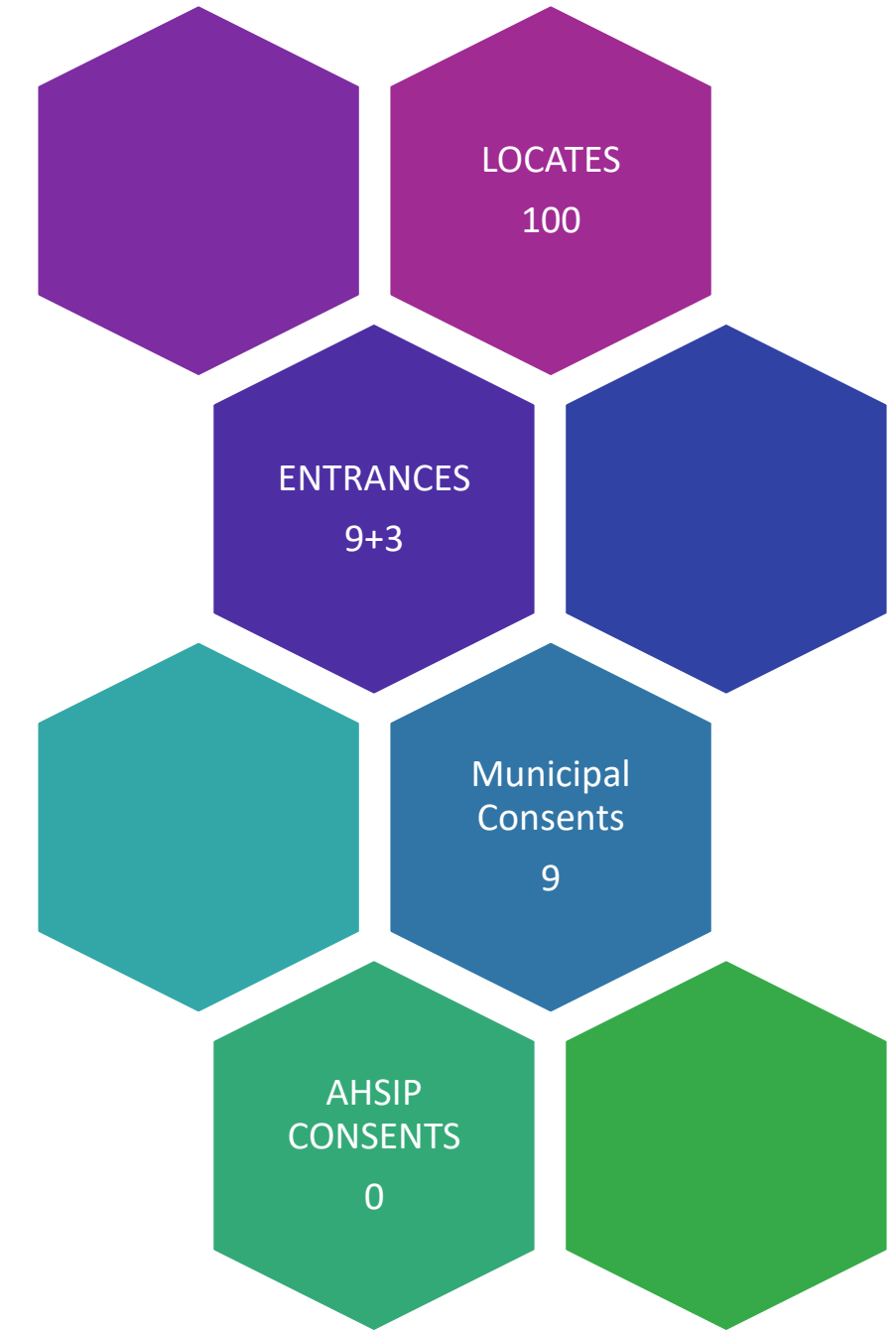
Project	Progress	Notes
Grader		<i>Complete</i>
Tandem w/ Equipment		<i>Complete</i>
One-Tonne Pick-up		<i>Complete</i>



Roads 2024 (Q1-Q4) Staffing Allocation



Permitting Q4



Winter Response Summary

Operational resources were deployed for:

Event	Oct	Nov	Dec
Snow	0	0	11
Freezing Rain	0	1	1
Total Events	0	1	12
<i>Requiring Multi-Day Clean-ups</i>	0	0	1

Stolen Signs Recovered from Woods

The Township struggles with street sign theft throughout the year, which impacts the operations budget (reordering, replacing, and repairing). Staff recovered a stash of stolen street signs in the woods. These signs were stolen from across South Glengarry and neighbouring municipalities.



Lancaster

- **Service break** on Molan Street – Repaired November 2024

Redwood

- MECP Non-Compliance Submittal

Green Valley

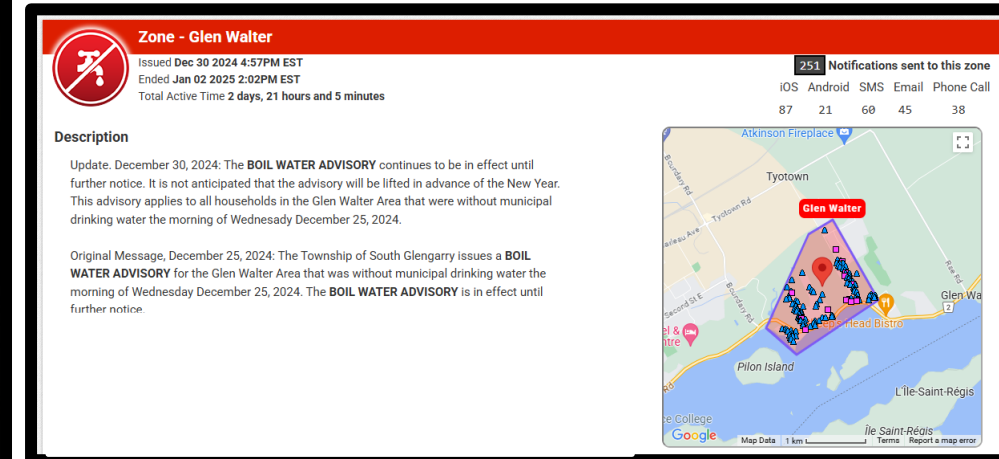
- Lagoon spill identified, reported, and repaired (potential for 172 days of spillage due to an improperly shut / seated valve)

Glen Walter

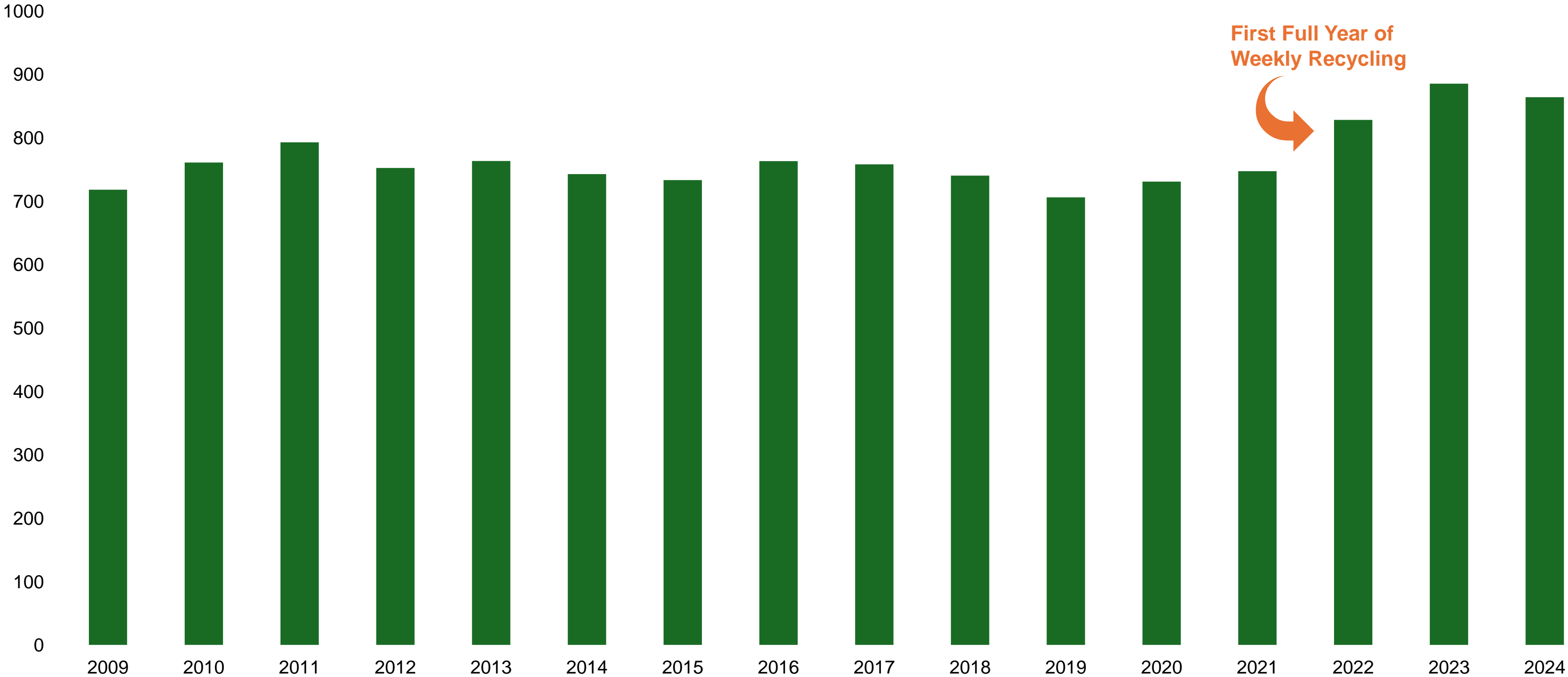
- **Distribution break** on Kilkenny – Repaired October 2024
- Bray Street Pump Station generator faulting – temporary generator installed

Glen Walter Holiday Break and Boil Water

- **Distribution break** on Glen Walter Park Road – Repaired December 2024
- Boil Water Advisory in effect December 25, 2024 through January 2, 2025



Annual Recycling Tonnages



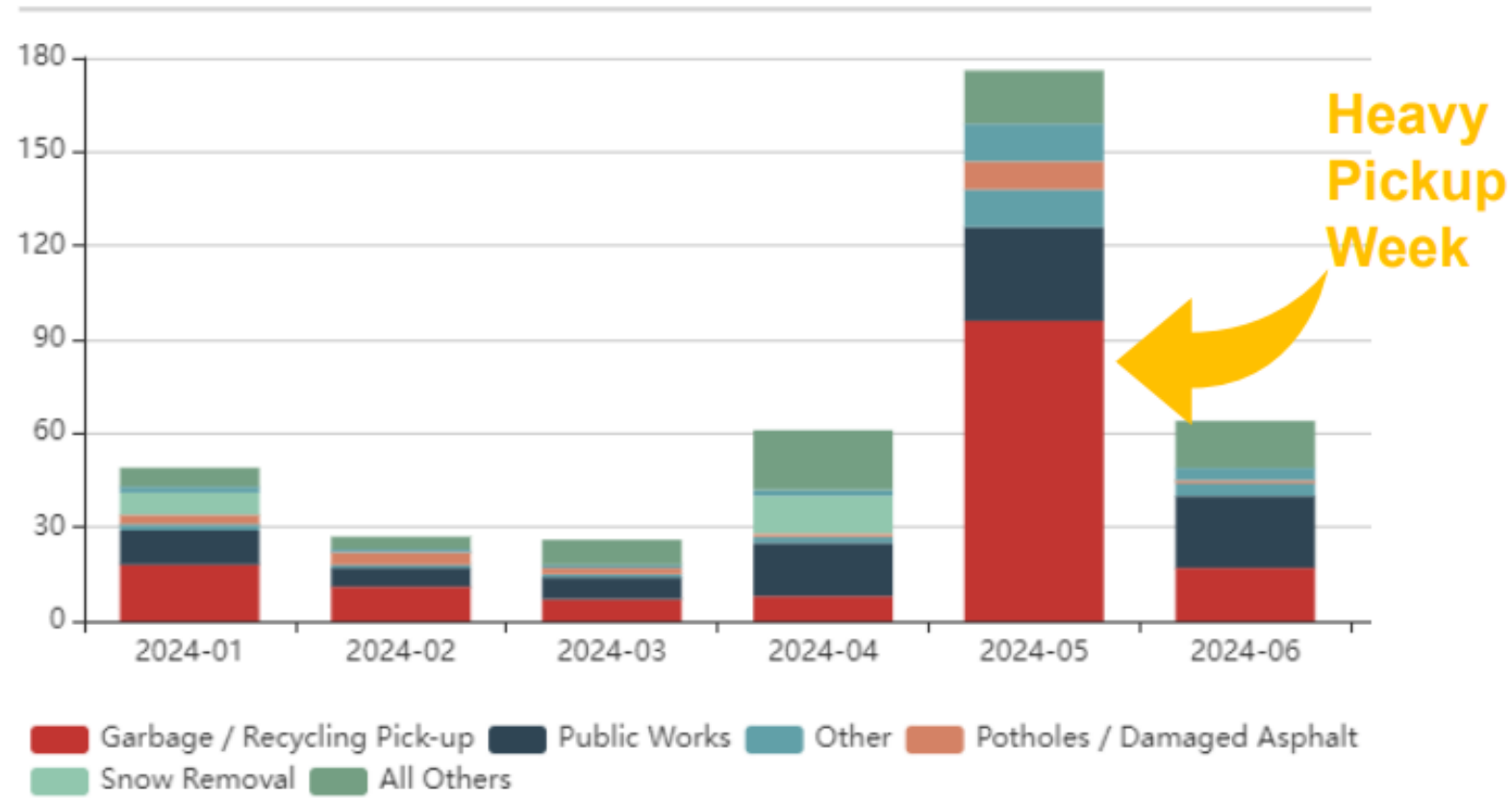
Customer Service (E11): January – December 2024



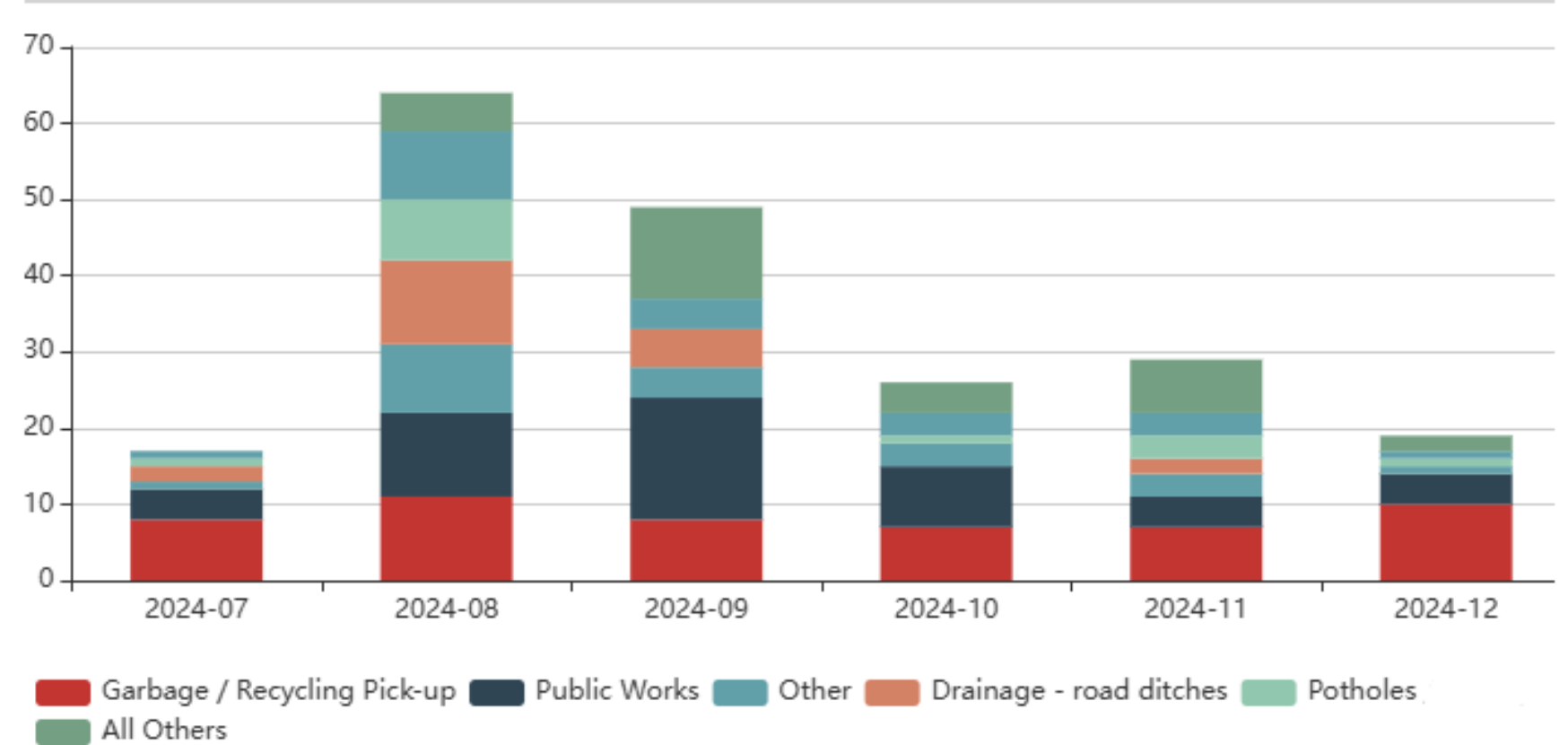
Over 620 concerns / requests received and logged during 2024!



Case Volume by Category (Open/Closed)



Case Volume by Category (Open/Closed)



Q4 Special Projects and Events

Glen Walter Boil Water

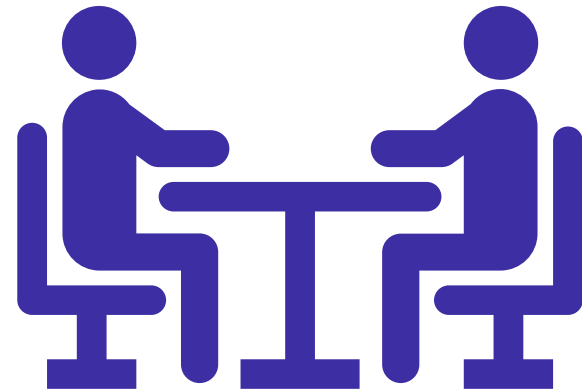


December 25, 2024

Verbal summary report provided to Council on Monday January 13, 2025.

Written summary report with cost accounting to follow at a future Council meeting.

DW QMS Audits



Annual third-party verification process to objectively evaluate municipal documents and processes to determine if the **Drinking Water Quality Management System** meets the requirements of the Provincial DWQMS Standard.

Reviews Required: Operators, Top Management, Internal, and External

Blue Box Transition



December 31, 2024

South Glengarry is no longer responsible for the curbside blue box program with the Provincially mandated transition to extended producer responsibility. There is still work and coordination to be undertaken through the transition year.

2025 Budget



Preparation of 2025 Operating and Capital Budgets for Roads, Water, Waste Management, and Infrastructure Administration.

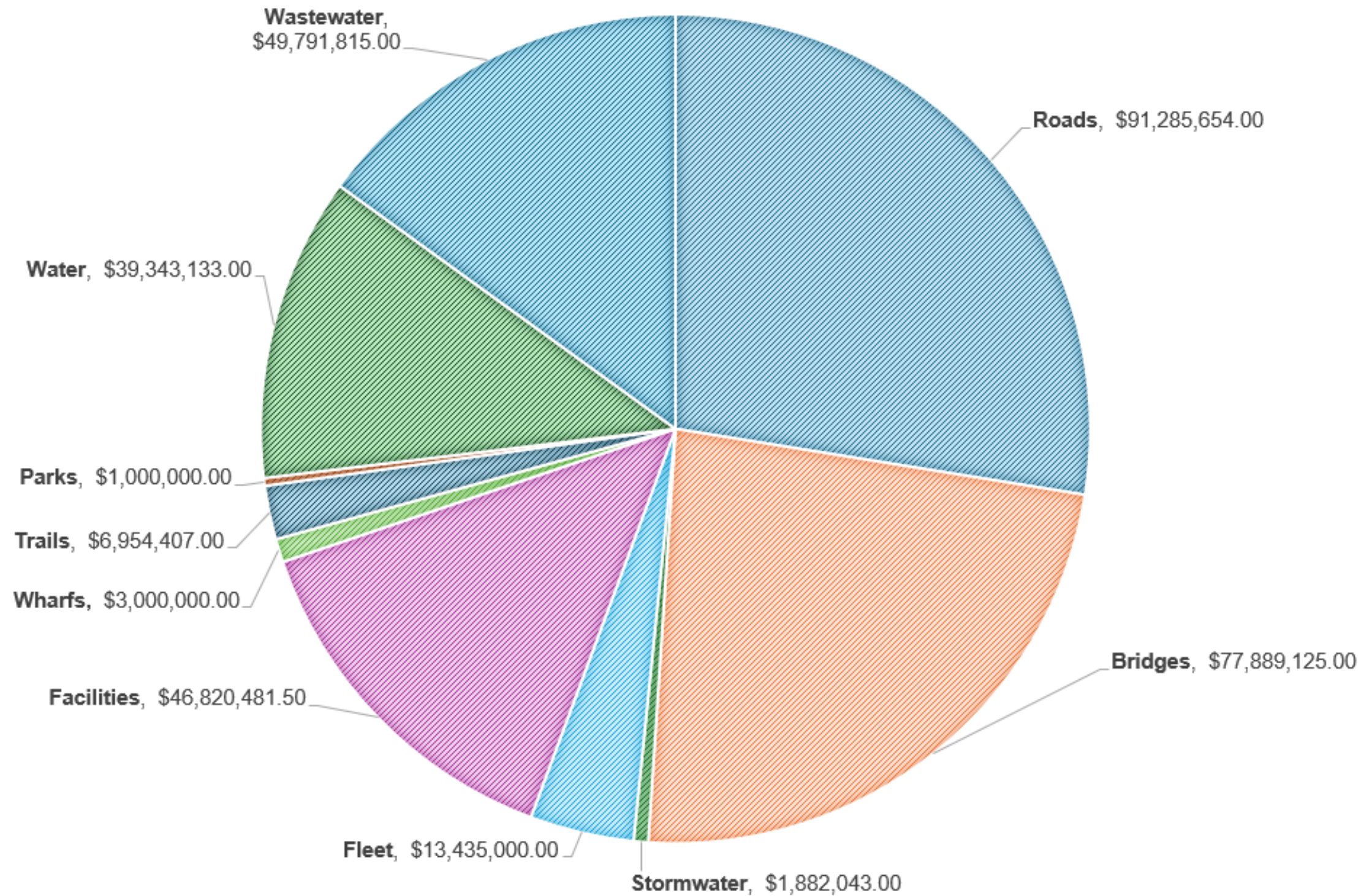
Asset Management

Council Actions

- No actions required during Q4

Administrative Actions

- Inventory
 - Road Needs Study – in-progress
 - Peanut Line Inventory – in-progress
- Desired Level of Services (next steps)
 - Prepare and present ‘schedule’ for Council’s consideration



Council Requests

ID	Reference	Item	Status
2021-01	Council Mtg Oct 4, 2021	Traffic Calming Policy	On Hold
2022-02	Council Mtg Jun 6, 2022	Berish Purcell Agreement Drain	On Hold
2022-02	Council Mtg Dec 5, 2022	Wharf Assets 10-year maintenance and rehabilitation plan (SR 193-2022)	Underway (AMP)
2023-01	Council Mtg June 5, 2023	Public Equipment on Private Road	On Hold
2024-01	Council Mtg Feb 5, 2024	Undertake Asset Rationalization for Municipal Roads and Bridge Assets (SR 2024-13)	Ongoing
2024-02	Council Mtg Feb 20, 2024	Vessel Restriction Regulation Notify Transport Canada (SR 2024-24)	Complete
2024-03	Council Mtg Sept 3, 2024	2025 Solid Waste Management LOS HHW Event Review & Large Item Pickup Week Review	Complete
2024-04	Budget Mtg Dec 6, 2024	Fleet Inventory and Usage Report	Underway (AMP)


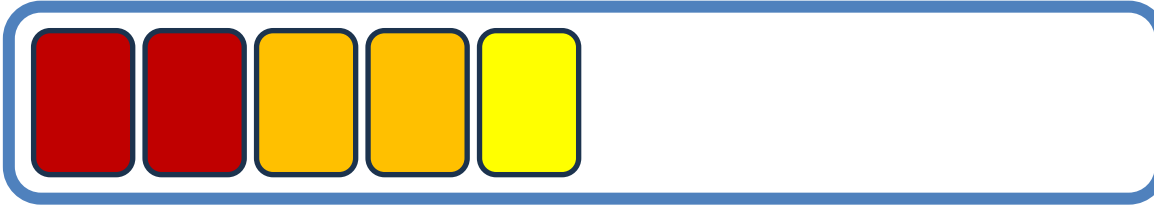

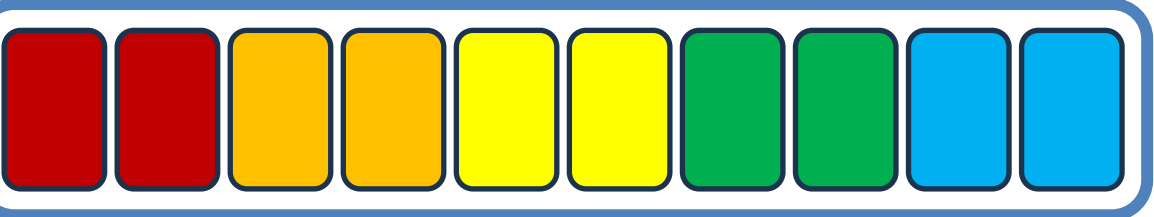
SOUTH
GLENGARRY











Parks, Recreation and Culture






Sherry-Lynn Harbers
General Manager of Parks,
Recreation, and Culture

Ontario's Celtic Heartland

Project	Progress	Notes
CLRC Drainage Project		<ul style="list-style-type: none"> Easement Agreement in progress
Cairn Interpretation Site Project		<ul style="list-style-type: none"> RFP awarded to Avaanz Ltd. at December 2, 2024 Council Meeting Consultation sessions to begin in February 2025 Project is in coordination with Mohawk Council of Akwesasne and Parks Canada
CLRC Elevator Capital Work		<ul style="list-style-type: none"> Work to be completed in Q2/Q3
Jack Danaher Park Well		<ul style="list-style-type: none"> Completed in December 2024, landscaping work to be completed in Q2

Project	Progress	Notes
Sponsorship Agreements 2025 / 2026 ice season		<ul style="list-style-type: none"> Administration obtaining information from user groups To be brought to Council in Q1 for finalizing
Soccer and bleacher equipment replacement		<ul style="list-style-type: none"> UCDSB to issue procurement in February for soccer goals
Summerstown Estates Parkland		<ul style="list-style-type: none"> Landscaping to level property was completed in Q4, more to be completed in 2025 Administration to work with community in 2025 regarding fundraising for park development
Smithfield Park Playground		<ul style="list-style-type: none"> RFP issued January 7, 2025 Project to be completed in Q4

Project	Progress	Notes
Paul Rozon Swing Sets		<ul style="list-style-type: none"> To be completed in 2025
CLRC Beam Painting		<ul style="list-style-type: none"> Pending funding announcement and timeline of project to be reviewed
Glen Walter Park Pathway		<ul style="list-style-type: none"> Procurement to be issued in Q1
Park Signage Replacements		<ul style="list-style-type: none"> To be purchased in 2025 To be installed in 2025/2026

Project	Progress	Notes
Lease Agreement 15 Pine		<ul style="list-style-type: none"> To be completed in Q1
Ice Allocation Policy		<ul style="list-style-type: none"> To be reviewed in Q2
Glendaler Winter Sports Club Agreement		<ul style="list-style-type: none"> To be reviewed, expires March 2025
Martintown Goodtimers Agreement		<ul style="list-style-type: none"> To be created in 2025
Canteen Contractor for 2025/2026 season		<ul style="list-style-type: none"> Procurement to be issued in Q2

Administration Highlights

Administration:

- Updated recreation fees as part of the established comprehensive fees by-law
- 2025 budget planning and research
- Application submitted for Community Sport Recreation Infrastructure Fund (CSRIF)
- Grants and Donations – coordinating with user groups
- Cairn Island Interpretation Site Working Group
- Maintenance tracking/asset management platform implementation
- Save on Energy funding reporting
- Glengarry Snowmobile Club Agreement completed
- Celtic Music Hall of Fame – review of space
- Planning for recycling transition for facilities

Recruitment

- Facility Operator Students

Training

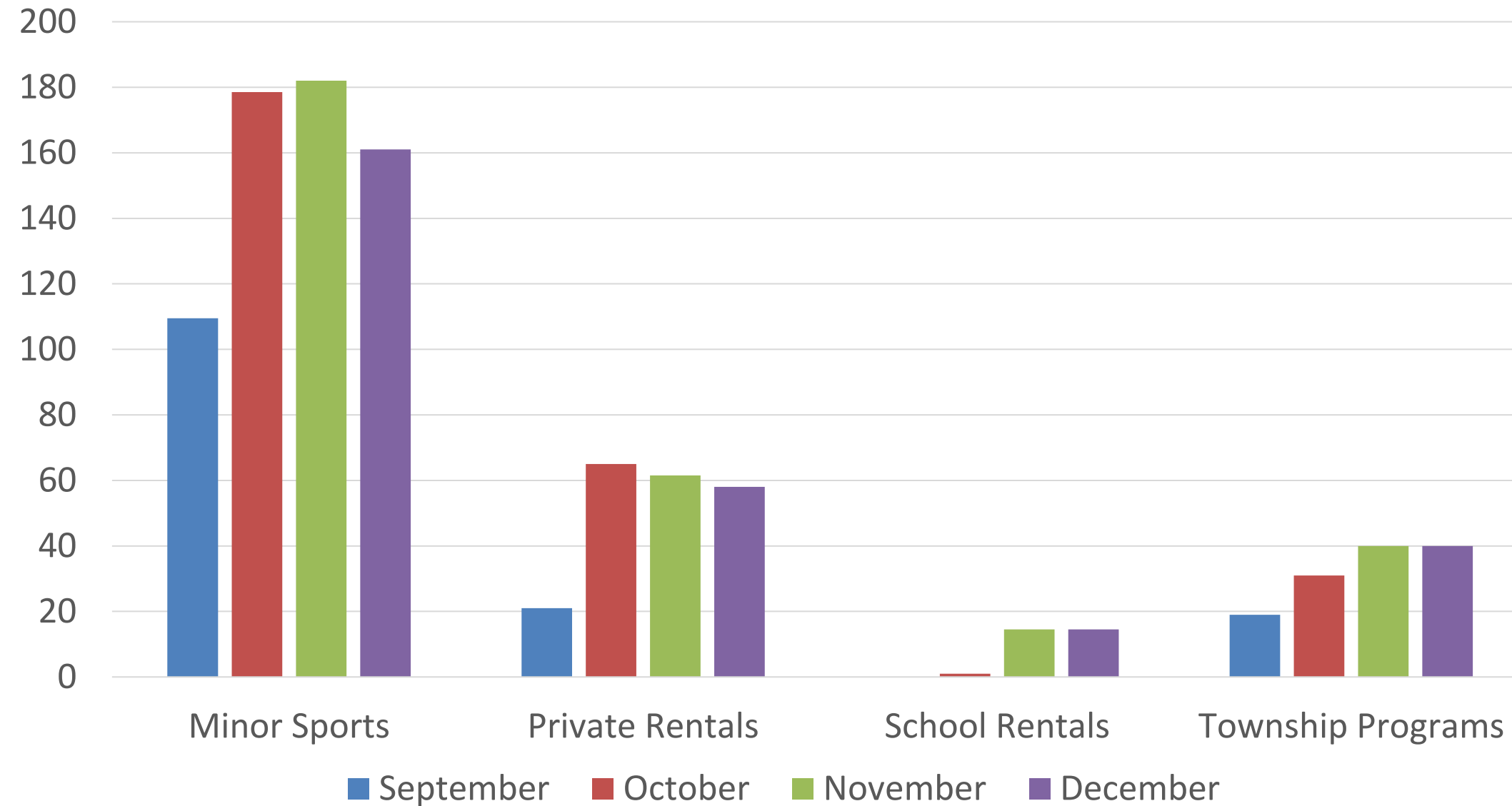
Training:

- Management – TypeCoach Training
- Annual Emergency Preparedness Training and Exercise

Operations

- Winterize all outdoor park facilities, equipment and dock removals
- Outdoor Rinks – maintenance and preparation for upcoming season
- Tree management – Glen Walter & Lancaster Dentist
- Memorial Tree planted at Kenneth Barton Sr. Memorial Park - through Martintown Horticultural Society
- Repair of netting/glass at CLRC
- Glen Walter Park men's washroom partition replacement
- Masonry repairs at Nor'Westers Museum
- Cenotaph maintenance in preparation for Remembrance Day services
- Celtic Music Hall of Fame – floor refinishing
- Coordination of Halloween, PD Day, and Holiday Skates
- Volunteer Wine and Cheese Appreciation Event
- Managing ongoing vandalism issues at Paul Rozon and Char-Lan Recreation Centre
- Installation of winter hamlet lights (snowflakes)
- Paul Rozon – heat and lighting installed in outdoor rink shack
- Flower boxes removed from Martintown bridge

Ice Rentals - Char-Lan Recreation Centre – In Hours



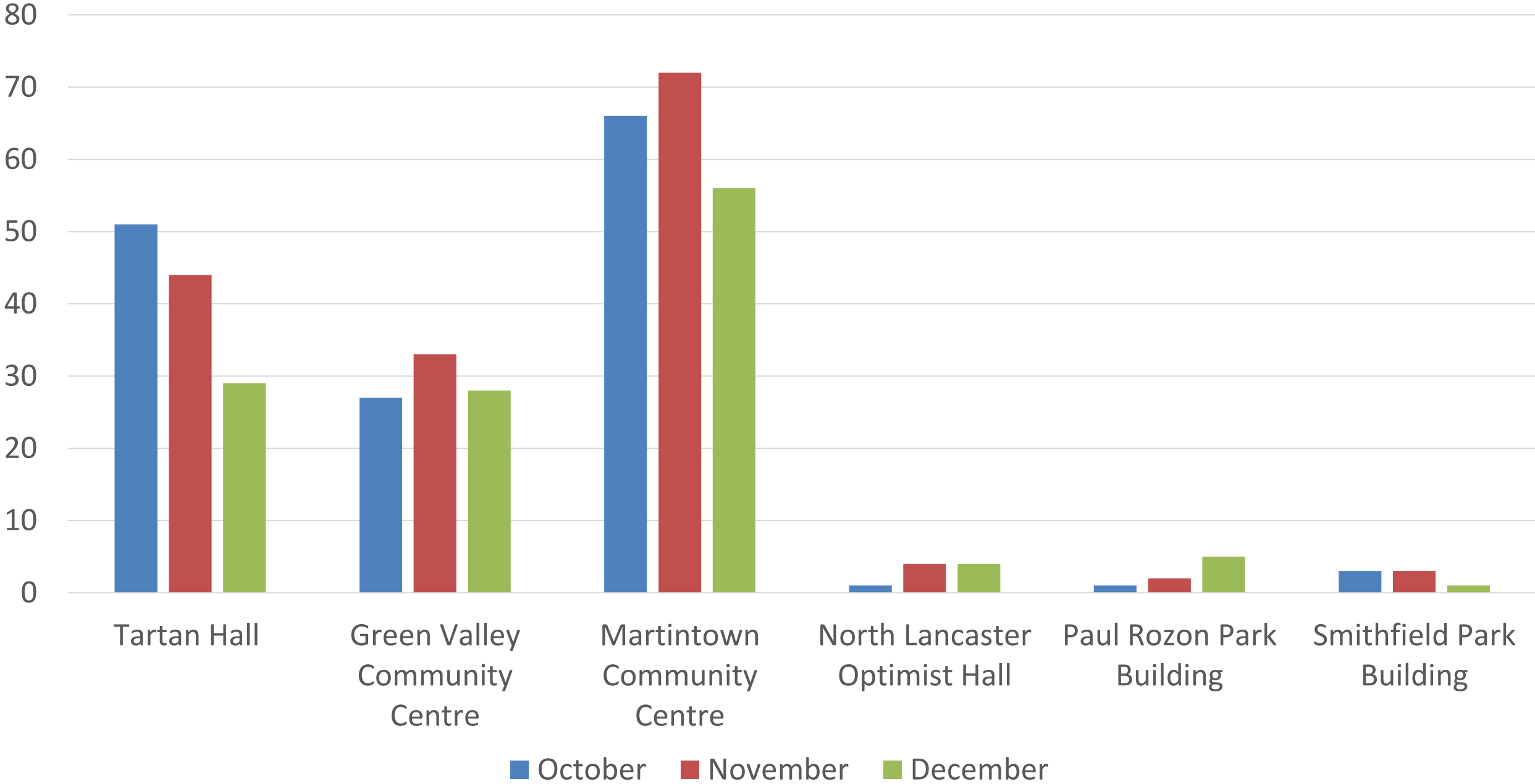
Minor Sports include

- CLMHA
- CLSC
- Optimist Hockey Camp

Private Rentals include

- Adult and family private rentals
- Junior B

Community Centre Rentals



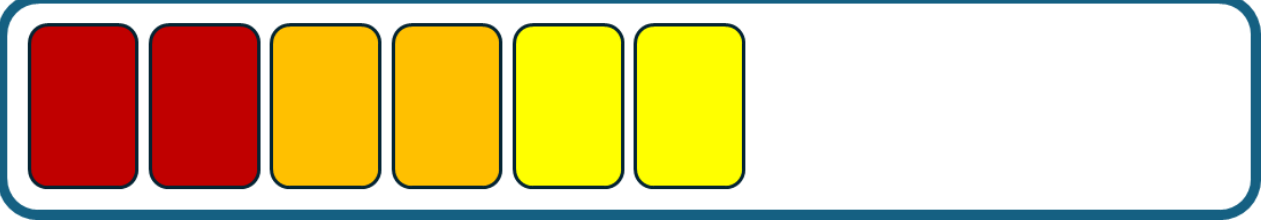
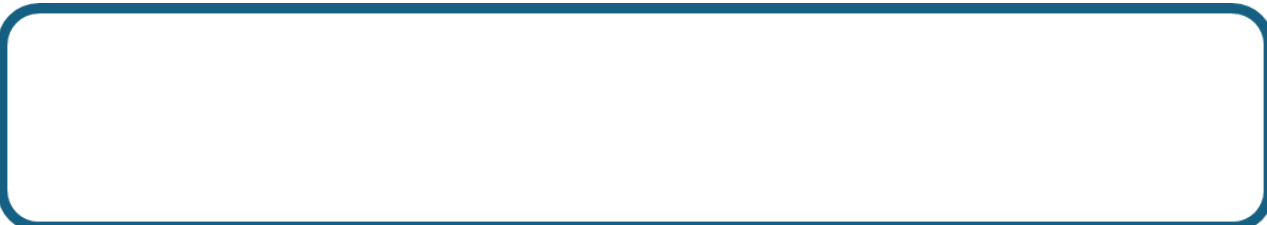
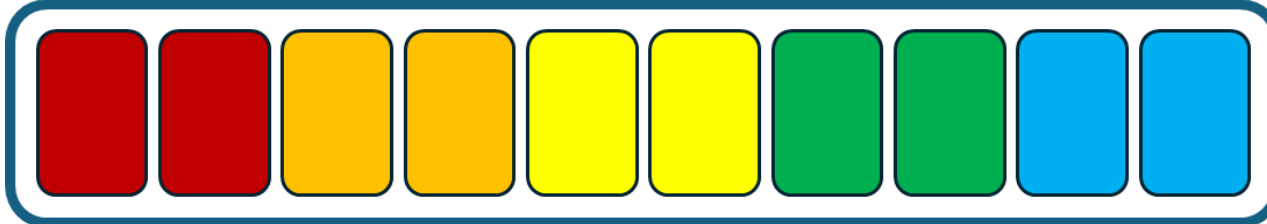
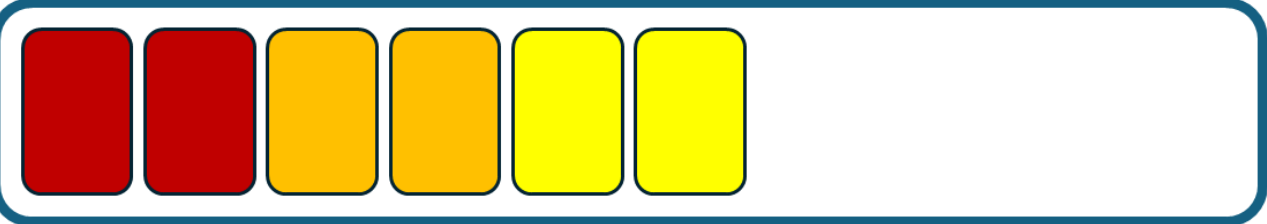




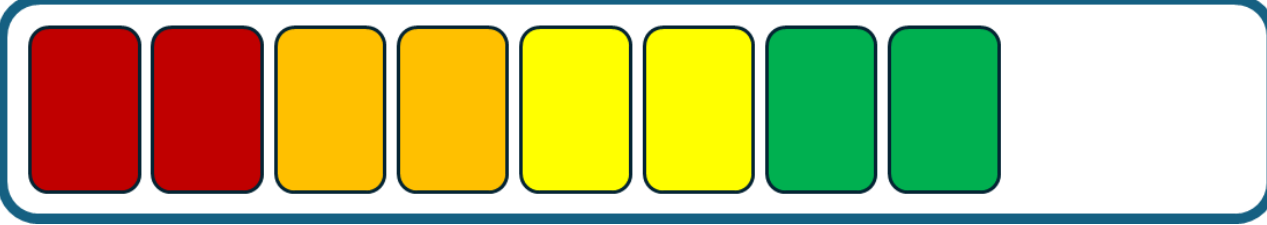
Planning, Building & Enforcement

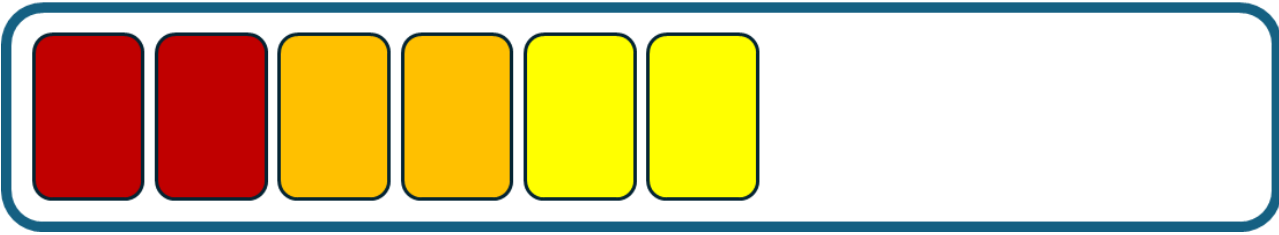
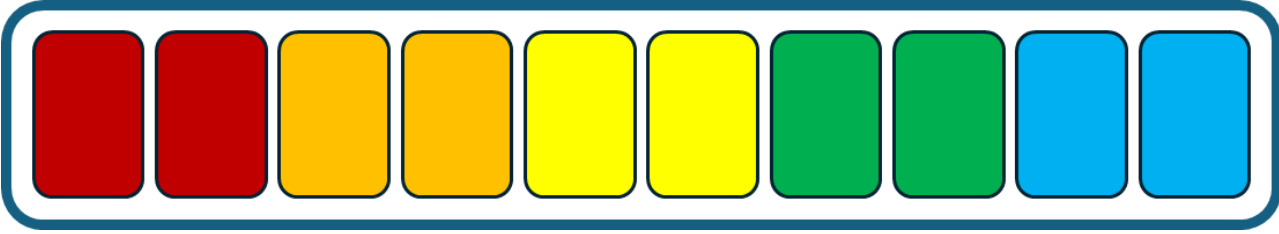
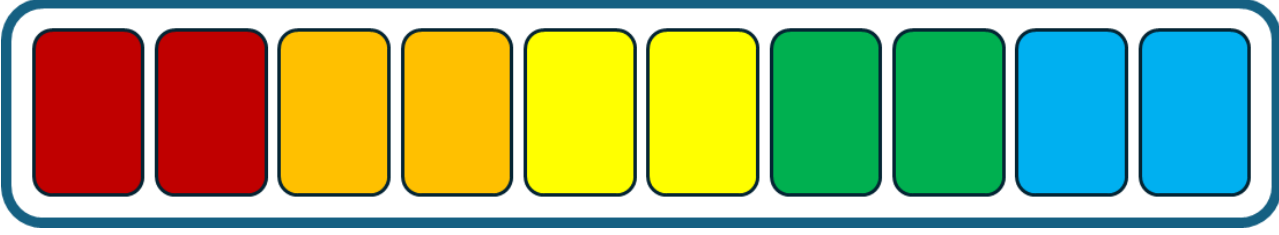
Joanne Haley

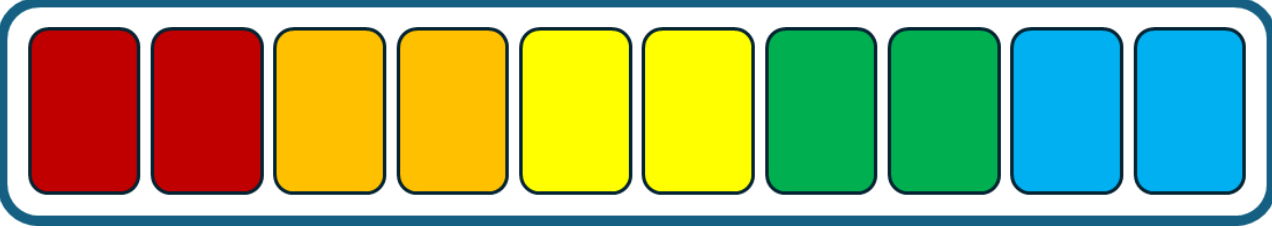

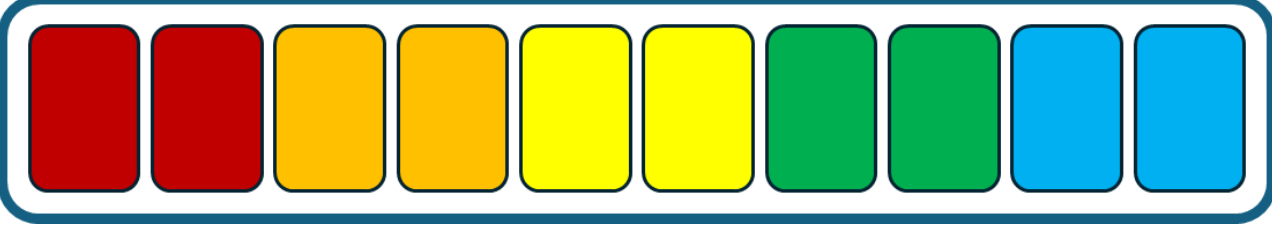
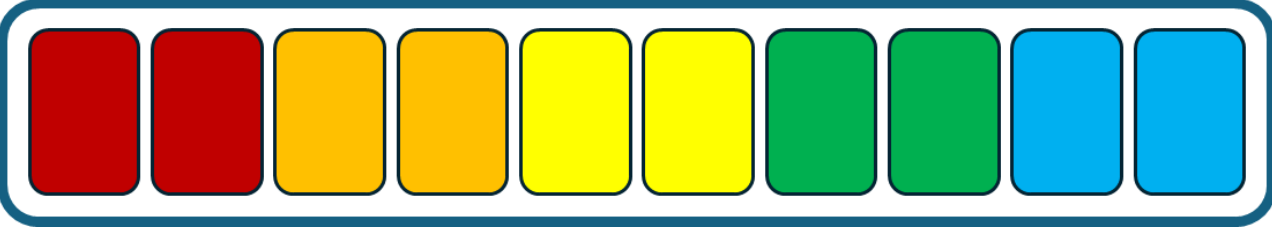
GM Planning, Building and Enforcement

Ontario's Celtic Heartland

Project	Progress	Notes
New Comprehensive Zoning By-law		Commenced- to be completed in 2024/2025
Heritage Master Plan		Not Commenced- to be completed internally 2024/2025
Township Industrial Park		Completed
Subdivision Manual		Commenced, working with Infrastructure Services- to be completed in 2025

Project	Progress	Notes
Update Site Plan Control By-law		Commenced- to be updated following the completion of the Subdivision Manual
Update Grading and Drainage By-law		Not commenced- to be updated following the completion of the Subdivision Manual
GIS- Various mapping projects	Ongoing Project	Various mapping projects completed in 2024
Update Planning SOP's		Commenced- to be completed in 1st quarter 2025

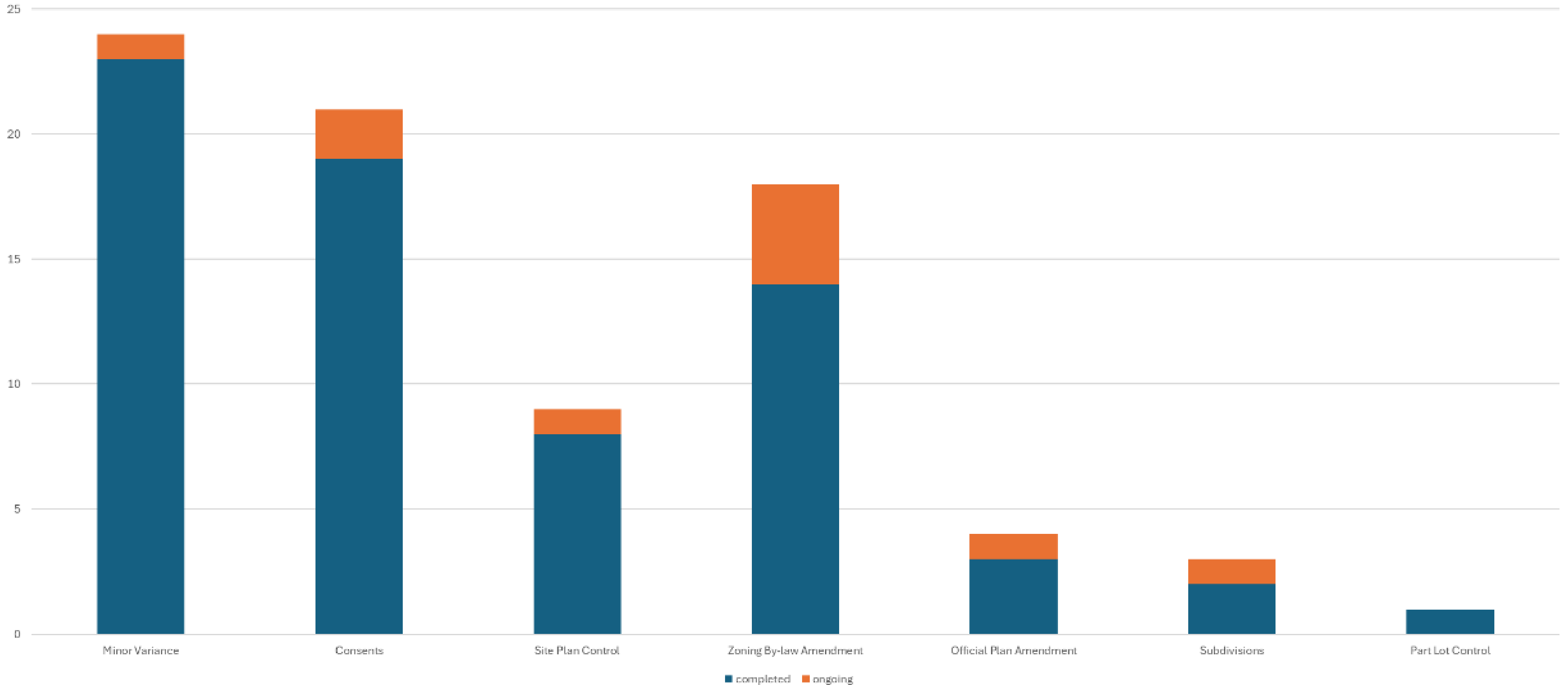
Project	Progress	Notes
Township Owned Land- Disposition of Land in Lancaster Heights		Commenced- to be completed in 2025
Update Severance Policies		Completed
New Property Standards By-Law		Completed

Project	Progress	Notes
Red Grant		Completed
Economic Development Strategic Plan		Not commenced- to be completed in house following the completion of the Corporate Strategic Plan
2024 Business and Community Awards Gala		Completed
Lancaster Historical Mural Project		Murals completed, final report submitted

Processed Planning Applications:

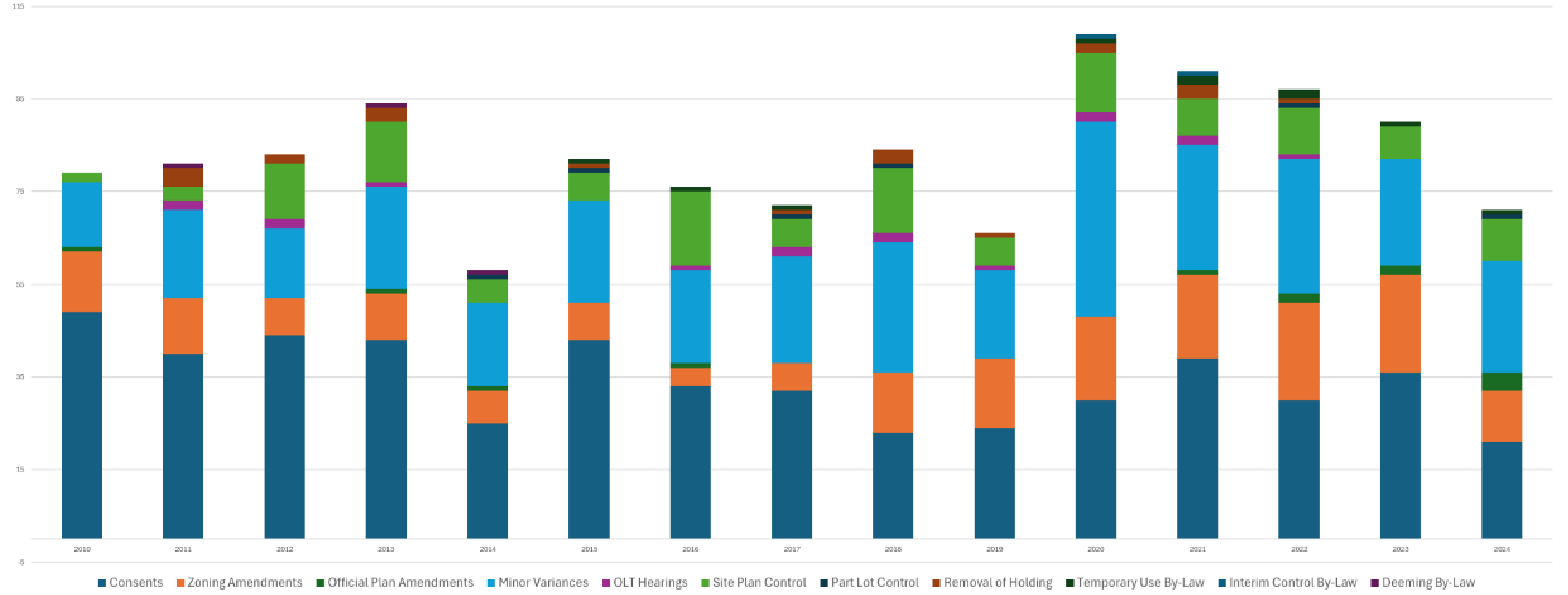
Application Type	Number	Status
Minor Variances	24	1 Ongoing, 23 Completed (Approved)
Consents	21	1 Ongoing, 20 Provisionally Approved
Site Plan Control	9	1 Ongoing, 8 Completed
Zoning By-law Amendments	18	4 Ongoing, 14 Completed (Approved)
Official Plan Amendments	4	1 Ongoing, 3 Completed
Subdivisions	3	1 Ongoing, 2 Completed
Part Lot Control	1	1 Completed (Approved)

Planning Activity 2024



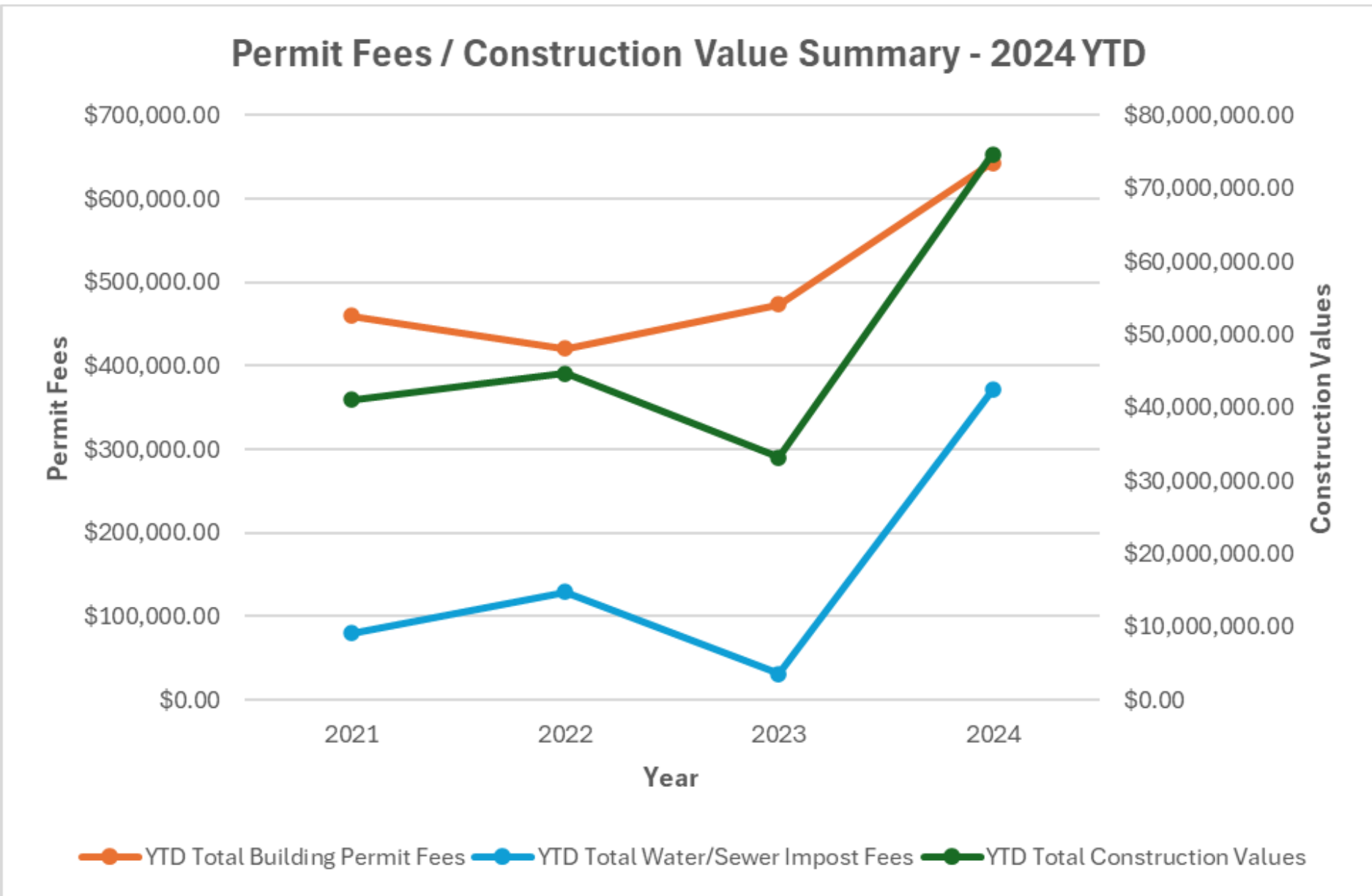
Planning Processes	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Consents	49	40	44	43	25	43	33	32	23	24	30	39	30	36	21
Zoning Amendments	13	12	8	10	7	8	4	6	13	15	18	18	21	21	17
Official Plan Amendments	1	0	0	1	1	0	1	0	0	0	0	1	2	2	4
Minor Variances	14	19	15	22	18	22	20	23	28	19	42	27	29	23	24
OLT Hearings	0	2	2	1	0	0	1	2	2	1	2	2	1	0	0
Site Plan Control	2	3	12	13	5	6	16	6	14	6	13	8	10	7	9
Part Lot Control	0	0	0	0	1	1	0	1	1	0	0	0	1	0	1
Removal of Holding	0	4	2	3	0	1	0	1	3	1	2	3	1	0	0
Temporary Use By-Law	0	0	0	0	0	1	1	1	0	0	1	2	2	1	1
Interim Control By-Law	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
Deeming By-Law	0	1	0	1	1	0	0	0	0	0	0	0	0	0	0
Totals	79	81	83	94	58	82	76	72	84	66	109	101	97	90	77

Planning Activity 2010-2024



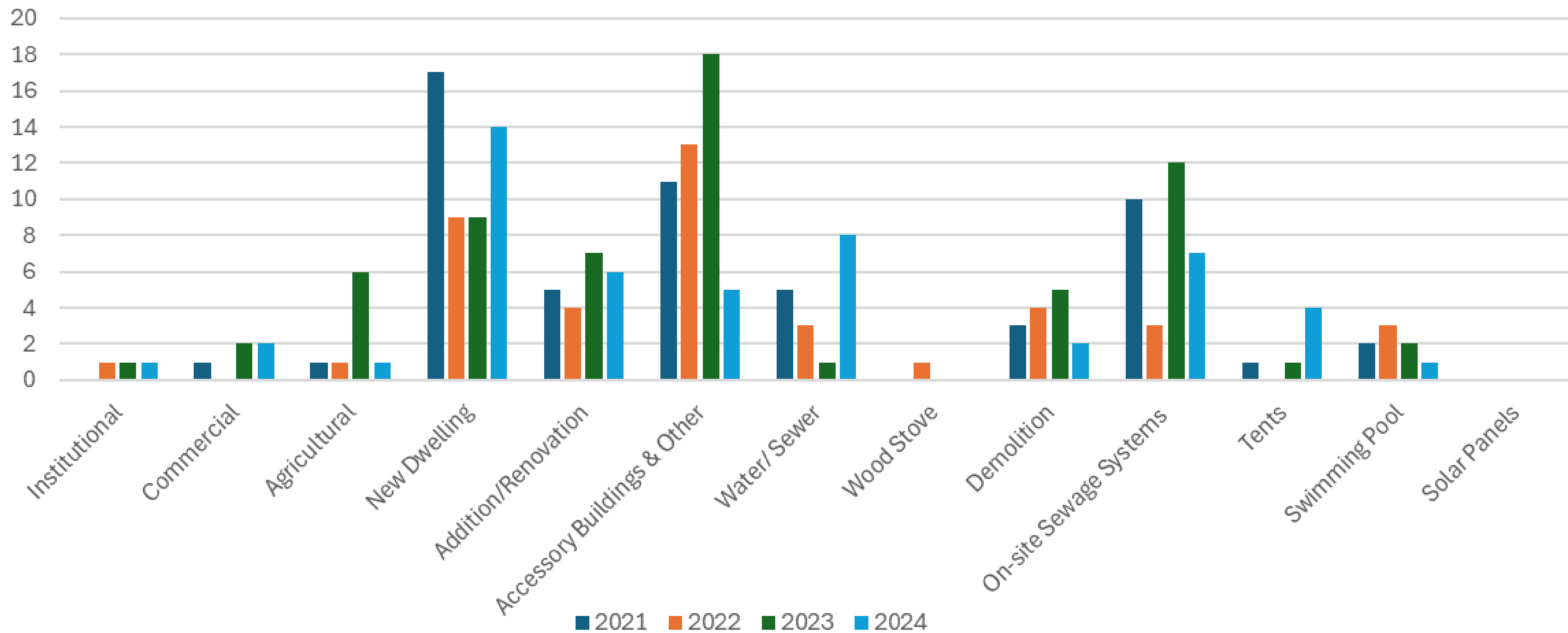
Construction Class	Issued Permits			
	2021	2022	2023	2024
Institutional	0	4	1	4
Commercial	5	9	7	9
Agricultural	11	11	15	16
Residential				
New Dwelling	59	47	32	49
Addition/Renovation	41	27	36	33
Accessory Buildings & Other	50	61	63	43
Water/ Sewer (Infrastructure Services Department)	13	15	6	18
Wood Stove	0	2	0	0
Demolition	12	13	18	20
On-site Sewage Systems	76	48	38	63
Tents	10	10	14	7
Swimming Pool	25	32	28	21
Solar Panels				4
TOTAL	303	279	259	287
Total Construction Value	\$41,106,783.37	\$44,702,239.96	\$33,174,795.88	\$74,638,991.71
Total Water & Sewer Fees	\$79,758	\$129,679	\$31,019	\$371,667.00
Total Building Permit Fees	\$459,608.64	\$420,401.57	\$473,532.02	\$643,426.20

*Total permit fees include the refundable administrative performance deposit



*Large increase in Construction value/ Permit fees due to large institutional/industrial projects.

Q4 Building Permits: For Period October 1st - December 30th



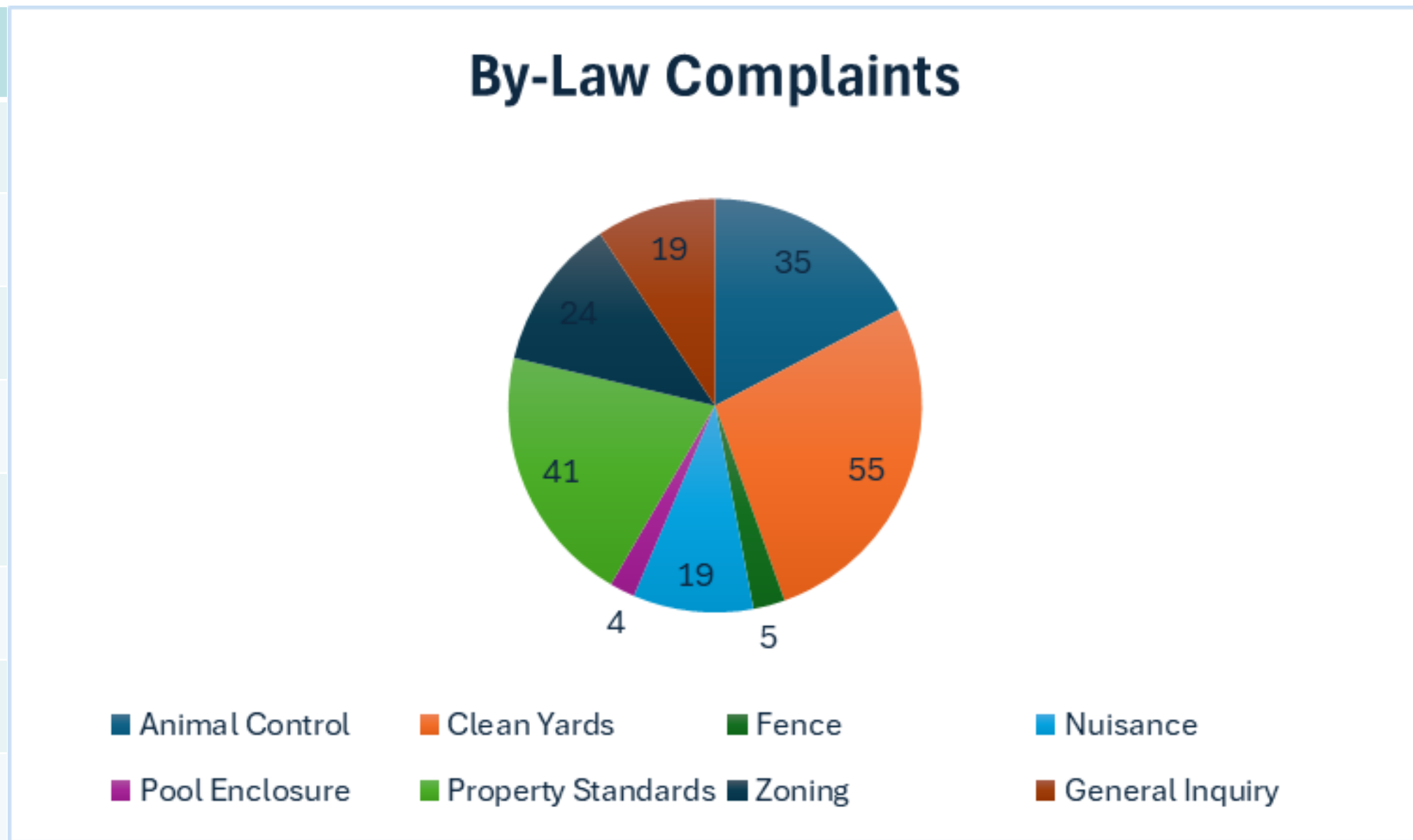
RSM Building Consultants Training:

- Small Buildings- 2024 OBC Code changes
- Firestopping in Part 9 Buildings
- Septic Filter Bed size requirements

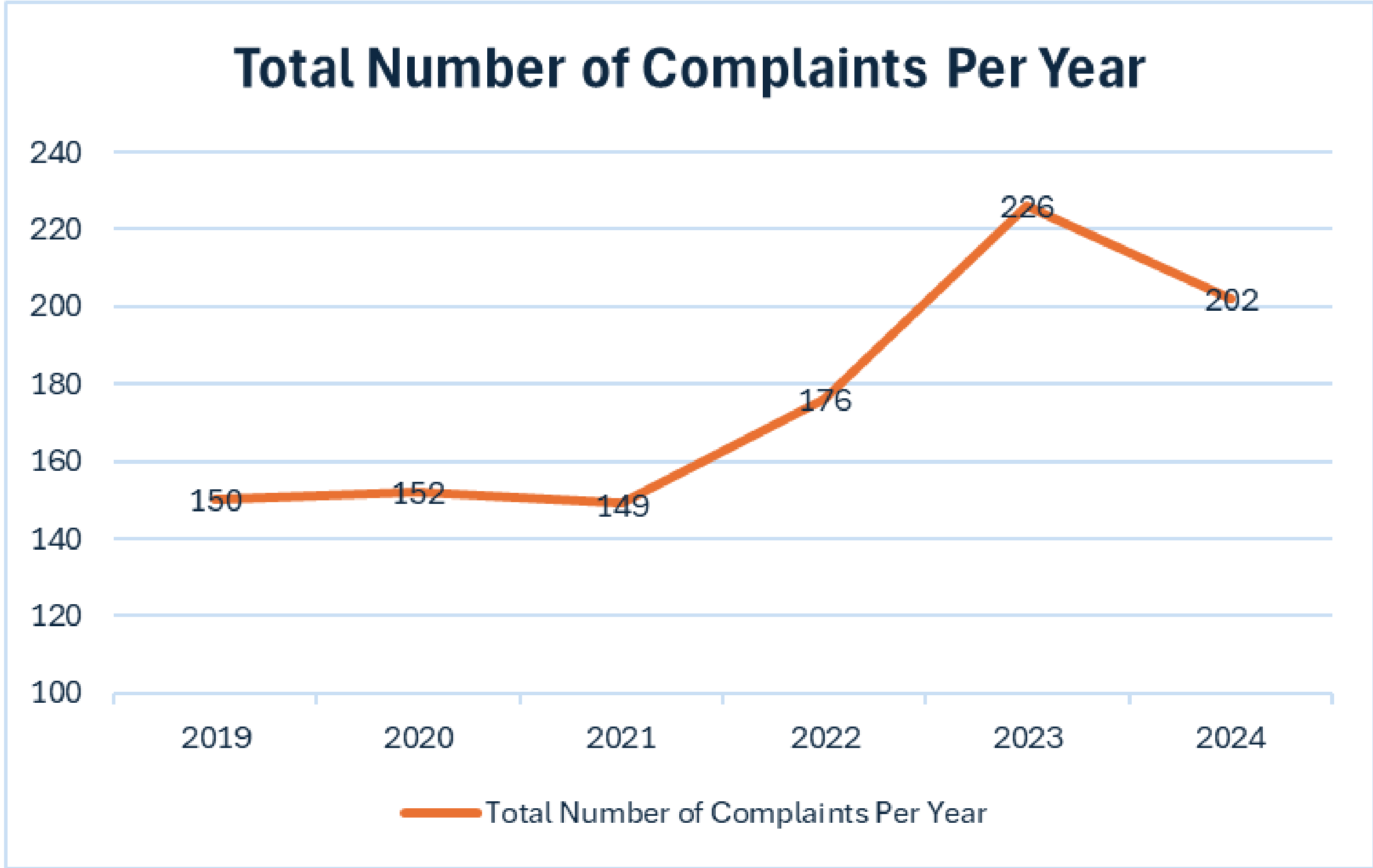
OACA/AMCTO Training

- Primer on Planning completed

Type of Complaint	#
Animal Control	35
Clean Yards	55
Fence	5
Nuisance	19
Pool Enclosure	4
Property Standards	41
Zoning	24
General Inquiry	19



Total Number of complaints per year	
2019	150
2020	152
2021	149
2022	176
2023	226
2024 (YTD)	202



Animal Control Activities Year End Report 2024

The Township of South Glengarry has an independent contract with Kevin Casselman for Animal Control, specifically Dog's at Large. Mr. Casselman is available 24/7, 365 days a year. He operates a pound located in South Dundas Township where any dog obtained while on patrol is brought to and assessed. When he receives a report regarding a dog roaming at large he responds to the location and when possible, obtains the dog.

Mr. Casselman has received 58 calls in 2024 for dogs at large.

Project	Status
RED Grant	Complete. Final report submitted July 18th. Funds received
Shop Local Christmas Campaign	Design a social media and advertising campaign to promote local shopping and dining during the holiday season offering \$50 daily from Dec. 1-12. Design and publish Christmas Gift Guide
Community Activator Project-Public Murals	Post mural festival community survey complete. Completed My Main Street community grant final report and budget submission proof of payment. Submitted December 12th.

Other Activities

- Draft 1 Media Release
- Draft & Design Content for 3 Business Newsletters

- Design Small Business Week newspaper and social media ads
- Design full page ad for Wintertide Magazine
- Design full page ad for Cornwall & SDG Tourism Guide

- Attend 3 EDO Working Group Meetings
- Attend Cornwall/SDG Tourism Strategic Vision Session
- Attend ACC Catalyst Symposium
- Attend Enbridge-Natural Gas Demand Meeting
- Attend Enbridge's Integrated Resource Planning Meeting

- 17 Business visits or meetings
- 1 Applicant for Community Improvement Plan Grant
- 3 Regional Incentives Program Applicants
- Presented 45th Anniversary Certificate to Rob and Barb McIntosh (with Mayor McDonald)
- Quotation Banner Replacement Project

Year in Review

- | | |
|----------|---|
| Projects | <ul style="list-style-type: none">•Completed RED project implementing a CRM & creating new Planning & Ec.Dev web pages•Completed My Main Street Mural Project with \$41,120.00 grant. Final Cost: \$37,498.59•Coordinated 2024 Business & Community Awards Gala: Revenue (\$10,117.74) Expenses: \$15,280.03•Developed Support Local Campaign: South Glengarry's Christmas Gift Guide + the 12 Days of Christmas Giveaways incentivizing shopping and eating locally |
| Other | <ul style="list-style-type: none">•12 Business Newsletters•9 RIP leads. Ferme Butte & Bine Farm awarded a \$33,250.00 grant in 2024 – Working with 3 businesses applying in February 2025•8 CIP leads. Working with 2 CIP applicants planning to apply in January 2025.•Promoted/organized 2 business grand openings (Globocam & Haveli Route Restaurant)•Co-hosted Breakfast Connections with Cornwall and Area Business Enterprise Centre•BR&E: Work with 6 expanding businesses (Retail and Service Sector)•Working with 4 businesses ready to relocate or establish their new business in South Glengarry•Development: Attended multiple meetings with 4 developers interested in future development |

Site Plan Control Agreement Data Input



GIS 2024 Mapping Projects	January	February	March	April	May	June	July	August	September	October	November	December
Snow Plow Routes	✓											
Food Cycler Survey	✓											
Roadside Spraying Map	✓											
Surplus Lands Map	✓											
Change of Use (OBC)			✓	✓			✓					
Street Lights Survey				✓		✓						
Peanutline (Glengarry Snowmobile Club Agreement Mapping)		✓						✓		✓		
Zoning Schedules (new mapping review)				✓	✓	✓	✓		✓			
NG 911 - preparation		✓		✓				✓	✓			
Septic (Enbridge) map					✓		✓		✓	✓		
Road Widening Location							✓	✓			✓	✓
Site Plan Control Map											✓	✓
Municipal Drains (assist)	✓	✓		✓	✓	✓						✓
Communication Towers Map				✓					✓	✓		
Minor Variance Map	✓	✓	✓	✓	✓		✓	✓	✓	✓		✓
Zoning Amendment Map		✓	✓					✓	✓	✓	✓	✓

- Monitored daily reports from the PEOC
- Completed annual training and exercise
- Completed and submitted annual Emergency Planning Program compliance.

