

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING MINUTES**

**February 20, 2024, 7:00 p.m.  
Tartan Hall - Char-Lan Recreation Centre  
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald  
Deputy Mayor Martin Lang  
Councillor Stephanie Jaworski  
Councillor Sam McDonell  
Councillor Trevor Bougie

STAFF PRESENT: CAO Doug Robertson  
GM Corporate Services/Clerk Kelli Campeau  
GM Finance/Acting Treasurer Kaylyn MacDonald  
GM Infrastructure Sarah McDonald  
GM Planning, Building & Enforcement Joanne Haley  
GM Parks, Recreation & Culture Sherry-Lynn Harbers  
Fire Chief Dave Robertson  
Director of Water/Waste Water Dillen Seguin  
Deputy Clerk Kayce Dixon

1. CALL TO ORDER

**Resolution No. 2024-038**

Moved by Deputy Mayor Lang  
Seconded by Councillor Bougie

BE IT RESOLVED THAT the February 20th, 2024 Council Meeting of the Township of South Glengarry now be opened at 7:05 pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

Items pulled from the Consent Agenda for discussion:

-10.b. Departmental Update - Planning Building & Enforcement

-10.c. Departmental Update - Finance

-10.g. Resolution - Social and Economic Prosperity Review

-10.h. Resolution - ROMA & OGRA Return to Combined Conference

**Resolution No. 2024-039**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

**Resolution No. 2024-040**

Moved by Deputy Mayor Lang  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Previous Meeting Minutes - February 5th, 2024

CARRIED

6. PRESENTATIONS AND DELEGATIONS

7. ACTION REQUESTS

7.1 Approval of 2023 Water and Wastewater Annual Reports (D. Seguin)

**Resolution No. 2024-041**

Moved by Deputy Mayor Lang  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 2024-23 be received and that the Council of the Township of South Glengarry accept and approve the 2023 Annual Reports for the Redwood Estates, Lancaster and Glen Walter Water Treatment Plants and the Lancaster, Green Valley and Glen Walter Sewage Treatment Plants.

CARRIED

7.2 Vessel Operation Restriction Regulation – Raisin River (S. McDonald)

**Resolution No. 2024-042**

Moved by Councillor Bougie  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 2024-24 be received and that the Council of the Township of South Glengarry supports the vessel restriction along the Raisin River in the Township of South Glengarry, from a point 45 m south of the County Road 2 bridge and extending northwesterly upstream to a point 130m east of the Kraft Road bridge;

AND FURTHERMORE, that the Council of the Township of South Glengarry accepts responsibility for all accompanying signage.

CARRIED

7.3 Resolution to Set Budget Meeting Date (K. Campeau)

**Resolution No. 2024-043**

Moved by Councillor Jaworski  
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Staff Report 2024-25 be received and that the Council of the Township of South Glengarry hereby directs that the Regular Meeting scheduled for March 4, 2024, be cancelled and furthermore, that a Special Council Meeting to consider the 2024 draft budget be held on March 4, 2024, at 5:30 pm at Tartan Hall.

CARRIED

8. BY-LAWS

- 8.1 Extension Agreement – Appointment of Integrity Commissioner (K. Campeau)

**Resolution No. 2024-044**

Moved by Deputy Mayor Lang  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 2024-26 be received and that By-law 2024-09, being a by-law to amend By-law 79-18 for the appointment of an Integrity Commissioner be read a first, second and third time, passed, signed and sealed in open council this 20<sup>th</sup> day of February 2024.

CARRIED

- 8.2 Earthquake Early Warning System agreement – Natural Resources Canada (D. Robertson)

**Resolution No. 2024-045**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 2024-27 be received and that By-law 2024-11, being a by-law to enter into a licence agreement with His Majesty the King in Right of Canada represented by the Minister of Natural Resources Canada be read a first, second and third time, passed, signed and sealed in open council this 20<sup>th</sup> day of February 2024.

CARRIED

9. ITEMS FOR CONSIDERATION

- 9.1 Potential Roads Capital Work (S. McDonald)  
9.2 RRCA Tree Giveaway Program (D. Robertson)  
9.3 Support Resolution - Fire Apparatus Life Span

**Resolution No. 2024-046**

Moved by Councillor Jaworski  
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the resolution passed by the County of Prince Edward and the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities

AND FURTHERMORE that this resolution be sent to the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, the Eastern Ontario Wardens' Caucus and the County of Prince Edward.

CARRIED

- 9.4 Departmental Update - Planning, Building & Enforcement (January 2024)
- 9.5 Departmental Update - Finance (January 2024)
- 9.6 RESOLUTION - Social and Economic Prosperity Review - Jan 24 2024 (AMO)

Administration directed to bring forward a resolution of support at the next Council meeting.

- 9.7 RESOLUTUION - ROMA & OGRA return to combined conference (Town of Petrolia)

Administration directed to bring forward a resolution of support at the next Council meeting.

10. CONSENT AGENDA

**Resolution No. 2024-047**

Moved by Councillor Bougie  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

- 10.1 Departmental Update - Corporate Services (January 2024)
- 10.2 Departmental Update - Planning, Building & Enforcement (January 2024)
- 10.3 Departmental Update - Finance (January 2024)
- 10.4 Departmental Update - Parks, Recreation and Culture (January 2024)
- 10.5 Departmental Update - Fire Services (January 2024)
- 10.6 MEMO - Forestry Update\_SGlengarry\_2Feb2024 (RRCA)
- 10.7 RESOLUTION - Social and Economic Prosperity Review - Jan 24 2024 (AMO)
- 10.8 RESOLUTUION - ROMA & OGRA return to combined conference (Town of Petrolia)
- 10.9 RESOLUTION - Cemetery Committee (Tay Township)
- 10.10 RESOLUTION - Fire Apparatus (Wawa)
- 10.11 RESOLUTION - Provincial & National Fire Fighting Strategy (Calvin)
- 10.12 RESOLUTION - Reliable and Accessible Public Rail Transit - CN Rail Letter (Brantford)
- 10.13 RESOLUTION - Water and Wastewater Rates (Renfrew)
- 11. CLOSED SESSION

**Resolution No. 2024-048**

Moved by Councillor Bougie  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Doug Robertson be appointed Acting Clerk for an item in Closed Session related to personal information about an identifiable individual.

CARRIED

**Resolution No. 2024-049**

Moved by Deputy Mayor Lang  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Council convene to Closed Session at 7:55 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001

(2) a meeting may be closed to the public if the subject matter being considered is;

(b) personal matters about an identifiable individual

Specifically: staffing matter (2)

(d) labour relations or employee negotiations

Specifically: labour relations (2)

(k) plans and instructions for negotiations

Specifically: instructions for negotiations (2)

CARRIED

**Resolution No. 2024-050**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Council rise and reconvene at 10:58 pm into open session without reporting.

CARRIED

**Resolution No. 2024-051**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

12. CONFIRMING BY-LAW

**Resolution No. 2024-052**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT By-law 2024-10, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 20th day of February 2024.

CARRIED

13. ADJOURNMENT

**Resolution No. 2024-053**

Moved by Deputy Mayor Lang  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 11:00 pm.

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Mayor

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Clerk