

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**June 3, 2024, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald
Deputy Mayor Martin Lang
Councillor Stephanie Jaworski
Councillor Sam McDonell
Councillor Trevor Bougie

STAFF PRESENT: Acting CAO and Fire Chief Dave Robertson
GM of Parks, Recreation & Culture Sherry-Lynn Servage
GM of Infrastructure Sarah McDonald
Acting GM of Corporate Services/ Clerk
Kayce Dixon
GM of Finance/ Treasurer Kaylyn MacDonald

1. CALL TO ORDER

Resolution No. 2024-153

Moved by Deputy Mayor Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT the June 3rd, 2024 Council Meeting of the Township of South Glengarry now be opened at 7:00_____ pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

The following items were removed from the agenda:

- 8.b Appointment of Deputy Clerk.

The following items were added to the agenda:

- 8.b Appointment of Deputy Clerk - Dave Robertson

- 8.c Appointment of Deputy Clerk - Kimberly Casselman

- 8.e Appointment of Acting Chief Administrative Officer - Dave Robertson

The following items have been pulled from the consent agenda:

- 10.a Environment Committee Meeting Minutes

- 10.b Environment Committee Strategic Plan Input

Resolution No. 2024-154

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as ☐ circulated or ☒ amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 2024-155

Moved by Deputy Mayor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Special Meeting Minutes: May 27th, 2024
- Previous Meeting Minutes: May 21, 2024

CARRIED

5.1 Special Meeting Minutes - May 27, 2024

5.2 Previous Meeting Minutes - May 21, 2024

6. PRESENTATIONS AND DELEGATIONS

7. ACTION REQUESTS

7.1 Confirmation of Kinloch Road Closure (SM)

Resolution No. 2024-156

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 2024-61 be received and that the Council of the Township of South Glengarry acknowledges receipt of the public feedback related to By-Law 2024-23 and

X	Option A.	Confirms the Direction provided by By-Law 2024-23.
	Option B.	Directs Administration to prepare a by-law to rescind By-Law 2024-23 at the June 17, 2024 Council Meeting.

CARRIED

7.2 Pattingale Culvert Procurement (SM)

Resolution No. 2024-157

Moved by Deputy Mayor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 2024-62 be received and that the Council of the Township of South Glengarry authorize the General Manager of Infrastructure Services to proceed with the purchase of a pipe arch from Armttec in accordance with their quote for \$24,749.40.

CARRIED

7.3 Award RFP 2024-06 Canteen Services at CLRC (SLH)

Resolution No. 2024-158

Moved by Councillor McDonell

Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 2024-63 be received and that the Council of the Township of South Glengarry award RFP 2024-06 for canteen services at the Char-Lan Recreation Centre to Snack Shack Canteen as per their submission of \$250 per month plus HST and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

8. BY-LAWS

8.1 Shared Tower Agreement – North Lancaster (SM)

Resolution No. 2024-159

Moved by Councillor Jaworski

Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Staff Report 2024-64 be received and that By-law 2024-31, being a by-law to mutually terminate the existing lease agreement with 4141903 Canada Inc., operating as Storm Internet Inc. and to enter into a lease agreement with Shared Tower Inc. be read a first, second and third time, passed, signed and sealed in open council this 3rd day of June 2024.

CARRIED

8.2 Appointment of Deputy Clerk - Dave Robertson (KD)

Resolution No. 2024-160

Moved by Deputy Mayor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 2024-65 be received and that By-law 2024-32, being a by-law to appoint Dave Robertson as a deputy clerk for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 3rd day of June 2024.

CARRIED

8.3 Appointment of Deputy Clerk - Kimberly Casselman (KD)

Resolution No. 2024-161

Moved by Deputy Mayor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 2024-67 be received and that By-law 2024-36, being a by-law to appoint Kimberly Casselman as a deputy clerk for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 3rd day of June 2024.

CARRIED

8.4 Appointment of Treasurer – Kaylyn MacDonald (KD)

Resolution No. 2024-162

Moved by Councillor McDonell

Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 2024-66 be received and that By-Law 2024-33, being a by-law to appoint Kaylyn MacDonald as Treasurer for the Corporation of the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 3rd day of June 2024.

CARRIED

8.5 Appointment of Acting Chief Administrative Officer - Dave Robertson (KD)

Resolution No. 2024-163

Moved by Deputy Mayor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 2024-068 be received and that By-law 2024-35, being a by-law to appoint Dave Robertson as Acting Chief Administrative Officer for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 3rd day of June 2024.

CARRIED

9. ITEMS FOR CONSIDERATION

10. CONSENT AGENDA

Resolution No. 2024-164

Moved by Councillor Bougie

Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

10.1 CA-CMTE-Environment (September 2023)

Councillor Jaworski commented that a tour of GFL was had and it was well received.

10.2 CA-CMTE-ENV-Strategic Plan Input (June 2024)

Councillor Jawarski commented that the committee wanted to provide a more formalized recommendation to council for strategic planning.

Deputy Mayor Lang commented that we will probably take 4-6 strategic directions and the environment committee would like at least one of those goals to be environmentally based.

11. CLOSED SESSION

Resolution No. 2024-165

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT Council convene to Closed Session at __7:25____ pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.;

(b) personal matters about an identifiable individual, including municipal or local board employees;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Specifically: Ongoing Litigation

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.

2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).

Specifically: Integrity Commissioner Training

(d) labour relations or employee negotiations;

Specifically: Staffing Matter

CARRIED

Resolution No. 2024-166

Moved by Deputy Mayor Lang

Seconded by Councillor Bougie

BE IT RESOLVED THAT Council rise and reconvene at __7:54__ pm into open session without reporting.

CARRIED

Resolution No. 2024-167

Moved by Councillor Jaworski

Seconded by Deputy Mayor Lang

BE IT RESOLVED that Administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

- 11.1 Ongoing Litigation (KD)
- 11.2 Integrity Commissioner Training Notes
- 11.3 CAO Recruitment

12. CONFIRMING BY-LAW

Resolution No. 2024-168

Moved by Councillor Bougie
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT By-law 2024-34, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 3rd day of June, 2024.

CARRIED

13. ADJOURNMENT

Resolution No. 2024-169

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at __7:55____ pm.

Mayor

Clerk