### 2022 Draft Budget Discussions

Lachlan McDonald, General Manager of Corporate Services

Presented to Council on Friday, November 19, 2021 at 9:00AM

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## Special Council Agenda

- Call To Order
- Approval of Agenda
  - Additions, Deletions, or Amendments
- Declaration of Pecuniary Interest
- Opening Remarks
  - Deputy Mayor L. Warden
- New Business
  - 2022 Draft Budget Presentation (GM of Corporate Services/Treasurer L. McDonald)
- Adjournment

## Schedule

- Re-cap of Last Meeting
- Financing Review
- Fire Services
- Infrastructure Services
- Community Services
- Recreation and Facilities
- Water and Waste Water
- Corporate Services
- Adjournment

\* Consideration for Breaks will occur between changes of Departments

## Housekeeping Items

- Visit our <u>website</u> to get a copy of detailed budget if you wish to see the background in detail
- Please turn your cell phones off

Contacts (613) 347-1166:

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		Sherry-Lynn Servage, 347-2411 sservage@southglengarry.com

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## **Recap of Strategic Events**

#### Vision

#### **Strategic Goals**



## **Recap of Budgeted Events**

- Richmond Road Industrial Park (\$30K) Offset by Reserve
- Support Vehicle Station 3 (\$60K) Offset by Reserve
- Bocce Courts Martintown (\$25K) Potential Grant
- Play Structure Lancaster (\$60K) Potential Grant
- Glen Gordon Tree Project As Needed (\$50K)
- New Garbage and Recycling Contract (\$216K)
- Traffic Calming (\$50K)
- Replace Roads Fleet (\$44K) Offset by Reserve

## Recap of Budgeted Events (Roads Maintenance)

- Culvert Replacement & Supplies (up \$292K)
- Granular Shoulders (All Rural Roads) (up \$353K)
- Granular Roads (up \$250K)
- Consultant Fees (up \$255K)
- Bridge Reserve (up \$310K)
- Gas Tax Reserve Offset (\$651K)
- General Reserve Offset (\$600K)

## **Recap of Financed Events**

• 10 Year Debenture – Financing Should Not Outlive Asset

Option 1 – \$4.65M in 2022

- \$525K = annual repayment
- \$1.08M = budget requirement

Option 2 – \$10.7M in 2022 to 2026 • \$1.2M = annual repayment

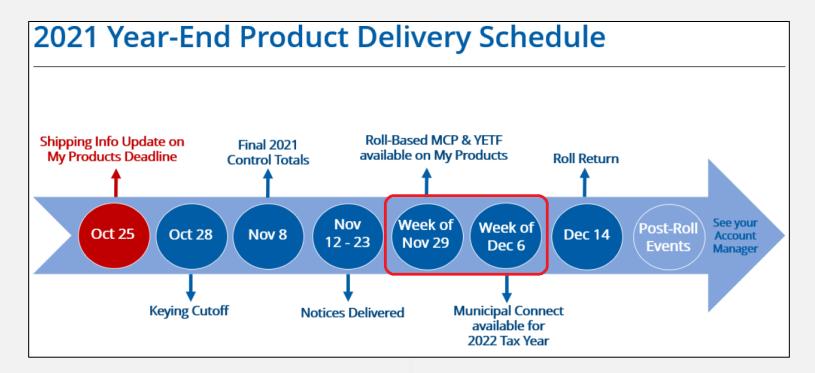
\* Dependent on Financial Forecasting Models and Limitation on Future Borrowing for Water

## **Budget Outcomes Summary**

ltem	2020 Budget	2021 Budget	2022 Draft Target
Taxation Levy	\$ 9,585,891	\$ 9,295,624	\$ 9,574,493
Increase/(Decrease) Over Previous	\$ 453,544	(\$ 290,267)	\$ 278,869
			+ 3%
			Discussion on 2.7

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## **Assessment Information Not Available**



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## Voice of a Taxpayer

#### Hi ...

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with my usual recommendation ...

"spend it wisely,

it is hard earned money!
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## **Financing Review**

Lachlan McDonald, GM of Financial Services

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## Finance Review (where we left off)

	2022 Draft Levy	Taxation Requirement
	\$ 7,911,575	<b>ψ</b> (14.89%) (\$ 1,384,050)
Changes:	445,000	Previously Mentioned Services
	292,000	Culvert Replacement & Supplies
	353,000	Granular Shoulders (All Rural Roads)
	250,000	Granular Roads Maintenance
	255,000	Consultant Fees
	310,000	Bridge Reserve to Sustainability
	-651,000	Gas Tax Funding
	-600,000	General Reserves (Surplus 2020)
	0	
	1,008,918	CAPITAL OFFSET
	0	> Put towards Capital Items
	0	
	0	
	0	
	0	
'22	Levy (Post Deliberation)	Taxation Requirement
	\$ 9,574,493	<b>1</b> 3.00% \$278,868

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#### South Glengarry

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## What Can We Do?

- Maximum Allowable Township Debt = \$48,788,000
- Roads (\$4.85M \$11.66M)

- Water Tower (\$1.33M)
- Wastewater Treatment Plant (\$7.13M)
- Water Treatment Plant (\$6.69M)
- Char-Lan Arena (\$2.23M)

Note: Assumes Upper-Level Funding

TOTAL CAPITAL ITEMS LISTED - \$22.23M to \$29.04M

## What Can We Afford?



Depends on Risk Tolerance, Tax Increases, and Interest Rates

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## **Interest Rates**

- Can Lock in an Interest Rate for 1-2 Years
  - Current Interest Rate (10Y) is 2.27%
  - One Year Lock (10Y) is 2.72%
  - Two Year Lock (10Y) is 3.01%

Caveat – If interest rates are locked in, you HAVE TO take out money (no longer like a line of credit)

## Interest Rates (like Line of Credit)

- The Township would assume interest rate risk
  - The Construction Rate (Variable) at 0.67% holds
  - When Construction is Over Lock in at the Rate of the Day
    - The Debenture Rate is set at the end of Construction Only



# Sensitivity Analysis

- Inflation on Township Services and Increases on Tax Levy have Significant Impact
- Borrowing Rate has Less of an Impact

Show Excel Sheet to Demonstrate

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## **Treasury Perspective**

- In the face of multiple variables, plan for the long term and execute in the short term
- Get started on the hamlets and priority roads
  - -2 years at \$4.7M lock in the two year rate (3.01%)
  - Allows more flexibility with future budgets
  - Allows for non-identified roads that come up to be addressed

## What Should We Afford?



# Consideration for Break



Dave Robertson, General Manager of Fire Services



## Fire Services (2021)

- Burn Permit System Working
- New Accountability System for Ops
- 10 New Members at Level 1
- Continued Excellence in Training
- Lead in Township-wide Health & Safety

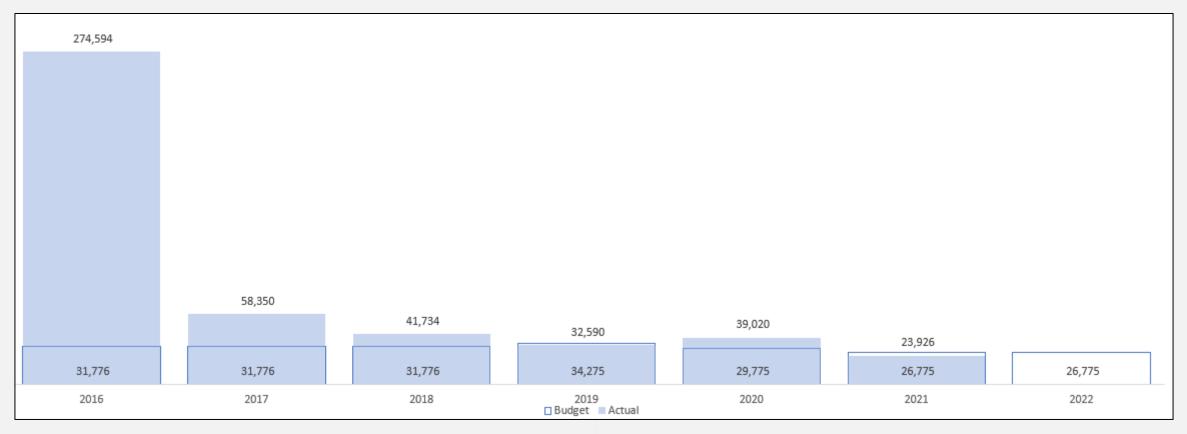
- Fire Hall Delayed Until 2022
- Water Tanker Truck (T3) Delivery Delay
- No major Equipment Failures

## Fire Services (2022)

- Pumper Requested (reserve offsets)
  - \$475,000
- Chief Vehicle to Station 3 (reserve offset)
  - \$60,000

- Roads and Fire reviewing shared radio system in preparation of replacement
  - Hopeful for SDG joint venture
  - Undetermined budget consequence
  - Likely to be drawn from reserves
- With Pumper (2022) and Pumper (2023)
  - Evaluation to determine if joint purchase would save money
  - Vehicles to be drawn from reserves

Revenues



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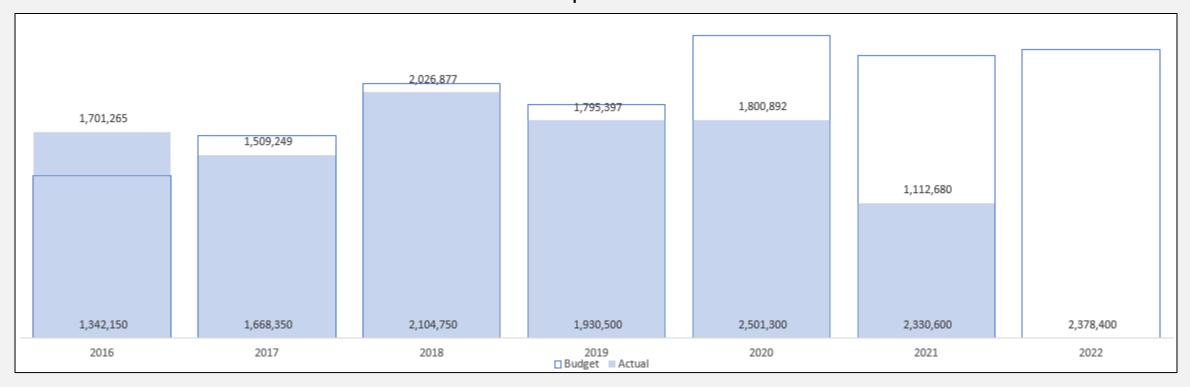
Revenues

•					
	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Ambulance Bay	16,800	15,400	16,800	15,400	16,800
Fire	8,000	18,644	5,000	3,550	5,000
Ponds	4,975	4,976	4,975	4,976	4,975

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Expenses



Expenses

	2020		2021	2022	
	Budget	Actual	Budget	Actual	Budget
Administration	2,058,200	1,442,460	1,943,000	809,663	2,029,600
Ambulance Bay	16,800	16,800	16,800	16,800	16,800
Fleet	71,000	55,529	60,500	34,691	43,500
Ponds	18,000	9,191	18,000	22,718	13,500
Station 1	74,300	50,039	59,500	43,879	52,000
Station 2	68,000	52,783	57,000	39,585	53,500
Station 3	61,000	53 <mark>,</mark> 839	51,800	44,984	48,500
Station 4	66,000	64,226	64,000	53,151	58,500
Station 5	63,000	56,026	60,000	47,209	52,500
Traning Facility	5,000	-	-	-	10,000

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# Consideration for Break

#### Infrastructure

Sarah McDonald, General Manager of Infrastructure Services

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## Infrastructure (2021)

- Two Tandem Trucks (reserve offset)
  - Not yet received (global supply chain)
- Recycling Revenue > Expected
  - City of Cornwall Sharing Revenues per Agreement

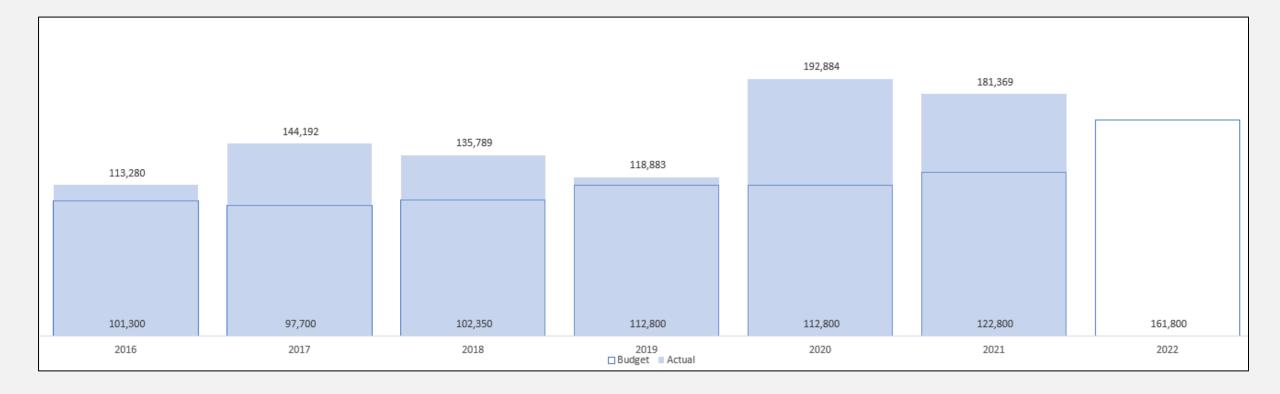
- Public Works Facility > Budget
  - Known \$434,000 (SR 2021-82)
  - Anticipated \$120,000 to \$170,000
    - Incoming Staff Report
- No unanticipated Repairs otherwise on fleet our buildings

## Infrastructure (2022)

- Garbage and Recycling
  - Increased \$216,000
- Lawn Mowers and Attachments
  - \$44,000 (offset from reserves)
- Complete 2021 Public Works Facility
   Project

- Oversight and Management of Increased Levels of Services per Roads Committee
  - Culvert Replacement & Supplies (+\$292K)
  - Granular Shoulders (All Rural Roads) (+\$353K)
  - Granular Roads (+\$250K)
  - Consultant Fees (+\$255K)
  - Bridge Reserve (+\$310K)

Revenues

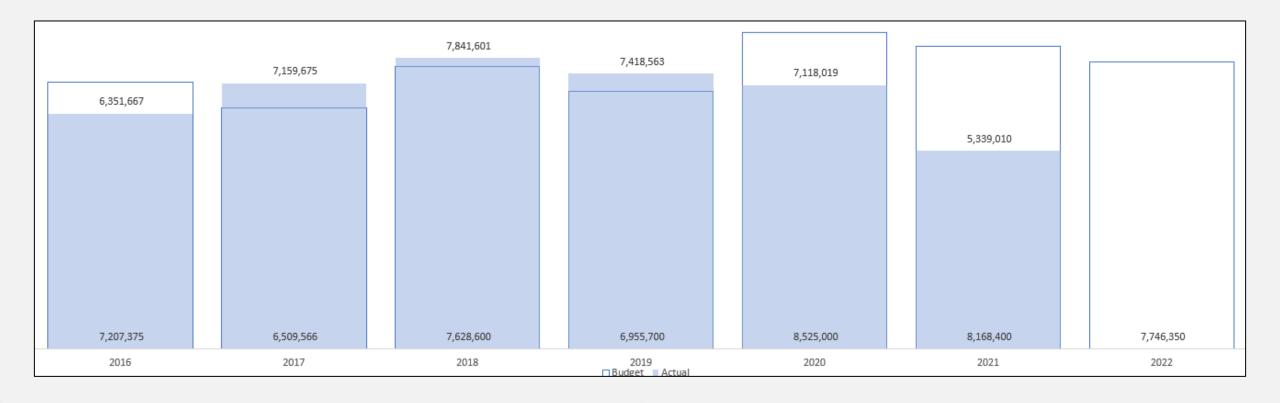


Revenues

•					
	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Garbage & Recycling	97,800	158,551	107,800	146,322	141,800
Roads	15,000	34,332	15,000	35,046	20,000

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Expenses



#### Expenses

•					
2020		2021			2022
	Budget	Actual	Budget	Actual	Budget
Garbage & Recycling	1,433,300	1,736,170	1,451,900	1,226,178	1,753,900
Roads - Administration	845,000	843,149	900,500	1,139,654	1,603,300
Roads - Buildings & Yards	1,460,000	236,179	1,477,000	515,292	220,300
Roads - Capital	1,798,500	1,585,762	1,572,500	43,425	425,000
Roads - Culverts	115,000	134,079	134,000	49,386	426,000
Roads - Equipment	480,000	230,000	380,000	290,000	390,000
Roads - Fleet	602,700	545,853	554,700	390,557	571,800
Roads - Fleet Rental	- 565,000	- 517,287	- 606,000	- 291,390	- 641,000
Roads - Hardtop	220,000	272,271	190,000	163,852	561,000
Roads - Loosetop	690,000	719,522	673,000	636,359	959,000
Roads - Maintenance	350,000	316,313	324,000	177,373	325,000
Roads - Other	127,500	145,791	151,300	480,401	184,550
Roads - Patrol	45,000	21,817	28,000	21,690	28,000
Roads - Sidwalks	10,000	-	5,000	-	2,000
Roads - Winter Control	913,000	848,399	932,500	496,233	937,500

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# Consideration for Break



Joanne Haley, General Manager of Community Services

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## Community (2021)

- Building Revenues > Expectations
  - \$300,000 vs. ~ \$200,000 (2019, 2020)

- Successful Completion of LIDAR Project Funding
- New Online Permitting Software
  - \$20,000 per year (building) for 5 years

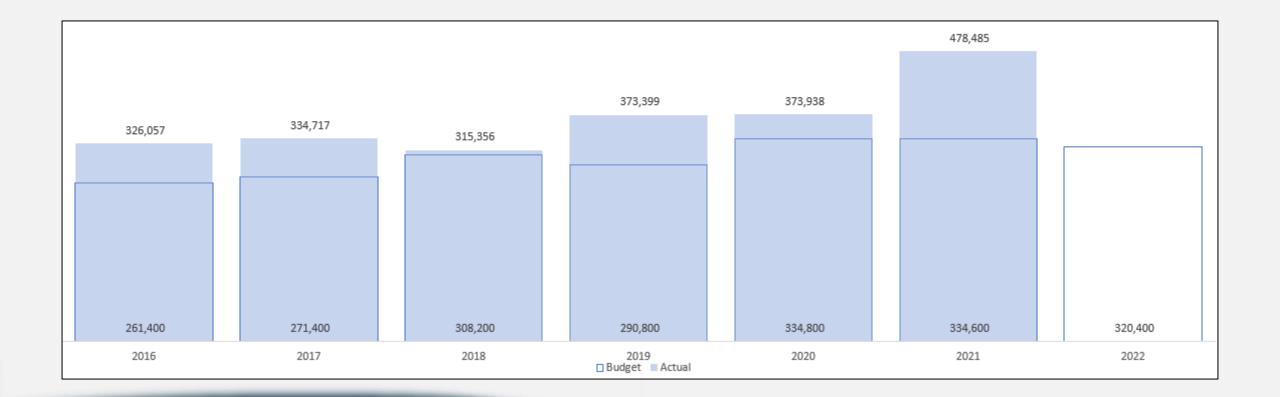
## Community (2022)

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- No longer issuing dog tags
- Planning Permit Software Online
   Increasing

- Economic Development Supporting Communications
- Review Industrial Park Opportunities

#### Community Services (p.29-36) Revenues



South Glengarry

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## Community Services (p.29-36)

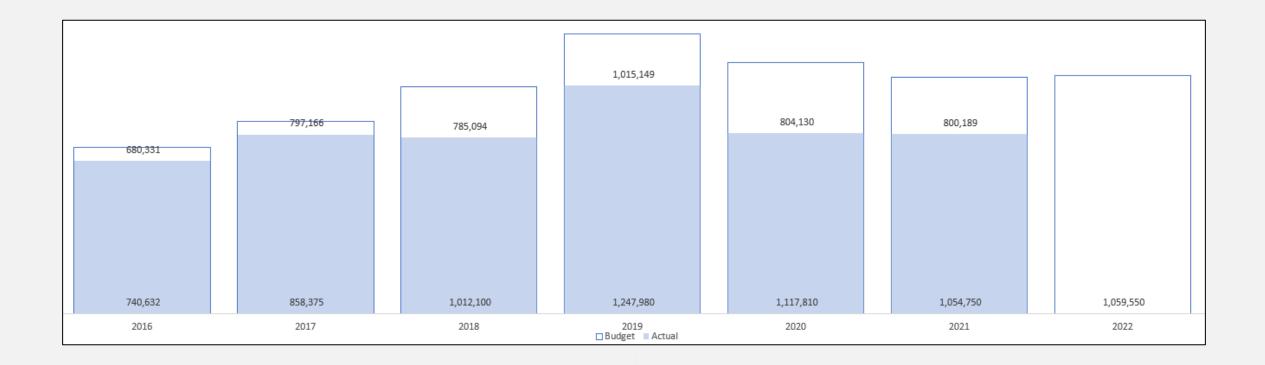
Revenues

•					
	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Building Department	226,700	281,418	226,500	420,553	246,500
Economic Development	58,000	34,822	58,000	10,720	33,000
Planning Department	33,000	48,750	33,000	41,680	38,000
Property Standards	17,100	8,948	17,100	5,532	2,900

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## Community Services (p.29-36) Expenses



#### Community Services (p.29-36) Expenses

-					
	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Building Department	436,850	390,395	433,550	441,288	477,550
Economic Development	318,900	122,565	263,350	105,109	188,850
Emergency Planning	17,860	9,265	15,500	5,917	13,500
Planning Department	236,700	196,962	241,000	165,541	266,000
Property Standards	107,500	84,944	101,350	82,333	113,650

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## **Consideration for Increased Fees**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 BUDGET V 2021 BUDGET
								DOLLAR VALUE
General Fund								
Revenues								
Revenues								
ees & User Charges - Building Dept								
1-4-0211-0241 Compliance Letters Planning & Zoning	(6,500.00)	(5,800.00)	(6,500.00)	(4,045.00)	(6,000.00)	(5,855.00)	(5,000.00)	1,000.00
1-4-0211-0242 Sale of Civic Number Supplies	(3,200.00)	(3,370.00)	(3,200.00)	(5,398.00)	(3,500.00)	(7,349.00)	(5,000.00)	(1,500.00)
1-4-0211-0243 Driveway Entrance Permits	(2,000.00)	(2,300.00)	(2,000.00)	(2,300.00)	(2,000.00)	(4,400.00)	(2,500.00)	(500.00)
1-4-0211-0244 Building Permit Fees	(180,000.00)	(197,897.48)	(180,000.00)	(207,680.96)	(180,000.00)	(300,343.19)	(200,000.00)	(20,000.00)
1-4-0211-0245 Green ValleySewers Hook-upPermit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1-4-0211-0246 Lan caster Sewers/Water Hook-up Permit	0.00	(1,140.00)	0.00	(4,418.89)	0.00	(4,701.11)	0.00	0.00
1-4-0211-0247 Glen Walter S/W Hook-up Permit	0.00	(2,580.00)	0.00	(10,680.00)	0.00	(15,240.00)	0.00	0.00
1-4-0211-0248 Kennedy Water Hook-up Permit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1-4-0211-0255 Septic System Fees	(35,000.00)	(37,670.00)	(32,000.00)	(40,810.00)	(32,000.00)	(62,065.00)	(32,000.00)	رم∫Ωi 0.00
Budget Notes 2021 FB Net zero (in=out) 2022 FB in/out								
1-4-0211-0275 Fines & Charges Bldg Dept	(3,000.00)	(3,917.50)	(3,000.00)	(6,085.00)	(3,000.00)	(600.00)	(2,000.00)	1,000.00
1-4-0211-0797 Line Fence Act Recovery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1-4-0211-0799 Transfer from Building Reserve	0.00	0.00	0.00	0.00	0.00	(20,000.00)	0.00	0.00
Total Fees & User Charges - Building D	(229,700.00)	(254,674.98)	(226,700.00)	(281,417.85)	(226,500.00)	(420,553.30	(246,500.00)	(20,000.00)
Total Building Inspection Dept	511,950.00	439,003.58	436,850.00	390,395.42	433,550.00	441,287.80	477,550.00	44,000.00

Despite a Banner Year, Current Taxpayers Still Paying for Development

## Presentation



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# Consideration for Break

### Parks, Recreation, and Culture

Sherry-Lynn Servage, Director of Parks, Recreation, and Culture

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## Parks, Recreation, and Culture (2021)

- Peanut Line Maintenance + CR 17 Bridge
- Glen Walter Tree Removal
- Town Hall Renovations
- Char-Lan Rec Centre Reviews Started
- Martintown Cenotaph
- Master Plan Underway (carry to 2022)
- Museum Work

- Staff Changes
  - New Facility Operator 1 Lead Hand
  - New Director of Parks, Rec., and Culture
  - New Facility Operator 2

## Parks, Recreation, and Culture (2022)

- Health and Safety
  - Blade Changer (\$5,000)
  - Plate and Frame Chiller (\$20,000)
- Expected Service
  - Dehumidifier (\$45,000)
- Arena Floor and Dasher Boards
  - \$1,400,000 (\$373,380 from Township)
  - Drawn from Reserves

- Glen Walter
  - Tree Removal (\$80,000)
  - Play Structure (\$100,000 from reserve)
- Security Guard through COVID-19
- Museum Maintenance Continuing

## Parks, Recreation, and Culture (2022)

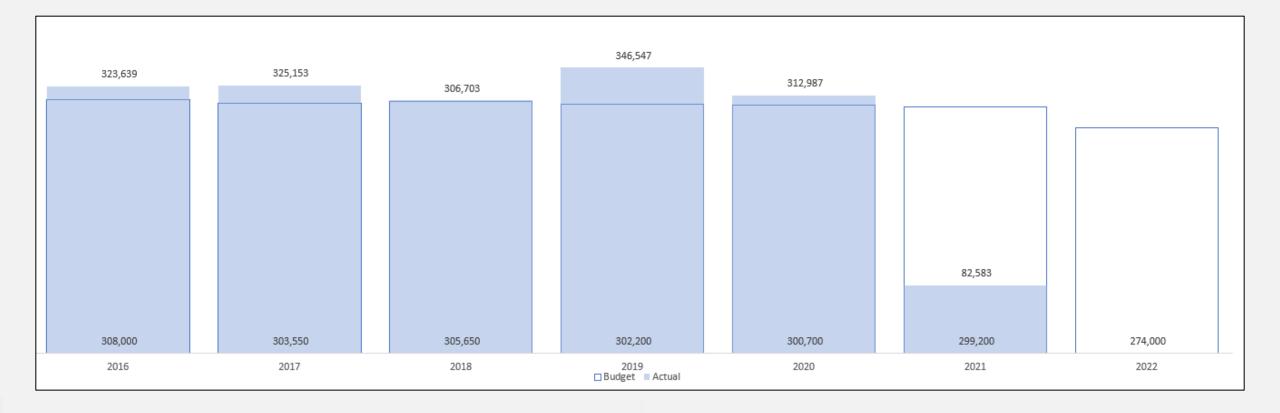
- In Budget to Confirm
  - Glen Gordon Park (\$50,000)
  - Glen Walter Waterfront Park (\$25,000)
  - Peanut Line Bridge South Branch
    - \$130,000 Offset from Reserves

- To Consider
  - Peanut Line Signage (\$30,000)
  - Lancaster Legion Deck (\$45,000)
  - More Snowflakes (\$20,000)
    - \$900 per with \$3,000 hook-up costs

- Priorities
  - Arena Project and Maintenance
  - Continued Development of Master Plans
  - Tree Management
  - Trees in Parks and Peanut Line Maintenance

## Recreation Services (p.37-47)

Revenues



## Recreation Services (p. 37-47)

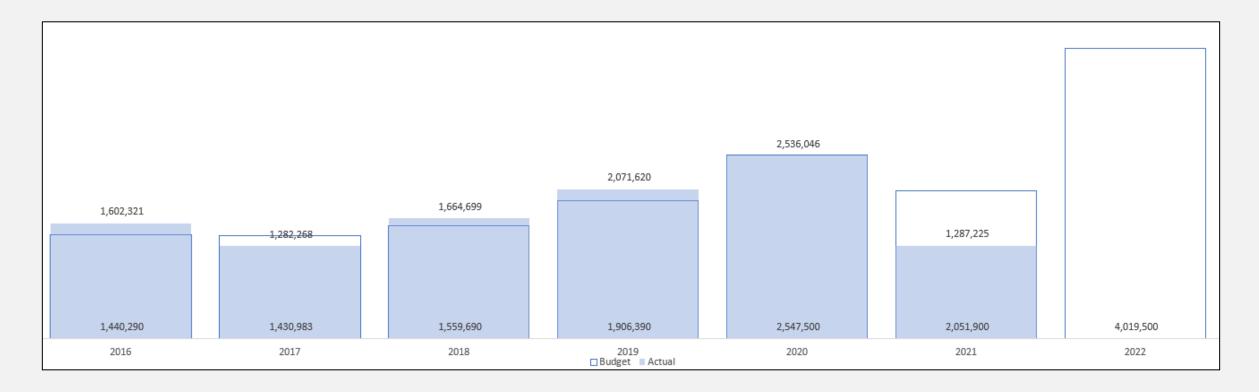
Revenues

•					
	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Ball Fields	3,000	2,983	1,000	666	3,000
Char-Lan RC	214,000	213,821	214,000	45,924	214,000
Danaher Park CC	-	-	-	-	-
Green Valley CC	-	- 20	-	20	-
Martintown CC	6,200	19,106	6,200	6,728	2,000
Misc. Buildings - Medical Centre	33,000	30,396	33,000	27,862	33,000
North Lancaster CC	-	-	-	-	-
Peanute Line	-	-	-	-	-
Recreation & Programs	44,500	46,702	45,000	1,383	22,000
Smithfield Park CC	-	-	-	-	-

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## Recreation Services (p. 37-47)

Expenses



## Recreation Services (p. 37-47)

#### Expenses

	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Administration	503,800	451,759	588,700	325,271	561,500
Char-Lan RC	991,100	1,034,715	563,700	408,186	2,361,600
Green Valley CC	20,800	33,936	24,800	9,469	16,300
GSP	50,000	50,000	50,000	50,000	50,000
Martintown CC	83,200	92,802	43,200	35,086	68,600
Misc. Buildings - Celtic Hall	6,500	6,593	26,500	3,096	26,500
Misc. Buildings - Legion	27,900	18,193	27,900	12,726	27,500
Misc. Buildings - Library	13,600	8,136	13,600	5,057	13,600
Misc. Buildings - Medical Centre	46,000	62,499	47,700	52,480	56,400
Misc. Buildings - Museum	108,000	89,828	102,000	76,467	101,000
North Lancaster CC	11,000	15,218	10,000	5,690	9,750
Parks - Cairnview	10,000	-	10,500	10,000	10,000
Parks - Charlottenburgh	-	-	-	-	-
Parks - Danaher	9,000	14,871	11,500	7,454	9,800
Parks - Empey Poirier	4,500	5,071	5,000	1,658	3,250
Parks - General	83,000	109,330	103,000	50,030	118,000
Parks - Glen Walter	20,000	30,984	130,500	122,155	210,500
Parks - Martintown Community	4,500	6,235	12,000	2,710	6,250
Parks - North Lancaster	10,500	9,639	11,000	7,824	70,250
Parks - Paul Rozon	31,000	36,797	51,700	15,570	51,700
Parks - Peanut Line	114,000	38,217	119,500	53,988	174,500
Parks - Smithfield	324,000	401,541	26,000	18,866	12,500
Parks - Wharf	8,000	5,503	8,500	4,470	14,500
Programs	67,100	14,179	64,600	8,975	45,500

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# Consideration for Break

### Water and Wastewater Services

Dillen Seguin, Director of Water and Wastewater

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## Water and Wastewater (2021)

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- Glen Walter Pumping Station
- Glen Walter Looping Project
- Review of Glen Walter Servicing

 Review of System Rates and Rate Structure

## Water and Wastewater (2022)

#### • Glen Walter

- Consider Water Tower (Awaiting Grant)
- Re-build Low Lift 2 and 4 Shafts
- New/Spare Low and High Lift Motors
- High Lift 3 Valve Control Maintenance
- CCTV Work (Camera in Lines)
- Sewer main Cleaning
- Manhole Maintenance
- Pump Station Cleaning
- Continued Glen Walter EA (\$150,000)

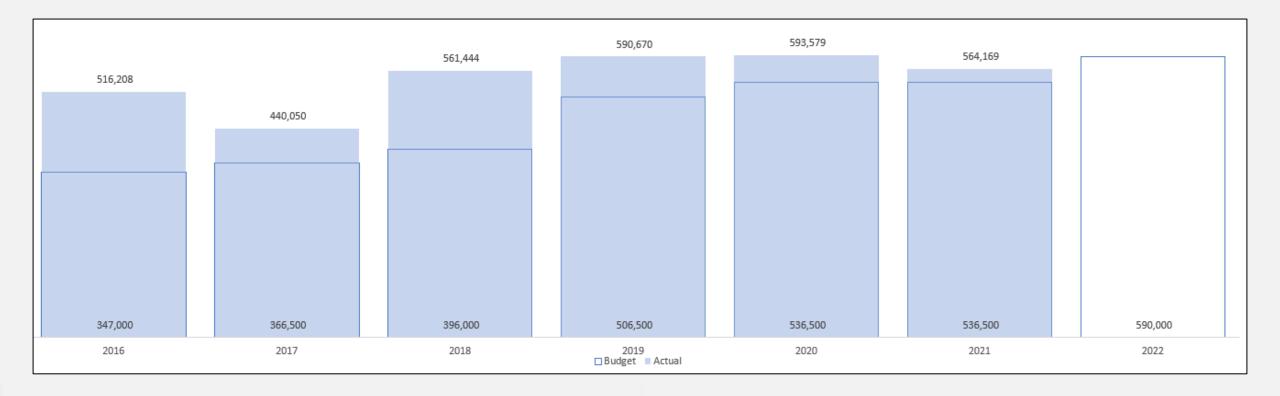
- Lancaster
  - Filter media Addition
  - Sludge Depth Lagoon
  - Sludge Removal Process
  - CCTV Work
  - Manhole Maintenance
  - Sewer main Cleaning
  - Pump Station Cleaning

## Water and Wastewater (2022)

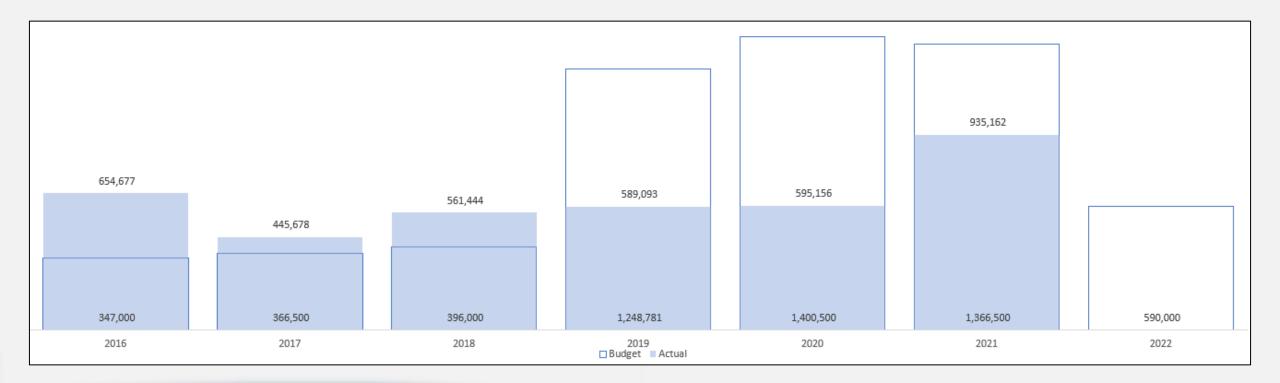
- Kennedy Redwood
  - New Post CL2 Analyzer
  - New Hypo Pump
  - New Well Pump (Spare)

- Green Valley
  - New/Spare Sewage Pump for North Station
  - New/Spare Sewage Pump for South Station
  - CCTV Work
  - Sewer main Cleaning
  - Manhole Maintenance (Injection/Repair)
  - Miltronics Units
  - Flow Meter Units
  - Pump Station Cleaning
  - Clean Weeds at Lagoon and Sludge Haulage

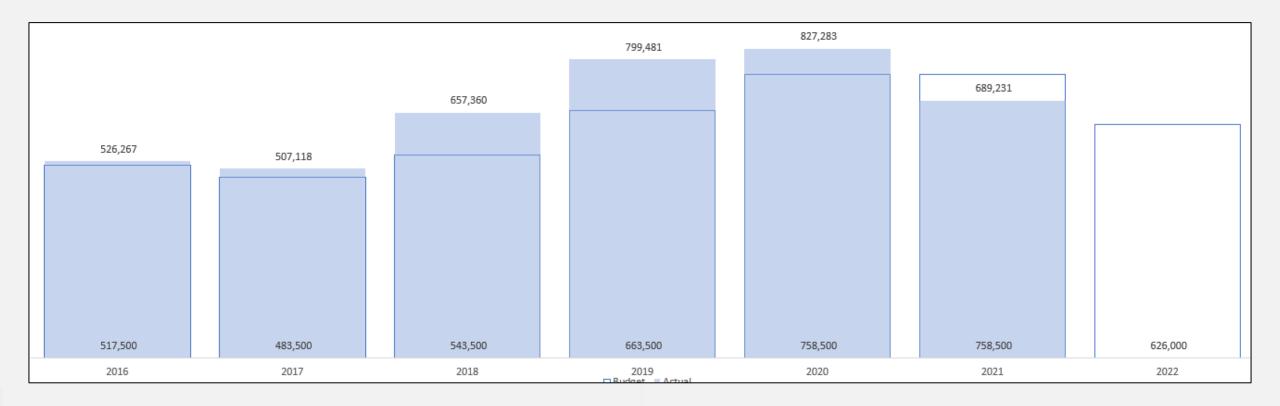
Revenues – Glen Walter



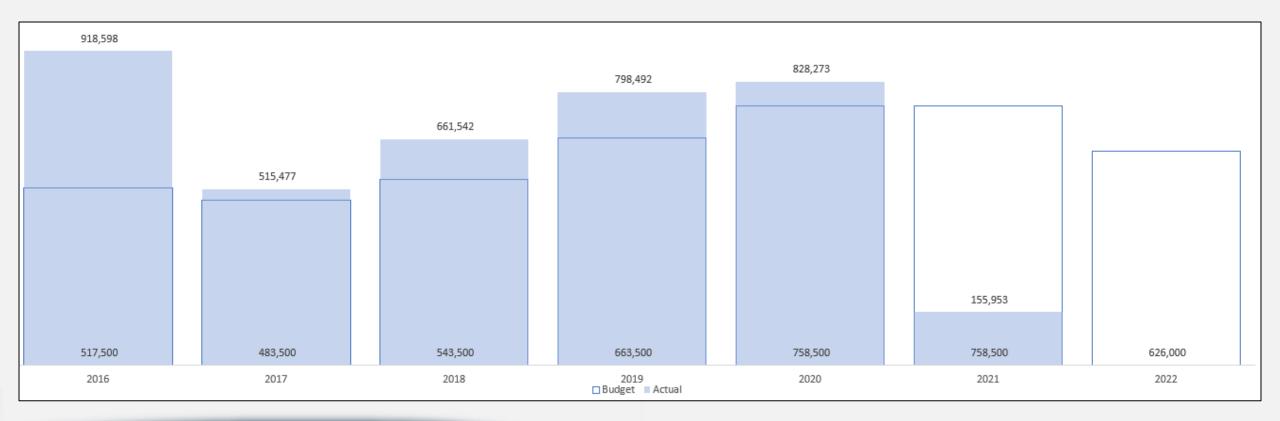
Expenses – Glen Walter



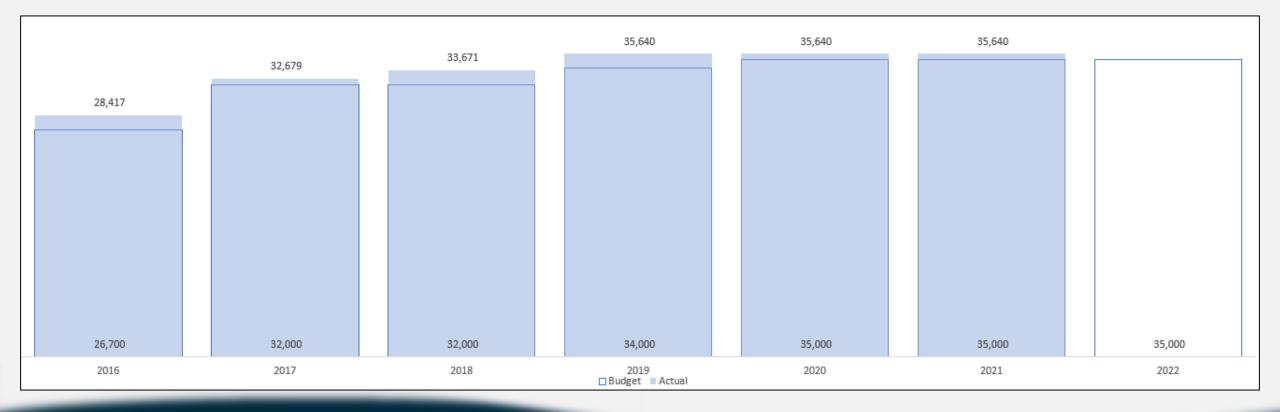
**Revenues - Lancaster** 



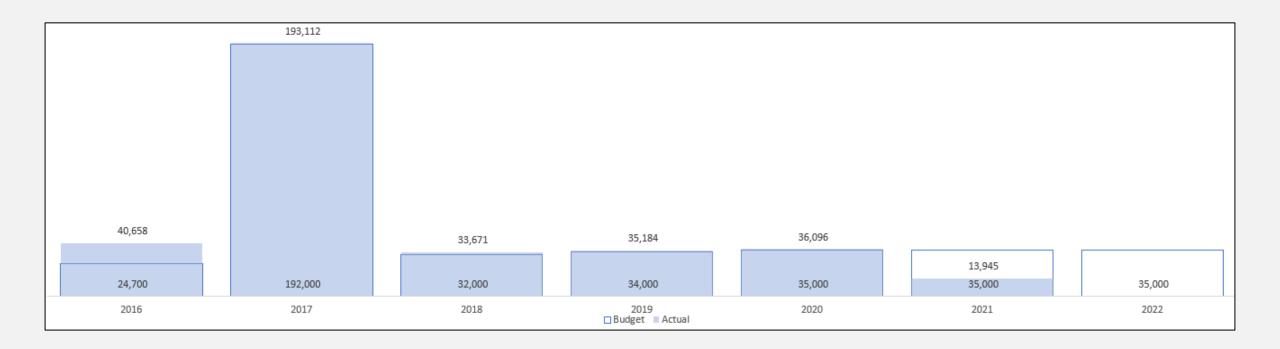
**Expenses - Lancaster** 



Revenues – Kennedy Redwood



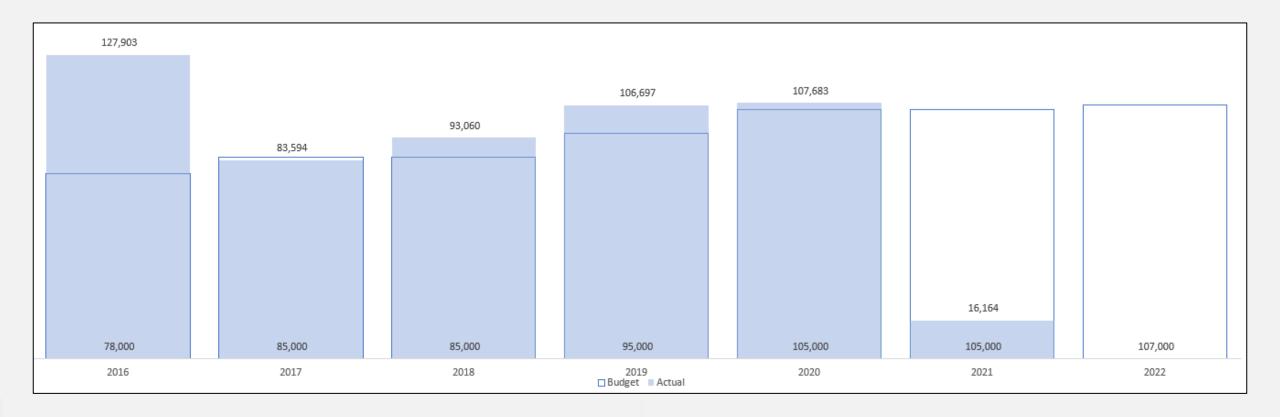
Expenses – Kennedy Redwood



Revenues – Green Valley



Expenses – Green Valley



Revenues

•	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Water and Wastewater					
Fees & User Charges - Glen Walter System	536,500	593,579	536,500	564,169	590,000
Fees & User Charges - Lancaster System	758,500	827,283	758,500	689,231	626,000
Taxation - Other Charges - Green Valley	105,000	107,460	105,000	107,460	107,000
Taxation - Other Charges - Kennedy Water	35,000	35,640	35,000	35,640	35,000

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Expenses

•					
	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Water and Wastewater					
Glen Walter Water/Sewers	1,400,500	595,156	1,366,500	935,162	590,000
Green Valley Sewers	105,000	107,683	105,000	16,164	107,000
Kennedy Redwood Subdivision Water	35,000	36,096	35,000	13,945	35,000
Lancaster/South Lancaster Water/Sewers	758,500	828,273	758,500	155,953	626,000
Regional Water Project	-	-	-	-	-
Water Reserve Upgrades - Boundary Rd	-	-	-	5,742	-
Water/Sewer Plants Sharable Operations	-	13,024	-	368,973	-

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# Consideration for Break

### **Corporate & Finance Services**

Lachlan McDonald, General Manager of Finance Services Kelli Campeau, Director of Corporate Services

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## Corporate and Finance (2021)

- Office Renovation (\$220,000 + ongoing)
- Sale of Township Lots (\$600,000)
- Success with Student Grnts (\$34,000)

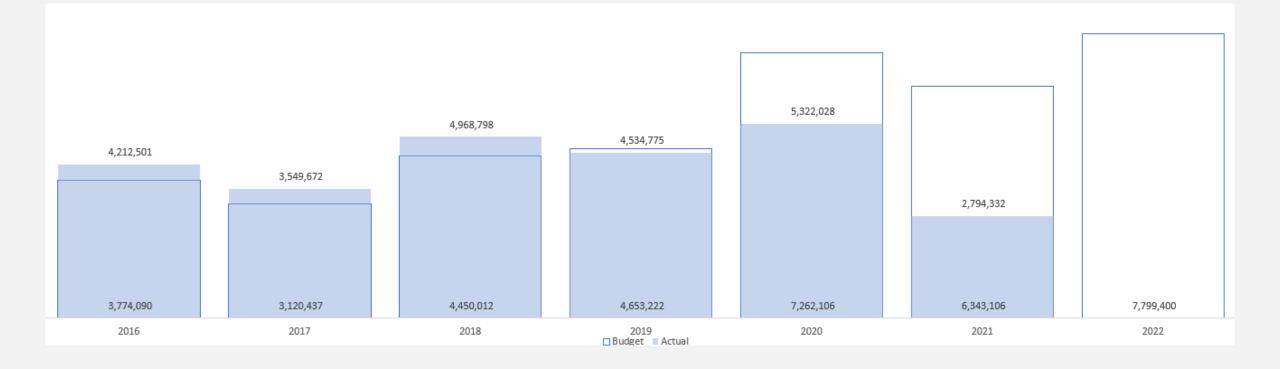
- Decreased Hydro One Street Light Charges
  - Confident that Cornwall Electric will Agree to Retro-fit (3-5 year paybacks)
- Municipal Drains Continue to Go Well
- Council on Escribe
- Continued Advancements in Digitization and Records Managment

## Corporate and Finance (2022)

- Election 2022
  - Monday, October 24<sup>th</sup>

- Digitize the AP Process
- Asset Management Planning
  - Core Services Due July 1, 2022
- TOMRMS
  - The Ontario Municipal Records Management Solution

Revenue

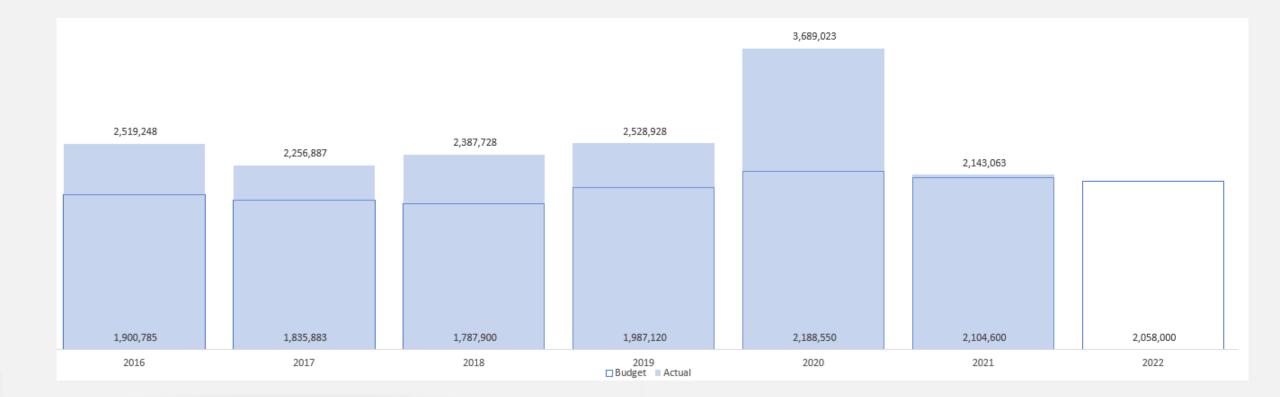


Revenue

	2020		2021		2022
	Budget	Actual	Budget	Actual	Budget
Administration	515,754	1,000,691	523,306	1,233,405	559,800
Drainage	32,500	37,240	20,000	12,296	20,000
Grants	1,518,852	1,771,284	1,533,800	698,557	2,959,600
Reserves	4,972,000	2,292,970	4,046,000	686,182	4,096,000
Street Lights	223,000	219,844	220,000	163,892	164,000

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Expenses



SOUTH GLENGARRY

Expenses

	2020	2021		2022	
	Budget	Actual	Budget	Actual	Budget
Administration	1,395,100	2,908,168	1,341,600	1,547,424	1,374,000
Airport	24,200	21,049	68,500	120,104	21,000
Drainage	109,500	107,639	90,000	55,727	90,000
<b>Glengarry County Arcives</b>	56,000	81,956	21,000	21,614	21,000
Grants and Donations	75,500	56,744	57,500	43,291	60,000
Legislative	161,000	151,672	155,000	108,514	139,000
Line Fences	250	-	-	-	-
Other	-	-	-	-	-
RRCA	130,000	127,952	137,000	128,013	135,000
Special Projects	14,000	14,000	14,000	10,024	54,000
Street Lights	223,000	219,844	220,000	108,352	164,000
Grand Total	2,188,550	3,689,023	2,104,600	2,143,063	2,058,000

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### Adjournment

Have a great weekend!

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