

TOWNSHIP OF SOUTH GLENGARRY REGULAR MEETING OF COUNCIL AGENDA

Tuesday, May 21, 2024, 7:00 PM
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

	Pages
1. CALL TO ORDER	
2. O CANADA	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. APPROVAL OF AGENDA	
5. APPROVAL OF MINUTES	
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6. PRESENTATIONS AND DELEGATIONS	
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7.e Rural Consent Policies Review and Surplus Dwellings to a Farming Operation Update (JH)	31
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10. CONSENT AGENDA	
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10.n	LETTER - 2024 Rabies Control Operations Notification (MNR)	126

11. CLOSED SESSION

BE IT RESOLVED THAT Council convene to Closed Session at _____ pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001; (2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Specifically: Ongoing Negotiations

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.;

(b) personal matters about an identifiable individual, including municipal or local board employees;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Specifically: Ongoing Negotiations

(b) personal matters about an identifiable individual, including municipal or local board employees

Specifically: Staffing Matter

12. CONFIRMING BY-LAW

130

13. ADJOURNMENT

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**May 6, 2024, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald
Deputy Mayor Martin Lang
Councillor Stephanie Jaworski
Councillor Sam McDonell
Councillor Trevor Bougie

STAFF PRESENT: CAO Doug Robertson
GM Building, By-law & Enforcement Joanne Haley
GM Parks, Recreation & Culture Sherry-Lynn Servage
A/ GM Finance/ Treasurer Kaylyn MacDonald
Community Planner Max Irwin
A/ GM Corporate Services/ Clerk Kayce Dixon

1. CALL TO ORDER

Resolution No. 2024-116

Moved by Deputy Mayor Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT the May 6th, 2024 Council Meeting of the Township of South Glengarry now be opened at __7:00__ pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

Resolution No. 2024-117

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as ☐ circulated or ☐ amended.

The following items have been pulled from the consent agenda:

10.A, 10.C, 10.D, 10.E, 10.M, 10.Q

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 2024-118

Moved by Deputy Mayor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Previous Meeting Minutes - April 15th, 2024

CARRIED

5.1 Previous Meeting Minutes - April 15, 2024

6. PRESENTATIONS AND DELEGATIONS

6.1 Road Condition - Kenyon Concession Road One (Faith Van Reil)

Mike Doyle (18719 Kenyon Concession 1) expressed concerns for the safety of driving on this road.

Peter MacCulluck (18996 Connertown Road) commented that there should be surplus in the budget as we did not have heavy snowfall this year.

Jerry Cochak (4143 Chapel) suggested making the road closed to big trucks.

Staff report requested with update on road with the traffic counts and if the numbers meet the requirements for treatment (hard top, pavement).

Contact Faith Van Riel with an update to disseminate to other residents.

7. ACTION REQUESTS

7.1 Emergency Preparedness Week Proclamation (J. Haley/ K. Campeau)

Resolution No. 2024-119

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Township of South Glengarry does recognize the importance of Emergency Management in Ontario and the goal of Emergency Preparedness Week is to raise community awareness and the need to be prepared within 72 hours for the possibility of an emergency;

AND WHEREAS during Emergency Preparedness Week, Ontario residents will identify and learn about risks in their communities and how they can protect themselves knowing the potential hazards and risks you face, planning ahead and being prepared are the best steps to ensure that you and your family will survive an emergency or disaster;

AND WHEREAS Although focused on personal preparedness, Emergency Preparedness Week also carries messages for business owners, municipal officials and utility operators; ensuring business continuity and updating emergency plans are all just as crucial in assuring community preparedness;

AND WHEREAS all levels of government have an important role to play in emergency preparedness and response, but ultimately, emergency preparedness is the responsibility of each and every one of us;

NOW THEREFORE, I, Mayor Lachlan McDonald, do hereby proclaim the week of May 5- 11, 2024 as EMERGENCY PREPAREDNESS WEEK in the Township of South Glengarry and encourage all citizens to begin today and learn how to prepare now for a safer tomorrow.

CARRIED

7.2 Lancaster Legion - Generator (SLH/JH)

Resolution No. 2024-120

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 2024-53 be received and that the Council of the Township of South Glengarry approves the Lancaster Legion to purchase and install a generator for the Municipally owned facility that is currently leased by the Lancaster Legion.

CARRIED

7.3 Parkland in Summerstown Estates (SLH/JH)

Option B selected.
We can investigate moving the section for the park.

Resolution No. 2024-121

Moved by Councillor Bougie
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 2024-54 be received and that the Council of the Township of South Glengarry directs administration to:

Select One:

- a. Develop a neighbourhood park using the full 3.5-acre parcel
- b. Develop a neighbourhood park that is approximately 2.5 acres in area with a minimum of 1 acre remaining with the future use of this area of land to be determined.

For the subject property known as Summerstown Estates Subdivision Phase II Parkland, legally described as Part of Lot 14, Concession 1 Front, Registered Plan 14M13, Block 23, geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry.

CARRIED

- 8. BY-LAWS
- 9. ITEMS FOR CONSIDERATION
- 10. CONSENT AGENDA

Resolution No. 2024-122

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

10.1 CA-INF-eTracks Collection Site Award Winner (May 2024)

10.2 2023 Emergency Management Program Compliance

10.3 CA-INF-2023 Landfill Annual Reports

10.4 CA-INF-Asset Management Update (May 2024)

10.5 Glendale Subdivision Community Expansion Project

Support resolution for the expansion using the alternate route. Businesses will use a reasonable amount of gas to make their placement of pipes in this area worthwhile.

10.6 MINUTES - RRCA Board Meeting Summary 26Mar2024

10.7 Community Living Shine-a-Light-campaign-2024

10.8 RESOLUTION - Combine ROMA and OGRA Conference (South Dundas)

10.9 RESOLUTION - 110 Speed Limit - South Glengarry (Ontario)

10.10 RESOLUTION - Home Heating Sustainability (Brantford)

10.11 RESOLUTION - Extension of the deadline for listed non-designated heritage properties (Richmond Hill)

10.12 RESOLUTION - Housing Funding (Loyalist)

10.13 RESOLUTION - Public Health Laboratories (Loyalist)

10.14 RESOLUTION - Funding Social Services (Trent Hills)

10.15 RESOLUTION - Accessible Ontario by 2025 (Loyalist)

10.16 RESOLUTION - Provincial Regulations Needed to Restrict Keeping of Non-native (exotic) Wild Animals (St. Catharines)

10.17 RESOLUTION - Public Health Ontario proposes phasing out free water testing for private wells (Archipalego)

Create a support resolution for next meeting.

10.18 RESOLUTION - Sustainable Infrastructure Funding for Small Rural Municipalities (Hastings County Motion)

10.19 RESOLUTION - Development of a Municipal Equipment Operator (Township of Terrace Bay)

11. CLOSED SESSION

Resolution No. 2024-123

Moved by Councillor Bougie
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Council convene to Closed Session at _8:04_____ pm to discuss the following item(s) under Section 239 (2) & (3) of The Municipal Act S.O. 2001

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

Specifically: Staff Recruitment

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

(1) The meeting is held for the purpose of educating or training the members.

(2) At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).

Specifically: Cultural Memorial Practices

CARRIED

Resolution No. 2024-124

Moved by Deputy Mayor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council rise and reconvene at _10:08_____ pm into open session without reporting.

CARRIED

Resolution No. 2024-125

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED that Administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

12. CONFIRMING BY-LAW

Resolution No. 2024-126

Moved by Councillor McDonell

Seconded by Councillor Bougie

BE IT RESOLVED THAT By-law 2024-26, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 6th day of May, 2024.

CARRIED

13. ADJOURNMENT

Resolution No. 2024-127

Moved by Councillor Bougie
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn
to the call of the chair at __10:08____ pm.

Mayor

Clerk



STAFF REPORT

S.R. No. 2024-55

PREPARED BY: Sherry-Lynn Harbers, GM of Parks, Recreation and Culture

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 21, 2024

SUBJECT: AGCO – License – Tartan Hall

BACKGROUND:

1. The Township currently holds a license with the Alcohol and Gaming Commission of Ontario (AGCO) at the Char-Lan Recreation Centre, specifically for Tartan Hall, in order to accommodate rentals with alcohol.
2. The current license is due for renewal and requires signatories on the application.
3. The application was signed by the previous administration responsible for the facility. However, due to changes in administration and department structure, it is necessary to review the applicant listed on the license.

ANALYSIS:

1. Administration is seeking direction from Council to sign the application in order to stay compliant with the AGCO to accommodate upcoming licensed events at Tartan Hall.
2. A neighbouring municipality has had multiple signatures on the application, including the director of the applicable department, the supervisor for the specific facility, the CAO, and the Mayor.
3. The license renews every three years, having multiple signatures can help to ensure that there would always be a current member of the corporation assigned to the license.

IMPACT ON 2024 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Council direct the Mayor, the CAO and the General Manager of Parks, Recreation and Culture to sign the Alcohol and Gaming Commission of Ontario Licence Renewal Form.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**



Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East, Suite 200
Toronto ON M2N 0A4
Tel.: 416-326-8700 • Fax: 416-326-8711
Toll free in Ontario: 1-800-522-2876
Inquiries: www.agco.ca/iagco
Website: www.agco.ca

Signature of Applicant – Corporation

Application Information

Legal Name of Applicant

Application

☐ New ☐ Renewal ☐ Change

Line of Business (Cannabis, Charitable Gaming, Gaming, Horse Racing, Liquor)

File Number

Declaration

By signing below, I/we confirm that I/we have reviewed and authorized the submission of the application described above. I/we have read the Notification statement in the application.

Only individual(s) with binding authority may sign.

No	Name	Position/Title	Date (dd/mm/yyyy)	Signature
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

No	Name	Position/Title	Date (dd/mm/yyyy)	Signature
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

No	Name	Position/Title	Date (dd/mm/yyyy)	Signature
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

No	Name	Position/Title	Date (dd/mm/yyyy)	Signature
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If more space is required, please attach an additional sheet with each individual's name, position/title, signature, date of signature.

☐ Attachment(s) ☐ No attachment(s)

Clear Form



STAFF REPORT

S.R. No. 2024-61

PREPARED BY: Sherry-Lynn Harbers, GM of Parks, Recreation and Culture

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 21, 2024

SUBJECT: Optimist Club – Fee Waiver Request

BACKGROUND:

1. The Optimist Club of Lancaster will be hosting a Community Appreciation and Member Recruitment Event at Tartan Hall on June 7, 2024.
2. The Optimist Club has requested that the rental fee be waived for this event.
3. Administration will require the following items for the event:
 - a. Signed rental agreement
 - b. Certificate of insurance, following the requirements as stipulated in the facility rental agreement.
4. The facility will require the following staff and resources
 - a. 1 Facility Operator
 - b. 2 Bartenders
 - c. Preparation of bar/supplies.

ANALYSIS:

5. The parks and recreation department will be prepared to have the event staffed accordingly.
6. As part of the grants and donations requests that were approved by Council at the February 5, 2024 Council meeting, the Lancaster Optimist Club received \$4,000 in funding for their 2024 Canada Day celebration along with in-kind services for this event from Township staff.

IMPACT ON 2024 BUDGET:

7. The impact on the 2024 budget will be a loss in revenue of \$197.75 for the licenced event rental fee at Tartan Hall. There will also be increase in staffing costs as an

operator will incur overtime to staff the event without impacting regular weekly operations.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve the quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-60 be received and that the Council of the Township of South Glengarry waive the facility rental fee of \$197.75 for the licenced event taking place at Tartan Hall on June 7, 2024.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**



Optimist Club of Lancaster

Club # 47569

19988 Loyalist Road
Williamstown, ON K0C 2J0
T: 613-577-1588
E: Lancasteroptimist@gmail.com

Community Appreciation & Member Recruitment Event

The Optimist Club of Lancaster will be hosting a Community Appreciation and member recruitment event on the evening of June 7, 2024 at the Tartan Hall, Char-Lan Recreation Center, Williamstown. This will be a non-sponsored event, meaning that the club will cover the full cost of the event. We have already reserved the hall and accompanying bar service for the evening through Cathy Macdonell, and we are asking the Township of South Glengarry to please waive the rental fee of \$197.75.

As you are likely aware, the Optimist Club is a non-profit group dedicated to youth and our community. Money raised through our events and fundraisers goes right back into the South Glengarry community in the form of:

- Community facilities and playground equipment,
- Free and low-admission events like Family Day Fun in the park, the Easter Egg Hunt, and Canada Day Celebrations,
- Bursaries to graduating students, and
- Financial aid for families who are struggling or have suffered a tragedy.

We feel it is very important for us to recognize the tremendous support we get from individuals and businesses in our community, as we would not be able to do all the things we do, and help all the people we help, without them. In addition, it is crucial that we find and create ways to recruit new members to our club if we want to continue to serve our community for years to come.

For these reasons, we hope we can count on the generosity of the Township to keep our event costs low by waiving the hall rental fees so our funds can continue to go into our community and benefit those who need it the most.

If you have any questions concerning this event, or our club in general, please don't hesitate to send them to us at LancasterOptimist@gmail.com.

We thank you for your consideration and continued support.

Sincerely,

The Optimist Club of Lancaster



STAFF REPORT

S.R. No. 2024-57

PREPARED BY: Sherry-Lynn Harbers, GM of Parks, Recreation and Culture

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 21, 2024

SUBJECT: Optimist Club – Fee Waiver Request – Canada Day Event

BACKGROUND:

1. The Lancaster Optimist Club plans to host a Canada Day Celebration at Smithfield Park as they have done in previous years.
2. The Lancaster Optimist Club has requested to have the following fees waived for their event.
 - a. Mobile food vendor fees - \$300 per vendor
 - b. Smithfield Park Building/Park Rental Fee - \$217.95 full day facility and park rental.
 - c. In-kind work and preparation for the event performed by administration and facility operators.
3. A similar request was brought to Council at the May 1, 2023 Council Meeting – [Staff Report 57-2023.](#)
4. Administration has been working with the Optimist Club in preparation for the upcoming 2024 Canada Day Celebration event with regards to resources, rental requirements, and funding opportunities.

ANALYSIS:

5. If Council waives the mobile food vendor fees, administration will still ensure the requirements for a food vendor licence are still followed and submitted to the Manager of Municipal Law Enforcement for approval of a license.
6. Parks and Recreation administration has requested the following for the event, to ensure compliance with licenced events on Township property:

- a. Signed rental agreement
 - b. Certificate of Insurance, following the requirements as stipulated in facility rental agreement.
 - c. Special Occasions Permit
 - d. TSSA documentation for inflatable play equipment if applicable.
7. Parks, Recreation and Culture will be prepared to provide resources leading up to the event such as delivery of extra picnic tables, garbage cans and fencing. Staff will also be available for a portion of the day on Canada Day to complete park checks. Staff will be required to assist with clean up the day after the event.
8. As part of the grants and donations requests that were approved by Council at the February 5th, 2024 Council meeting, the Lancaster Optimist Club received \$4,000 from the Township.
9. In addition to the funds provided from Council, the Lancaster Optimist Club was successful in receiving \$4,000 in funding to assist with the purchase of fireworks. Stipulation of the funding does not allow for admission charges therefore this does eliminate a portion of the proceeds that they had received in previous years.

IMPACT ON 2024 BUDGET:

10. The impact on the 2024 budget will be loss in revenue of \$217.95 for the waiving of the facility rental and \$300 per mobile food premise license for this event.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve the quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-57 be received and that the Council of the Township of South Glengarry waive the Mobile Food License Fee of \$300 per food vendor during the Canada Day Celebration at Smithfield Park and furthermore that the facility rental fees of \$217.95 be waived.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**



Optimist Club of Lancaster

Club # 47569

19988 Loyalist Road
Williamstown, ON K0C 2J0
T: 613-577-1588
E: Lancasteroptimist@gmail.com

CANADA DAY - SMITHFIELD PARK

The Optimist Club of Lancaster will again be hosting this year's Canada Day Celebration (July 1, 2023) at Smithfield Park (Lancaster). Last year's event was well received by the community. This year's celebration will include but not limited to an Amazing Fireworks Display, Live Music, Bouncy Houses, Dunk Tank, Games, Vendors, and a Beer Tent.

We are here to ask for assistance from the township, with preparation of this event for the citizens of South Glengarry.

The following topics need to be addressed:

- Waiving Mobile Food Vendor Fee (see attached letter to the bylaw officer)
- Waiving Smithfield Building/Park Rental Fee (see attached letter to Sherry-Lynn)
- In-kind work and preparation from the township

2024 Budget Overview

The expenses are estimated based on 2023 amounts, and any quotes or estimates received.

The total expenses projected for 2024 are **\$22000.00**.

This includes sanitary facilities, fireworks, inflatables, necessary permits, entertainment and beer tent items.

The income for the event is slightly harder to predict, we rely on grants and local sponsorship. In the current economic climate sponsorship is proven to be harder than in years past. That being said we do live in a generous community and have estimated an amount that compared to 2023 sponsorship is much higher.

The total estimated income is currently set at: **\$17000.00**

This includes local sponsorship, grants and income generated from the beer tent and other items sold during the day of.



Optimist Club of Lancaster

Club # 47569

19988 Loyalist Road
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T: 613-577-1588
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Waiving Mobile Food Vendor Fee Discussion

It has been a real challenge in the past finding food vendors for our July 1st event. We are asking if the food vendor permit fee could be passed for this event.

- See attached letter

Waiving Smithfield Building Rental Fee Discussion

The building at Smithfield park is used on July 1st for our home base and first aid station. We keep our equipment, supplies and water there for all our volunteers. In addition it is the only wheelchair accessible washroom. It's a place to have a break, eat lunch, and grab a water. It's a place for lost children to wait while we find their parents or guardians. As we are all volunteers that are focused on making South Glengarry's Canada Day and all other events run smoothly for our community, we are asking that you waive the building rental fee for the day for us so that budgeted funds can be used elsewhere.

- See attached letter

In-kind Work and Preparation from the Township Discussion

Sherry-Lynn has graciously offered her staff to help to prepare with the days festivities, they will be assisting with installation of barrier fencing, garbage cans, picnic table, and tables and chairs for the beer tent area. We are super appreciative of the township and Sherry-Lynn for providing these services.

All of us at the Optimist Club of Lancaster, recognize and are grateful for the support of the Township in any event that is held. We also understand that asking to wave the fee is leaning on the Township for support. The Day has been difficult to attract sponsorship which means that the Club covers a vast majority of the costs involved. Additionally any profit made from community events are directly returned to the community (we provide a multitude of services at no cost to your citizens (most notable of which are family day activities, easter egg hunts and skating days / bike rodeo for Iona and Williamstown Public. We are also currently raising funds for playground equipment to compliment the park.



Optimist Club of Lancaster

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We thank you for all your support and consideration.

If you have any questions surround the event please call: Shaun St Pierre 613-571-8883,
Shannon Sinnott 613-360-4291 and Anne Donker 613-577-1588

Sincerely,

The Optimist Club of Lancaster



Optimist Club of Lancaster

Club # 47569

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Williamstown, ON K0C 2J0
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E: Lancasteroptimist@gmail.com

CANADA DAY - SMITHFIELD PARK

The Optimist Club of Lancaster will again be hosting this year's Canada Day Celebration (July 1, 2024) at Smithfield Park (Lancaster). Last year's event was well received by the community. This year's celebration will include but not limited to an Amazing Fireworks Display, Live Music, Bouncy Houses, Games, Vendors, and a Beer Tent.

We are asking the council to waive all fees associated with the Mobile Food Vendors on July 1, 2024.

All of us at the Optimist Club of Lancaster, recognize and are grateful for the support of the Township in any event that is held. We also understand that asking for the donation and waiving the fee is leaning on the Township for support. The Day has been difficult to attract sponsorship which means that the Club covers a vast majority of the costs involved.

We thank you for all your support and consideration.

If you have any questions surround the event please call: Shaun St Pierre 613-571-8883, Shannon Sinnott 613-360-4291 and Anne Donker 613-577-1588

Sincerely,

The Optimist Club of Lancaster



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CANADA DAY - SMITHFIELD PARK

The Optimist Club of Lancaster will again be hosting this year's Canada Day Celebration (July 1, 2024) at Smithfield Park (Lancaster). Last year's event was well received by the community. This year's celebration will include but not limited to an Amazing Fireworks Display, Live Music, Bouncy Houses, Games, Vendors, and a Beer Tent.

We are asking the council to waive all fees associated with rental of the Smithfield Building and Park on July 1, 2024.

All of us at the Optimist Club of Lancaster, recognize and are grateful for the support of the Township in any event that is held. We also understand that asking for the donation and waiving the fee is leaning on the Township for support. The Day has been difficult to attract sponsorship which means that the Club covers a vast majority of the costs involved.

We thank you for all your support and consideration.

If you have any questions surround the event please call: Shaun St Pierre 613-571-8883, Shannon Sinnott 613-360-4291 and Anne Donker 613-577-1588

Sincerely,

The Optimist Club of Lancaster



STAFF REPORT

S.R. No. 2024-56

PREPARED BY: Sarah McDonald, P. Eng., GM - Infrastructure

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 21, 2024

SUBJECT: Award RFP 2024-05 - Enhanced Hamlet Signage

BACKGROUND:

1. Administration continues with the second phase of installation of the enhanced hamlet signage. It is anticipated that at the end of this contract, all procured hamlet signs will be in-place.
2. Part of this project was the purchase of two additional signs (Bainsville and Lancaster) for the amount of \$1,170.00 plus HST. These signs have been delivered to the Township and can be installed as part of this contract.
3. Procurement 2024-05 was initiated for the Installation of Enhanced Signage for the removal of six (6) signs and to install/reinstate 16 signs.
4. The Procurement closed on Wednesday May 8, 2024 and three (3) submissions were received as follows.

Contractor	Total Tender Amount (excluding HST)
Viau Excavation	\$17,704.00
Jackpine Equipment	\$19,000.00
C&D Excavating Ltd.	\$54,000.00

ANALYSIS:

5. The tender submissions were reviewed for accuracy and completeness.
6. The low bid has the experience and equipment to complete the work and were able to commit to a June work schedule. The municipal references contacted provided positive references.

IMPACT ON 2024 BUDGET:

7. The 2023 Budget included \$33,500 for the purpose of two new signs and the installation of the remaining enhanced hamlet signage. This project was bundled in with the Road Sign Budget (typically for regulatory and warning road signage required requirements).
8. This project can be awarded within the available budget.


ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-56 be received and that the Council of the Township of South Glengarry Award Procurement 2024-05 to Viau Excavation in accordance with their submission of \$17,704.00 plus HST and that the General Manager of Infrastructure Services be authorized to sign any relevant documents.

**Recommended to Council for
Consideration by:
CAO – Doug Robertson**

South Glengarry				POLICY	
Policy Number:	01-20		Review Frequency:	Annually	
Approved By:	Council of the Township of South Glengarry	Date Approved:	October 5, 2020		
		Revision Date:			
Subject:	Municipal Signage Policy				

INTRODUCTION

Signage is a powerful branding tool that is available to help unify the municipality. A detailed signage plan can develop a strong sense of place, create a positive first impression for visitors, provide important information about the Township and assist in wayfinding.

Individuals tend to do business or visit places they are familiar with. This sense of familiarity can help the public feel more comfortable when choosing to visit or invest in local South Glengarry attractions and services. Signage is a cost effective and highly visible opportunity to create a recognizable image.

Clear and consistent signage plays an important role in the streetscape and can improve people's understanding and experience of the local environment.

PURPOSE

The purpose of the signage policy is to establish the criteria required to create consistent signage and install community signage and to administer the request, the design and the installation of community signage and courtesy parking signage.

The Township's Community Services Division will administer all community signage and courtesy signage in partnership with the Township's Road's Department and the United Counties of Stormont, Dundas and Glengarry (SDG) Transportation Department.

OBJECTIVES

The objective of the signage policy is to elevate the Township of South Glengarry's profile and branding, consistently identify our communities and their locations while assisting

tourism, businesses, and points of interest found throughout the Township by allowing residents, visitors and passersby identify our communities. Schedule A provides an image of the approved signage designs for Community and Parking which includes the sizes, the graphics, the wording and the permitted colours.

DEFINITIONS

Branding means the Township of South Glengarry's approved branding which is the reflection of the unique Celtic culture through recognizable colours, words, symbols and overall appearance.

Community Group means a group or organization that will fundraise, design and create a community sign for their respective community.

Community Signage means signs that are located at the entry points of villages or hamlets in South Glengarry.

Parking Signage means signs indicating available courtesy parking on any street within a settlement area.

SDG means the United Counties of Stormont, Dundas and Glengarry

Township means the Township of South Glengarry.

TYPES OF SIGNAGE

There are many different signs that can be created and installed in communities for various purposes. This policy focuses on two types of signage being Community Signs and Parking Signs, however, should other signs be requested or desired, they will be obligated to follow the same design criteria for consistency purposes being graphics, wording and colours as found in schedule A of this policy. Where possible, the tag line "Ontario's Celtic Heartland" must be included in the signs preferably in the form of a banner as per the approved sign design. Details of the Community and Parking Signs are as follows:

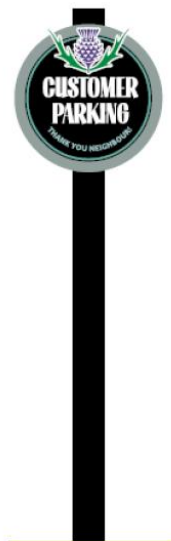
Community Signs

To create community signage that identifies the community and welcomes visitors while maintaining and celebrating the uniqueness and historical significance of the respective community and the Township. The Community Signage is designed to allow for each community to choose an image to reflect the character and culture of their location. This image will be placed in the circular location of the approved sign design.



Parking signs

To create parking signage that identifies courtesy or municipal parking spaces in hopes to improve our visitor's experiences to our community's main streets or local public attractions.



COMMUNITY GROUP ROLE

Residents and business of communities are encouraged to fundraise to create the community image within the approved sign design and to work with the Township's Community Services Division to ensure the community image represents its unique character and culture. The final design for all community signs must be approved by Council. The Community will not be permitted to deviate from the approved sign standard.

TOWNSHIP ADMINISTRATION ROLE

Township of South Glengarry will provide the foundational support needed to build and sustain the signage policy. The Township will work with the local communities to assist with the community image design to ensure that it reflects the communities' unique character and culture. The final design for all community signs must be approved by Council.

TOWNSHIP COUNCIL ROLE

Council may choose to budget for signage on an annual basis to create and install signs or to provide financial support to local community groups seeking new signage.

SIGN LOCATIONS

Community Signs

The location of all community signs must be approved by the responsible roads department. Community signs are to be installed on the road allowance and shall be located at the principal access points to a community; a minimum of 2 community signs and a maximum of 4 community signs will be permitted.

Parking Signs

Parking Signs were designed to be flexible depending on location, whether directing a visitor to the parking lot from a main road or available parking along the street.

The location of courtesy Parking signs must be approved by the responsible roads department. Courtesy parking signs are to be installed on main streets within the settlement area where there is currently on street parking permitted or in a municipal parking lot.

INSTALLATION

The Township's Road Department or the SDG Transportation Department will be responsible to install the base/support of the sign and work together with the sign provider for the installation of all signs erected under this policy.

MAINTENANCE

The Township will be responsible for maintaining the signs and replacing community and parking signs when damaged.

POLICY MANUAL	Policy No. 2-12
For the United Counties of Stormont, Dundas & Glengarry	Effective Date: June 17, 2013
Subject: Hamlet Signage Policy	Department: Roads

Purpose

The purpose of this policy is to govern the erection and maintenance of Hamlet signage within County road allowances.

Definitions

“Hamlet” refers to an urban or rural settlement area as described/shown in the County Official Plan.

“Enhanced Hamlet Signage” means roadway signage that identifies a settlement’s name, and is designed and maintained entirely by the applicable local municipality. The style and design of enhanced signage may vary from municipality to municipality.

“Stock Hamlet Signage” means basic roadway signage that identifies a settlement area’s name as outlined by the County Official Plan, and meets specifications set forward by the Corporate Identity Tool Kit.

Application

1. Where a local municipality wishes to erect Enhanced Hamlet Signage within a County road allowance, it will be permitted to do so by the County Roads Department. In such instances, the full cost will be incurred by the applicable local municipality (including all maintenance costs).
2. The County will not be responsible for damage to Enhanced Hamlet Signage as a result of normal operations.
3. Any local municipality that wishes to erect Enhanced Hamlet Signage must comply with all applicable roadway legislation and regulations. Sign location and installation details must be approved by the County Roads Department prior to installation of the sign.
4. Where no Enhanced Hamlet Signage exists within a County road allowance, Stock Hamlet Signage will be erected and maintained by the County at no cost to the applicable local municipality.
5. Any deviation from this policy requires the consent of County Council.



STAFF REPORT

S.R. No. 2024-59

PREPARED BY: Joanne Haley, GM- Planning, Building and Enforcement

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 21, 2024

SUBJECT: Rural Consent Policies Review and Surplus Dwellings to a Farming Operation Update

BACKGROUND:

1. On February 20, 2024, the SDG Counties Planning and Economic Development Services Department provided a report to County Council to receive direction to initiate an Official Plan Amendment (OPA) to update the Consent policies and criteria for rural severances throughout SDG. The proposed OPA was endorsed by County Council.
2. The word Consent also means to sever; many people understand what a severance is but the official term is Planning Act Consent which approves new lot creations, lot additions, easements, right of ways, leases etc.
3. In 2006, the first United Counties Official Plan (OP) was approved and replaced all the lower tier Township's and Village's Official Plans. This OP introduced new consent policies which also included a limit of the number of consents that are permitted in the Rural District designation. Currently, up to two lots can be created on a property that is designated Rural District since the following dates and in the following Townships:
 - I. South Glengarry and North Stormont, January 1, 1980
 - II. North Glengarry September 12, 2001 (the date of the former approved OP)
 - III. South Stormont, South Dundas and North Dundas, August 18, 2006 (the date of the approval of the former/first SDG approved OP)
4. It is my understanding that the reason for the January 1, 1980 as being the date chosen was based on the number of available vacant lots and the need for new lots to be created. According to the 2006 Official Plan, South Glengarry had a vacant lot supply of 1,620 lots; this number did not include agricultural parcels, large rural parcels and large areas of lands located in Urban Settlement Areas that could be developed as subdivisions.
5. When Planning staff meet with property owners or buyers to determine if a severance is possible, it can be a very onerous task. We need to determine how

the property was configured prior to January 1, 1980 and what it looks like today. Sometimes it is very obvious when the lots were created and can be validated by reviewing Reference Plans (surveys) we have on file or reviewing past severance files but often times it can be very difficult. Prior to amalgamation, Charlottenburgh Township was the approval authority for Consents when all other Townships and villages in SDG had the United Counties as their approval authority. Because of this, it is difficult to find files from the former Township of Lancaster and many of the former Township of Charlottenburgh files were destroyed in a flood. When we have little to no information to review within the office or from the applicant, we either obtain a title search of the subject property or in some cases require a title search to be completed by a professional as a condition of the provisional consent to ensure that we are meeting the required policies; this can be time consuming and more costly for the applicant.

ANALYSIS:

6. A review of our existing lots located within a USA, RSA and Rural District designation has been completed but it is very difficult to report an accurate number of lots that could be severed due to other policies that would have to be considered such as; can an entrance be created on a County Road, the requirement for Environmental Impact Studies to review significant woodlands, wetlands, or other Natural Heritage features, hydrogeological studies and terrain analysis to review water quality and quantity and soil conditions to accommodate a septic system etc.
7. On April 10, 2024, County and Township planning staff met at the SDG Counties to discuss possible new dates and policies for consents. It is recommended that if a reset of the dates occur that it be one date for all 6 Townships. Three possible dates were discussed:
 - I. January 1, 2024
 - II. The date of the new PPS, 2024
 - III. February 4, 2018 being the date of the approval of the current Official Plan
8. South Glengarry Planning staff prefer the date of January 1, 2024 as this will permit improved customer service by simplifying the process to determine if certain properties can be severed. This should avoid the need for title searches saving the property owners/applicants money in not having to complete these searches. It is believed that the other 5 Township's preferred this date also. It was requested that we provide our comments by May 31, 2024 to the SDG Counties.
9. With setting a new date, this will also increase the number of new lots that can be created keeping in mind the other policies that have to be reviewed and implemented as explained in section 6 above. New lot creation will hopefully lead to new homes being built in South Glengarry and thereby assisting with housing shortages.

10. The Infrastructure Services Department intends to develop policies and criteria as to where and how consents can be created on Township Roads to ensure that new lot creation is proposed in areas where adequate infrastructure exists, safe entrances can be granted etc. These criteria may be included in the Official Plan, so it becomes a policy that is required to be followed.
11. SDG Planning Staff are reviewing the Consent policies and will be making recommendations to County Council through an Official Plan Amendment to update the criteria to ensure that technical studies/information are provided to support the proposed consent.

Surplus Residential Dwellings to Farming Operations located in Agricultural Resource Areas

12. SDG Planning staff are also reviewing the criteria when considering a consent application to dispose of a surplus dwelling to a farming operation. Currently, the OP policies are consistent with the PPS policies below (Excerpt of PPS 2020):

2.3.4 Lot Creation and Lot Adjustments

- 2.3.4.1 Lot creation in *prime agricultural areas* is discouraged and may only be permitted for:
- a) *agricultural uses*, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;
 - b) *agriculture-related uses*, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*;
 - c) *a residence surplus to a farming operation* as a result of farm consolidation, provided that:
 - 1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and
 - 2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective; and
 - d) *infrastructure*, where the facility or corridor cannot be accommodated through the use of easements or rights-of-way.
- 2.3.4.2 Lot adjustments in *prime agricultural areas* may be permitted for *legal or technical reasons*.
- 2.3.4.3 The creation of new residential lots in *prime agricultural areas* shall not be permitted, except in accordance with policy 2.3.4.1(c).

The Draft PPS 2024 policy presents a change whereby up to one surplus dwelling can be severed, not multiple dwellings. SDG County Planning staff are also considering including additional criteria within the Official Plan such as:

- Adding a date of existence of a surplus dwelling such as; a farm dwelling existing on or before January 1, 1995, or a minimum age of a surplus dwelling meaning the dwelling must be a minimum of 10 or 15 years old before it can be considered to severed as a surplus dwelling;
- Apply a restrictive covenant as a condition of consent:
 - The registration of a covenant on title of the property could state that the lot is adjacent to an agricultural area and may, therefore, be subjected to noise, dust, odours and other nuisances associated with agricultural activities.
- Declaration of a habitability form or inspection report confirming that a surplus dwelling is habitable as determined by a local CBO;
- Apply a minimum acreage of farmland to be maintained with retained farmland (to avoid the creation of undersized farm lots).

If additional criteria are proposed, this will be included in a report to County Council with the proposed Official Plan Amendment.

IMPACT ON 2024 BUDGET: N/A

ALIGNMENT WITH STRATEGIC PLAN: N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-59 be received and that the Council of the Township of South Glengarry recommends to the SDG Counties that January 1, 2024 becomes the new date included in the United Counties Official Plan whereby up to 2 Consents maybe granted, excluding the retained lot on properties designated Rural District.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**

STAFF REPORT

S.R. No. 2024-58

PREPARED BY: Joanne Haley, GM- Planning, Building and Enforcement
& Sarah McDonald, GM- Infrastructure Services
SaragPREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 21, 2024

SUBJECT: Request to Purchase Unopened Road Allowance,
between Concession 1 and 2, South Side of Lot 19,
Former Township of Charlottenburgh

BACKGROUND:

1. Administration has received a request from the property owner located at 18882 Paragon Road to purchase a portion of the unopened road allowance located between Concession 1 and 2, on the south side of Lot 19, in the former Township of Charlottenburgh, now in the Township of South Glengarry. The request is attached to this report for Council's Information.



Subject Unopened Road Allowance highlighted in green- this represents the approximate location and length of the Unopened Road Allowance requested to be purchased.

2. A title search was completed of this unopened road allowance which reveals it is owned by the Township of South Glengarry.

ANALYSIS:

3. The Infrastructure Services Department has reviewed this request and recommends that the Township continues to own this unopened road allowance due to its location, the possible future use of the road allowance and there is a current usage agreement in place with the Glendaler ATV Club.
4. Should Council wish to consider selling this portion of the unopened road allowance, the Sale and Purchase of Property [By-Law 21-2021](#) must be followed. Section 8.2 of said By-Law states the following:

8.2. The Township of South Glengarry will not typically consider the stop up and closing of an unopened road allowance where the road allowance might potentially serve future development or movement of traffic.

5. The next steps in the process should Council wish to sell the subject portion of the unopened road allowance are:
 - a. Council must declare this portion of the unopened road allowance as surplus lands;
 - b. The subject portion of the unopened road allowance must be surveyed;
 - c. An appraisal of the portion of the unopened road allowance shall be obtained;
 - d. Council must approve of the sale of the unopened road allowance by by-law in an open Council meeting;
 - e. All costs incurred for the closing and the sale of this portion of the unopened road allowance, including but not limited to; appraisal, survey, legal costs, registry office fees etc. are at no expense to the Township, they are to be paid for by the purchaser.

IMPACT ON 2024 BUDGET:

The sale of the unopened road allowance will result in additional revenues that were not budgeted for in 2024.

ALIGNMENT WITH STRATEGIC PLAN: N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-58 be received and that the Council of the Township of South Glengarry denies the request to purchase a portion of the unopened road allowance located between Concession 1 and 2, on the south side of Lot 19, in the former Township of Charlottenburgh, now in the Township of South Glengarry.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**

Resolution Number

Title: ADJOURNMENT

Date: Tuesday, May 21, 2024

Moved by _____

Seconded by _____

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at _____ pm.

CARRIED

TIED

DEFEATED

POSTPONED

Mayor Lachlan McDonald



STAFF REPORT

S.R. No. 2024-60

PREPARED BY: Kaylyn MacDonald, Deputy Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 21, 2024

SUBJECT: 2024 Budget and Tax Rates

BACKGROUND:

1. On March 4, 2024 Council held budget deliberations to evaluate the proposed operating and capital budgets for 2024. Discussions began with a proposed levy of \$11,271,918, an increase of 8.64% over 2023's levy.
2. After review and discussion of the proposed capital projects and department operating budgets, Council agreed in principle to the net levy requirement of \$11,052,418.
3. On March 4, 2024, Council also reviewed and discussed the water/wastewater operating and capital budgets and agreed in principle to the proposed spending.

ANALYSIS:

4. In accordance with the direction provided by Council on March 4, 2024 the budget has now been revised and a final draft circulated. Attached is by-law 2024-027 setting the Township's tax rates and confirming our taxation requirement for 2024.
5. The net levy reflects a 6.53% increase to the Township portion of a residential tax bill. Blended with the Counties and education rate, the overall increase on an average residential bill will be 4.72%. The by-law attached hereto establishes the 2024 Final tax rates and sets the final installment due dates.
6. Water & wastewater rates for 2024 are set in accordance with By-law 105-2021 and the rate increases outlined therein.

IMPACT ON 2024 BUDGET:

This by-law will finalize the 2024 budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability

Goal 3: Strengthen the effectiveness and efficiency of our organization

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-60 be received and that by-law 2024-027 being a by-law to adopt the tax rates and final taxation installment and due dates for the year 2023 be read a first, second, and third time, passed, signed and sealed in open Council this 21st day of May 2024.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 2024-027
FOR THE YEAR 2024**

***BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS
REQUIRED DURING THE YEAR AND TO ADOPT TAX RATES FOR THE
YEAR 2024.***

WHEREAS Section 290 of the *Municipal Act, R.S.O. 2001*, as amended, provides that the Council of a local Municipality shall, in each year, prepare and adopt estimates of all sums required during the year for the purposes of the local Municipality;

AND WHEREAS it is necessary for the Council of the Corporation of the Township of South Glengarry, pursuant to the *Municipal Act, R.S.O. 2001*, as amended to levy certain tax rates on the whole rateable property, according to the last revised assessment roll for the Corporation of the Township of South Glengarry, for the purpose of raising the estimated sums required during the year;

AND WHEREAS Section 312 of the *Municipal Act, R.S.O. 2001*, as amended, provides that the Council of a local Municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class;

AND WHEREAS Sections 307 and 308 of the *Municipal Act, R.S.O. 2001*, as amended, requires that tax rates be established in the same proportion to tax ratios;

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry, under By-law No. 5434, has established the tax ratios for 2024;

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry, has, under By-law No. 5435, directed each lower-tier Municipality to levy specified tax rates for the purpose of raising the general upper-tier levy for the year 2024;

AND WHEREAS the Province of Ontario has, by regulation, set the tax rates for the purpose of raising the amounts required for education purposes for the year 2024;

AND WHEREAS certain activities, such as the water plants, the sewage plants, or streetlight systems, are self-financed by certain areas;

AND WHEREAS it is deemed expedient to maintain a reasonable level of reserves;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Council of the Corporation of the Township of South Glengarry has considered the estimates of the Municipality and deems it necessary that the amount of \$11,052,418 be adopted as its net taxation requirement for the year 2024.

2. **THAT** for the year 2024, the tax rates as shown on Schedule “A” to this by-law, shall be levied upon the whole of the assessment in each property class.
3. **THAT** any amounts levied by the interim levy by-law for 2024 shall be deducted from the amounts levied by this by-law.
4. **THAT** for Payments-In-Lieu of taxes and railway right-of-ways due to the Corporation of the Township of South Glengarry, the actual amount due shall be based on the assessment roll and the tax rates for the year 2024 or as per such other method or regulation that may apply.
5. **THAT** every owner of land shall be taxed according to the tax rates shown on Schedule “A” to this by-law and such tax shall become due and payable in two instalments on the 30th day of August 2024 and the balance of the final levy shall become due and payable on the 31st day of October 2024 and non-payment of the amount, as noted, on the dates stated shall constitute default.
6. **THAT** on all portions of the levy which are in default, a penalty of 1¼% shall be added and thereafter a penalty of 1¼% per month will be added on the 1st day of each and every month as long as the default continues, and until December 31, 2024.
7. **THAT** on all taxes in default on January 1, 2024, interest shall be added, on the 1st day of each month, at the rate of 1¼% per month for each month or fraction thereof in which the default continues.
8. **THAT** penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
9. **THAT** the Collector may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a notice specifying the amount of taxes payable.
10. **THAT** the current taxes are payable at the Township of South Glengarry municipal office, at most banking institutions and through various internet and telephone banking facilities.
11. **THAT** taxpayers may also arrange for the payment of their taxes through the following methods:

a) Taxpayers with no arrears

Electronically through a pre-authorized payment plan, based on 11 payments per year, transferred from their bank account on the 1st banking day of each month from January to November. Interest will not be charged on these accounts.

b) Taxpayers with no arrears

Electronically through a pre-authorized payment plan, based on the due date of installments, transferred from their bank account on the due date of the various installments due throughout the year. Interest will not be charged on these accounts.

Two instances of return by the bank due to insufficient funds will cause the removal of the account from the pre-authorized payment plan.

- 12. **THAT** the Collector is empowered to accept part payment on account of any taxes due.
- 13. **THAT** any general surplus or general deficit in the current Budget at year-end be transferred to or from the General Working Reserve not including any surplus or deficit created by PSAB transactions.
- 14. **THAT** any revenues received from Court fines designated to be for the benefit of the Fire Department be transferred to the Fire Department Reserve and that any revenues received from the sale of surplus equipment be transferred to the relevant Department Reserve.
- 15. **THAT** any surplus or deficit, at year end, in self-financing departments and activities be transferred to or from the specific surplus/deficit account dedicated to that activity.
- 16. **THAT** this by-law shall come into force and effect upon the date of the final reading thereof.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 21st DAY OF MAY, 2024.

MAYOR: _____ ***CLERK:*** _____

Schedule 'A' to By-law # 2024-027
The Corporation of the Township of South Glengarry
2024 Tax Rates

Property Class	Tax Class	Current Value Assessment	Lower Tier Tax Rate	Lower Tier Tax Dollars	Upper Tier Tax Rate	Upper Tier Tax Dollars	Education Tax Rate	Education Tax Dollars	Total Tax Rate	Total Tax Dollars
Residential & Farm	RT	1,543,303,198	0.553676%	8,544,906	0.637409%	9,837,153	0.153000%	2,361,254	1.344085%	20,743,313
Residential & Farm (Education Only)	RD	800	0.000000%	-	0.000000%	-	0.153000%	1	0.153000%	1
Multi-Residential	MT	1,904,800	0.553676%	10,546	0.637409%	12,141	0.153000%	2,914	1.344085%	25,602
Commercial (occupied)	CT	71,452,411	0.904722%	646,446	1.041543%	744,208	0.880000%	628,781	2.826265%	2,019,435
Commercial Vacant Units/Excess Land	CU	4,758,900	0.633306%	30,138	0.729080%	34,696	0.880000%	41,878	2.242386%	106,713
Commercial Vacant Land	CX	4,444,900	0.633306%	28,150	0.729080%	32,407	0.880000%	39,115	2.242386%	99,672
Small Scale - On Farm Business 2	C0	50,000	0.904722%	452	1.041543%	521	0.880000%	440	2.826265%	1,413
Small Scale - On Farm Business 1	C7	50,000	0.226181%	113	0.260386%	130	0.220000%	110	0.706567%	353
Farmland	FT	834,164,600	0.138419%	1,154,643	0.159352%	1,329,258	0.038250%	319,068	0.336021%	2,802,969
Shopping Centres	ST	281,800	0.904722%	2,550	1.041543%	2,935	0.880000%	2,480	2.826265%	7,964
Industrial (occupied)	IT	13,717,693	1.142474%	156,721	1.315250%	180,422	0.880000%	120,716	3.337724%	457,859
Industrial Vacant Units/Excess Land	IU	967,507	0.799732%	7,737	0.920675%	8,908	0.880000%	8,514	2.600407%	25,159
Industrial Vacant Land	IX	83,000	0.799732%	664	0.920675%	764	0.880000%	730	2.600407%	2,158
Pipelines	PT	60,991,000	0.757355%	461,918	0.871890%	531,774	0.880000%	536,721	2.509245%	1,530,414
Managed Forest	TT	5,369,800	0.138419%	7,433	0.159352%	8,557	0.038250%	2,054	0.336021%	18,044
Totals		2,541,540,409		11,052,418		12,723,875		4,064,777		27,841,069

Percentage Share of Total Residential Tax Rate		Sample Current Value Assessment 2023				
		\$ 214,000				
		Sample Current Value Assessment 2024				
		\$ 214,000				
	%					
Township (Lower Tier)	41.2%					
County (Upper Tier)	47.4%					
Education (School Boards)	11.4%					
	100.0%					
			Twp \$	County \$	Educ. \$	Total \$
Residential	2023	1,112.28	1,307.02	327.42	2,746.72	
RT	2024	1,184.87	1,364.06	327.42	2,876.34	
	% Change	6.53%	4.36%	0.00%	4.72%	
Commercial	2023	1,817.50	2,135.71	1,883.20	5,836.41	
CT	2024	1,936.11	2,228.90	1,883.20	6,048.21	
	% Change	6.53%	4.36%	0.00%	3.63%	
Industrial	2023	2,295.12	2,696.95	1,883.20	6,875.27	
IT	2024	2,444.89	2,814.64	1,883.20	7,142.73	
	% Change	6.53%	4.36%	0.00%	3.89%	

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: May 21, 2024

SUBJECT: Annual Review of Asset Management Progress

PREPARED BY: Sarah McDonald, P. Eng. – GM Infrastructure

The Township's [Strategic Asset Management Policy](#) (40-2019) includes the policy statement:

"Council will conduct an annual review of the Township's asset management progress on or before July 1 in each year, to meet the requirements outlined in O. Reg. 588/17."

The annual review must address:

- i. The Township's progress in implementing its asset management plan.*
- ii. Any factors impeding the Township's ability to implement its asset management plan.*
- iii. A strategy to address the factors identified as impeding the Township's ability to implement its asset management plan."*

This information report provides Council with the summarized information required to complete their annual review.

Section A. Implementation Progress (Capital Work)

Progress of Capital Road Plan

The current 10-year capital road plan was approved on July 4, 2022 and is [available online](#). The municipality has deviated from the plan, which has been communicated to Council and approved through the annual budgets. Infrastructure Services is in the process undertaking a refreshed Road Needs Study to update the 10-year capital plan. However, the progress against the plan as written, for review purposes, is summarized below:

Planned Year	Asset ID	Project	Type	Status
2022	105100	Cemetery Resurfacing	ST	2022 Gravel
	407700	Celtic Lane Downgrade	GR	2022 Gravel
	502200	Concession 4 Resurfacing	ST	2022 Resurfaced
	206700	Beaverbrook Resurfacing	ST	Not Complete

Planned Year	Asset ID	Project	Type	Status
	Various	Warren, Middle, Bethune Resurfacing	AS	2023 Urban Reconstruction
	Various	Sabourin and Anderson Resurfacing	AS	2023 Resurfacing
	Various	Clifford, Laura, Marlene Resurfacing	AS	2022 Resurfacing
	Various	Lancaster NW and NE Resurfacing	AS	Delayed for development
	Various	Purcel Road Second Lift	AS	Not complete
2023	105500	North Branch Resurfacing	ST	2024 Awarded
	Various	Glendale Subdivision Resurfacing	AS	Delayed for Enbridge Work
	Various	Lancaster SW and SE Resurfacing	AS	2022 Resurfacing
	Variou	South Lancaster Resurfacing	AS	Not complete
	Various	Heron and McGillivray Upgrades	GR	Not complete
2024	503100	Second Line Road Resurfacing	AS	2024 Awarded
	Various	Fraser Upgrade	GR	Not complete
	300600	Glen Brook Upgrade	GR	Not complete

Roads not identified in the 10-year capital plan, but which have received funding, were selected from the 2020 Road Needs Study as requiring maintenance paving. They include a second of the Glen Road.

The 2024 Road Needs Study project includes the development of lifecycle planning policies to facilitate setting a desired level-of-service and support long-term capital planning and

Progress of Capital Bridge Plan

The current capital bridge plan was approved on October 17, 2022 and is [available online](#). The municipality has deviated from the plan, which has been communicated to Council and approved through the annual budgets. The 2024 AMP document will include a revised capital plan based on the recently completed 2023 Ontario Structural Inspection Report. However, the progress against the plan as written, for review purposes, is summarized below:

Planned Year	Asset ID	Project	Status
2022	30019	Glen Donald Rehabilitation	Complete 2022
	30023	Glen Roy Rehabilitation	Complete 2022
	30024	Glen Roy Rehabilitation	Complete 2022
	30035	First Line Rehabilitation	Complete 2022
	30043	Second Line Rehabilitation	Complete 2022
	30052	Roys Rehabilitation	Complete 2022
2023	30003	Kinloch Engineering	Bridge Closing
	30011	Cashion Engineering	Deferred
	30018	Chapel Rehabilitation	2024 Award

Planned Year	Asset ID	Project	Status
	30044	Second Line Expansion Joint	2024 Award
	30050 / 70007	Butternut Planning Study	Complete 2023
	30054	Third Line Road Engineering	2024 Planned
2024	30003	Kinloch Road Replacement	Bridge Closing
	30004	Cemetery Road Engineering	Deferred
	30011	Cashion Rehabilitation	Deferred
	30016	Squire Road Engineering	Deferred
	30026	Frog Hollow Engineering	Deferred
	30054	Third Line Construction	Deferred
	30062	First Line Engineering	Deferred

The 2023 Capital Bridge Program for road structures was [deferred by Council on August 8, 2023](#) due to:

- a. Significant risk of construction delays
- b. Risk of increased pricing
- c. Lack of available budget

The deferment of the 2023 Capital Bridge Program has a cascading effect on the capital bridge plan. Furthermore, the 2023 OSIM report indicates a [10-year capital bridge cost](#) of \$27,600,000 which far exceeds current levels of funding.

Progress of Capital Water Program

The current 10-year capital road plan was approved on July 4, 2022 and is [available online](#). This plan was prepared based on information obtained through the 2008 Infrastructure Capital Plan, with additions from the Glen Walter Master Servicing Plan. Progress against the plan as written, for review purposes, is summarized below:

Planned Year	Project	Status
2022	No Projects	-
2023	Glen Walter - New Water Tower	Tendering Summer 2024
	Glen Walter - Watermain Upgrades	Tendering Summer 2024
	Glen Walter - Hydrant Expansion	Deferred
2024	No Projects	-

The anticipated costs of the Glen Walter Water Tower and Watermain Rehabilitation project exceed the costs estimated in the AMP by \$2,000,000. The award of the project construction will be a future decision of Council, post tender. A refresh of this capital program is required in the coming years to align the current condition and asset status with the age-based program that currently exists.

Progress of Capital Sanitary Program

The current 10-year capital road plan was approved on July 4, 2022 and is [available online](#). This plan was prepared based on information obtained through the 2008 Infrastructure Capital Plan, with additions from the Glen Walter Master Servicing Plan. Progress against the plan as written, for review purposes, is summarized below:

Planned Year	Project	Status
2022	No Projects	-
2023	Glen Walter – Raw Sewage Pumps	Replaced 2021
	Glen Walter – Chlorine Analyzer	Not in need of replacement (Water Asset)
	Lancaster – Chlorine Analyzer	Not in need of replacement (Water Asset)
2024	Lancaster – Raw Sewage Pumps (x2)	One budgeted 2024 One not in need of replacement

A refresh of this capital program is required in the coming years to align the current condition and asset status with the age-based program that currently exists.

Section B. Implementation Progress (Level of Service)

Current Level of Service for Roads

The Asset Management Plan (2022) identified the community and technical level of service (LOS) for roads being provided to the community. A comparison of the documented LOS and current LOS is provided in the table below.

LOS Category	Matrix	2022 LOS	2024 LOS
Community	Network Description	AMP Appendix B	Reduction in LOS (620m Kinloch Road, Street Road to Lauzon Bridge)
	Illustration of overall condition	AMP Table 5	2024 Road Needs Study
Technical	Lane-km per land area	0.63 km / km ²	No change
	Condition Index for Paved Roads	62 (fair)	2024 Road Needs Study
	Maintain up to date RNS	Every five-years	4-year cycle
	Maintain up to date sidewalk condition assessment	Every five-years	Annual

Current Level of Service for Bridges

The Asset Management Plan (2022) identified the community and technical level of service (LOS) for bridges being provided to the community. A comparison of the documented LOS and current LOS is provided in the table below.

LOS Category	Matrix	2022 LOS	2024 LOS
Community	Description of traffic supported by municipal bridges.	Currently no vehicle restrictions	Load restrictions and impending closure of Lauzon Bridge. Northbound lane restriction on southern Cemetery Road Bridge.
	Condition Assessments	OSIM Reports (2021)	OSIM Reports (2023)
Technical	Percentage of bridges with restrictions	Currently no load restrictions	2%
	Average Bridge Condition Index	72 (Good)	68 (Fair)
	Completion of OSIM Report	Every two-years	As identified by the OSIM for each structure

Current Level of Service for Water Network

The Asset Management Plan (2022) identified the community and technical level of service (LOS) for the drinking water network being provided to the community. A comparison of the documented LOS and current LOS is provided in the table below.

LOS Category	Matrix	2022 LOS	2024 LOS
Community	Network Description	AMP Appendix C	AMP Appendix C
	Illustration of overall condition	AMP Appendix C	AMP Appendix C
	Boil water advisories	AMP Table 15	Voyent Alert
Technical	Percentage properties connected to municipal system	18.4%	18% – 19%
	Percentage properties with fire flow	9.6%	9.6%
	Annual boil water connection-days	Negligible	Negligible
	Annual Main break connection-days	Negligible	Negligible

Current Level of Service for Sanitary Network

The Asset Management Plan (2022) identified the community and technical level of service (LOS) for the sanitary network being provided to the community. A comparison of the documented LOS and current LOS is provided in the table below.

LOS Category	Matrix	2022 LOS	2024 LOS
Community	Network Description	AMP Appendix D	AMP Appendix D
	Frequency and volume of overflows	AMP Table 20	Annual Reporting
Technical	Percentage properties connected to municipal system	21.6%	21% - 22%
	Annual wastewater backup connection-days	0 days	Annual Reporting
	Annual effluent violations	AMP Table 21	Annual Reporting

Section C. Impeding Factors

An impeding factor is an obstacle in the way of progress or success. The factors impeding the implementation of the South Glengarry Asset Management Plan are:

1. **Funding.** Rising costs, aging infrastructure, reduced funding, and increasing public expectations.

A tangible example are the tough decisions made by Council to defer the 2023 capital bridge work and, subsequently, defer the replacement of the Butternut Lane Bridge and the Lauzon Bridge indefinitely.

2. **Lack of Available Data.** Continual data collection, along with verification and validation of the data, is required for the ongoing success of an asset management plan.

Infrastructure Services has been employing students to collect asset inventory data. However, asset condition data still needs to be assessed by qualified persons.

3. **Staffing vs. Workload.** When considering the workload associated with operating the municipality, there is a lack of qualified persons to provide oversight to the various Asset Management projects (planning, capital, maintenance), interpret the information gathered and / or manage the completion of projects by third-parties. The municipality is staffed to “get by”, but not “take the next step”.

Examples of reduced progress due to staffing limitations are evident in the slow progress of:

- Advancing the next asset management conversation

- Retooling the Water and Sanitary program
 - Managing / organizing the data collected
 - Producing consistent reporting
4. **Lack of Alignment on Key Concepts.** Asset management is a broad topic that can be scaled in a number of different ways. Members of the municipality have varying understandings and interpretations of asset management as it applies to the Ontario Regulation, the Strategic Asset Management Policy, and the implementation.

Section D. Resulting Strategy

Acknowledging the very real constraints associated with a small, rural, lower-tier municipality; along with the reality being faced by all municipalities; and the municipality has adopted the following two strategies for 2024 to mitigate the impeding factors.

Strategy 1. Asset Rationalization Process

Mitigation for: Funding and Lack of Alignment

The Township is undertaking a Council directed [Asset Rationalization](#) for the municipal road and bridge assets with the focus being on reviewing and assessing the continued need for the ongoing and year-round maintenance of road segments and structures. This process will provide valuable information that may help to mitigate the gap between infrastructure needs and available funding.

Strategy 2. Continue Data Collection Process

Mitigation for: Lack of Available Data

Infrastructure Services employs summer students to assist with the collection of asset inventory data and the supporting traffic counts program. During 2024, Infrastructure Services hopes to complete the culvert inventory, validate water assets, collect stormwater assets, and continue to capture new traffic count data. The Township has also engaged Ainley Group to assist with mapping known stormwater assets that have previously been only paper based.

Strategy 3. Planned Updates to Senior Management and Council

Mitigation for: Lack of Alignment on Key Concepts

The Strategic Asset Management Policy requires an annual touchpoint with Council (this review) and a 5-year review of the policy itself. As the municipality begins to determine the desired level of service for all assets, increasing involvement from the Senior Management Team and Council will be required. The format of involvement has not been determined but is envisioned for late-20204 and early 2025.

Section E. Keep the Discussion Going

Through the Strategic Asset Management Policy, the Township is committed to the good stewardship of municipal infrastructure assets, and to be accountable and transparent to the community through the adoption of best practices regarding asset management planning.

Council's **2024 Strategic Planning Sessions** would be an excellent opportunity to have a fulsome discussion about the opportunities and challenges associated with a small and rural municipality.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: May 21, 2024

SUBJECT: Non-Core Assets - Update #2 (May 2024)

PREPARED BY: Sarah McDonald, GM Infrastructure Services

1. The Province of Ontario implemented the Asset Management for Municipal Infrastructure Regulation, O. Reg. 588/17, to help improve how municipalities plan for their infrastructure. The phased schedule of O. Reg. 588/17 requires that all municipal infrastructure assets be incorporated into an Asset Management Plan detailing the **current** level of service.
2. The anticipated timing for Council's involvement in reviewing and receiving the revised AMP document is:
 - a. **Council Meeting on May 21, 2024: Receive information report providing the summary changes to the AMP document** (we are here)
 - b. Council Meeting on June 3, 2024: Receive *draft* final report for comment and questions
 - c. Council Meeting on June 17, 2024: Receive final report for adoption
3. The summary of changes to the Asset Management Plan are detailed below.

Roads (Existing Section)

No revisions planned as part of the upcoming version of the Asset Management Plan. However, the Township is undertaking a Road Needs Study which will be incorporated when available. All the road condition assessments were completed during the spring months and the final documentation and reporting is underway.

It is anticipated that the update to the AMP document text and the 10-year capital plan will be presented to Council following receipt of the non-core assets.

Bridges (Existing Section)

The results of the [2023 OSIM report](#) and resulting 10-year capital plan (draft attached) will be included in the revised Asset Management Plan. This section will include bridges located on roads allowances (meaning not the Peanut Line) and will generally include the annual costs from the OSIM report. The costs were summarized as follows:

Capital Year	Annual Bridge Capital Cost Based on Service Life	Capital Year	Annual Bridge Capital Cost Based on Service Life
2024	\$3.5M	2029	\$3.1M
2025	\$2.4M	2030	\$3.3M
2026	\$1.4M	2031	\$1.2M
2027	\$2.5M	2032	\$2.5M
2028	\$0.5M	2033	\$2.2M
Total			\$22.6M

Water (Existing Section)

No revisions planned as part of the upcoming version of the Asset Management Plan.

Sanitary (Existing Section)

No revisions planned as part of the upcoming version of the Asset Management Plan.

Stormwater (New Section)

The Township is preparing an inventory and current replacement values for the known stormwater assets (table below and *draft* maps attached). Administration has partnered with North Glengarry for flushing and CCTV of our known storm assets to determine their current condition. This work will be completed after the revision to the Asset Management Plan; however, the storm network is relatively new and age-based conditions are likely appropriate for planning purposes. Much of this work is relevant to the Township's [new stormwater CLI-ECA](#).

Item	Williamstown	Farlinger	Lancaster	Total
Catch Basin	17	4	8	29
CB / Man Hole	3	2	5	10
DCBMH	0	2	0	2
PECB	9	0	13	22
STMH	15	1	1	17
DI	2	1	2	5
OGS	1	0	0	1
Item Total	47	10	29	86
Linear Total	1251 m	382 m	634 m	2,266 m

The existing community and technical level of service tables for stormwater will be similar to the metrics identified for the sanitary network.

Fleet (New Section)

The current fleet replacement schedule (capital plan) is replacement based and does not take into consideration growth (service expansion or increase in staffing). The 10-year capital plan (draft attached) is based on previously documented and expected life cycles and recent staff reports documenting replacements.

When considering existing level of service and current replacement values in the table below, the four fleet assets that were replaced by Council but which are still in service have not been considered (Units 5, 20, 24, 90). Replacing these fleet assets would be considered an increase in level of service (fleet growth) to the municipality.

Operational Division	Number of Fleet Assets	Current Replacement Value	10-Year Replacement Costs	Average Remaining Lifespan
Planning	1	\$100,000	\$100,000	10
Recreation	4	\$300,000	\$300,000	7
Roads	25	\$6,525,000	\$4,000,000	6
Water	3	\$300,000	\$300,000	7
Fire	17	\$6,300,000	\$2,250,000	12
Total	50	\$13,520,000	\$6,950,000	8.4 years

Facilities (New Section)

The results of the [2024 Building Condition Assessments](#) and resulting 10-year capital plan (draft attached) will be included in the revised Asset Management Plan. As part of the BCA study, the Township received updated current replacement values and condition information for 44 facilities that support five operational divisions.

The current technical level of service at a Township facility is the Facility Condition Index (FCI). The FCI is a benchmark used to index the relative condition of a facility and is calculated as a ratio of the sum of capital and maintenance renewal requirement costs for an asset over a set period of time divided by the Current Replacement Value (CRV) of the building.

Given that a single-year (immediate requirements) FCI tends to fluctuate and is subject to the building deferred maintenance, a 5-Year FCI, which focuses on the short-term trends, is recommended. The 5-Year FCI tends not to fluctuate as much, making long-term planning easier and more effective. The Township is using a 5-year FCI, which consists of backlog (work that should have been completed in the past), current year (2024) and 4 future years (2025-2028).

The FCI rating scale used to determine the condition of the subject assets are:

- **Very Good, 0% - 20%**
- Good, 21% - 40%
- Fair, 41% - 60%
- Poor, 61% - 80%
- Very Poor, >80%

Operational Division	Number of Facilities	Current Replacement Value (incl. Site Works)	10-Year Renewal Costs	5-Year FCI
Administration	2	\$3,779,868	\$1,470,785	8.0%
Recreation	17	\$26,177,807	\$7,981,730	6.1%
Roads	5	\$6,013,155	\$1,364,368	14.8%
Water	14	\$13,949,635	\$2,795,288	15.2%
Fire	6	\$10,849,650	\$1,435,282	13.0%
Total	44	\$60,770,116	\$15,047,453	11.0%

Wharves (New Section)

The results of the 2022 wharf inspection reports ([Summerstown](#) and [South Lancaster](#)) have been used to prepare the 10-year capital plan. The inspection reports noted that further study would be required to refine estimates, so the suggested work has been included during the last year of the recommended planning horizon.

Wharf Asset	Work	Planning Horizon
South Lancasater	Rehabilitation \$1,500,000	2027
Summerstown	Replacement \$\$\$	2025

Trails (New Section)

Trails will include the Peanut Line (31.8 km) and the Glen Walter Regional Park Trail (2.0 km). Administration has obtained an inventory of all “core” infrastructure on these trails and is preparing an estimate of the current replacement value. This includes over 40 large culverts along the Peanut Line and the six structures that were assessed as part of the 2023 OSIM inspections. The 10-year capital costs for the six structures are provided below.

Capital Year	Annual Trail Bridge Capital Cost Based on Service Life	Capital Year	Annual Trail Bridge Capital Cost Based on Service Life
2024	\$0	2029	\$25,000
2025	\$48,000	2030	\$25,000
2026	\$1.2M	2031	\$25,000
2027	\$25,000	2032	\$25,000
2028	\$2.0M	2033	\$25,000
Total			\$3.4M

Parks (New Section)

The Township of South Glengarry is responsible for the operation and maintenance of 15 municipal parks. The parks were inventoried through the [Parks and Recreation Master Plan](#), and classified into a draft classification system. The draft classification system is commonly used in municipal Asset Management Plans and will be carried forward as an indicator of the existing community level of service (hectares per 1,000 people).

Type	Current Community Level of Service	Parks Included
Active Park	35.4 ha 27 ha / 1,000 people	<ul style="list-style-type: none"> • Glen Walter Regional Park • Empey-Poirier Park • Paul Rozon Memorial Park • Martintown Community Park • Smithfield Park • North Lancaster Optimist Park • Green Valley Community Park • Jack Danaher Park • Summerstown Estates Park (undeveloped)
Waterfront Park or Waterfront Access	4.1 ha 0.3 ha / 1,000 people	<ul style="list-style-type: none"> • Kenneth Barton Senior Park • Glen Walter Waterfront Park • Cairnview Park (undeveloped)
Natural or Passive Park	3.2 ha 0.24 ha / 1,000 people	<ul style="list-style-type: none"> • Bernie McDonnell Park • Library Park • Glen Gordon Park • Women's Institute Park

DRAFT 10-Year Bridge Capital Plan

Asset ID	Bridge	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
30001	Tyotown Road, Donihee Drain Culvert										
	Maintenance	\$1,000	\$1,000								
30002	Purcell Road, Gray's Creek Culvert										
	Construction					\$4,000					
	Planning Study		\$25,000								
	Maintenance	\$4,000	\$24,000								
30003	Kinloch Road (Twin 4m SPCSP), Lauzon Bridge Culvert										
	Replacement	\$2,148,000									
	Minor Rehabilitation					\$51,000					
	Maintenance	\$3,000									
30004	Cemetery Road, North Island Bridge (3-span Thin Slab)										
	Major Rehabilitation								\$168,000		
	Maintenance	\$1,000	\$10,000								
30005	Cemetery Road, North Island Bridge										
	Minor Rehabilitation			\$61,000							
	Maintenance	\$5,000	\$4,000								
30006	North Branch Road, Pilon LaCroix Drain										
	Minor Rehabilitation					\$1,000					
	Maintenance	\$3,000	\$8,000								
30007	Robertson Road, Pilon LaCroix Drain										
	Maintenance	\$1,000									
30008	Rae Road, Oliver Magee Drain										
30009	Rae Road, Oliver Magee Drain										
	Maintenance	\$1,000									
30010	Glen Road, Gray's Creek Culvert (3m Span)										
30011	Cashion Road, Cashion Bridge (15.2m Thin Slab)										
	Major Rehabilitation		\$213,000								
	Maintenance		\$1,000								
30013	Nine Mile Road, Glen Faloch Drain										
	Maintenance	\$1,000									
30014	McGillivray Road, Glen Faloch Drain										
	Replacement										\$606,000
	Maintenance	\$1,000									
30015	Glen Brook Road, Glen Brook Bridge										
	Major Rehabilitation								\$9,000		
	Maintenance	\$1,000									
30016	Squire Road, Beaudette River (twin 3.6m SPCSP)										
	Replacement						\$2,050,000				
	Minor Rehabilitation			\$51,000							
	Monitoring Deformations, Settlements and Movements		\$2,000								
	Maintenance	\$3,000									
30017	Squire Road, Beaudette River (twin 3.6m SPCSP)										
	Replacement							\$2,209,000			
	Minor Rehabilitation			\$52,000							
	Monitoring Deformations, Settlements and Movements		\$2,000								
	Maintenance	\$3,000									
30018	Chapel Road, Chapel Road Bridge (3-span)										
	Major Rehabilitation	\$146,000									
	Maintenance	\$1,000									
30019	Glen Donald Rd, Spring Creek Bridge (3m Culvert)										
	Maintenance	\$2,000	\$15,000								

Asset ID	Bridge	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
30020	Spring Creek Rd, Spring Creek Bridge (4.1m SPCSPA)										
	Replacement										\$242,000
	Maintenance	\$4,000									
30021	Airport Road, Don McLennan Drain										
	Replacement									\$1,068,000	
	Maintenance	\$1,000									
30022	Kraft Road, Raisin River										
	Minor Rehabilitation				\$30,000						
	Maintenance	\$8,000									
30023	Glen Roy Rd, Glen Roy Bridge (15.2m Box)										
	Maintenance	\$2,000	\$4,000								
30024	Glen Roy Rd, Glen Roy Bridge (3.1m Culvert)										
	Minor Rehabilitation				\$4,000						
	Maintenance	\$4,000	\$32,000								
30025	Finney Bridge, Raisin River										
	Minor Rehabilitation				\$10,000						
	Maintenance	\$8,000	\$1,000								
30026	Frog Hollow Rd (3-span Box)										
	Major Rehabilitation		\$236,000								
	Structure Evaluation		\$40,000								
	Maintenance	\$8,000									
30027	Cedar Grove Road, Woods Drain (4.8m culvert)										
	Minor Rehabilitation								\$1,000		
	Maintenance	\$1,000									
30028	Fallow Field Road, Finney Creek Bridge										
	Maintenance		\$1,000								
30030	Concession 2 Road, Finney Creek										
	Major Rehabilitation		\$16,000								
	Minor Rehabilitation								\$1,000		
	Maintenance	\$1,000									
30031	Little 5 th Road, Sutherland Creek										
	Maintenance	\$1,000									
30032	South Service Rd, Finney Creek										
30033	1st Line Rd, Beaudette River (21.5m Thin Slab)										
	Maintenance	\$3,000									
30034	Concession 7 (4.3m Culvert)										
	Minor Rehabilitation				\$1,000						
	Maintenance	\$1,000									
30035	1st Line Rd (3.6m Culvert)										
	Maintenance	\$1,000	\$4,000								
30036	1st Line Rd (3.3m SPCSPA)										
	Replacement		\$419,000								
	Maintenance	\$2,000									
30037	1 st Line Road										
	Maintenance	\$1,000									
30038	South Service Road										
	Maintenance	\$1,000									
30039	South Service Rd, Wesley Creek (8.6m Span)										
	Minor Rehabilitation				\$5,000						
	Major Rehabilitation								\$9,000		
	Maintenance	\$2,000	\$12,000								
30040	South Service, Wesley Creek										
	Maintenance	\$1,000									
30041	Roy's Road, Wesley Creek										
30042	Concession Road 3, Sutherland Creek										
	Minor Rehabilitation				\$22,000						
	Maintenance	\$21,000	\$1,000								
30043	2nd Line Rd, Beaudette River (15m Box)										

Asset ID	Bridge	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Major Rehabilitation				\$140,000						
	Maintenance	\$22,000									
30044	2nd Line Rd, Delisle River (28.5m Thin Slab)										
	Minor Rehabilitation	\$80,000									
	Maintenance	\$6,000	\$1,000								
30045	South Service Road										
	Maintenance	\$1,000	\$5,000								
30046	Roy's Road, Sutherland Creek										
	Maintenance	\$3,000									
30047	Roy's Rd (3.6m Culvert)										
	Minor Rehabilitation				\$1,000						
	Planning Study		\$25,000								
30048	Concession 3 Road, Filion Drain										
30049	Concession 4 Road										
30051	3 rd Line Road, Sutherland Creek										
	Maintenance	\$3,000	\$4,000								
30052	Roy's Road										
	Replacement									\$524,000	
30053	3 rd Line Road, Beaudette River										
	Minor Rehabilitation				\$2,000				\$1,000		
	Maintenance	\$4,000	\$38,00								
30054	3 rd Line Road, Delisle River										
	Major Rehabilitation		\$192,000								
	Structure Evaluation		\$40,000								
	Maintenance	\$2,000	\$2,000								
30055	3 rd Line Road,										
	Replacement								\$390,000		
	Maintenance	\$2,000									
30056	South Service Road, Sutherland Creek										
	Major Rehabilitation				\$1,200,000						
	Structure Evaluation		\$40,000								
	Planning Study		\$25,000								
	Maintenance	\$3,000	\$5,000								
30057	Concession 2 Road, Sutherland Creek										
	Detailed Deck Conditions Survey		\$6,000								
30058	North Service Road, Gunn Creek										
	Maintenance	\$1,000	\$1,000								
30059	North Service Road, Wood Creek										
	Major Rehabilitation		\$176,000								
	Maintenance	\$1,000	\$161,000								
30060	Concession 2 Road, Woods Drain										
	Major Rehabilitation				\$66,000						
	Maintenance	\$3,000									
30061	Concession 3 Road										
	Replacement			\$601,000							
30062	1 st Line Road, 1 st Line Bridge										
	Replacement										\$568,000
	Maintenance	\$2,000									
30063	Loyalist Road, Loyalist Rd Bridge										
	Maintenance	\$3,000									
30064	1 st Line Road										
Recreation Structures											
30701	Peanut Line Bridge (Beaudette River)										
	Minor Rehabilitation			\$106,000							
	Structure Evaluation		\$40,000								
	Maintenance	\$2,000	\$3,000								
30702	Peanut Line (Filion Drain)										
	Replacement					\$597,000					
	Maintenance	\$3,000	\$1,000								
30703	Peanut Line (Sutherland Creek)										

Asset ID	Bridge	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Replacement					\$795,000					
	Maintenance	\$3,000	\$1,000								
30704	Peanut Line (Finney Creek)										
	Replacement			\$393,000							
	Monitoring Deformations, Settlements and Movements		\$2,000								
	Monitoring Crack Widths		\$2,000								
	Maintenance	\$3,000									
30707	Lot 18, Concession VII, Beaudette River										
	Replacement	\$1,188,000									
	Maintenance	\$4,000									
Roadside Safety Study for 34 Structures						\$170,000					
Yearly Maintenance				\$254,000	\$254,000	\$254,000	\$254,000	\$254,000	\$254,000	\$254,000	\$254,000
	TOTAL	\$5,197,000	\$2,439,000	\$2,560,000	\$2,247,000	\$2,511,000	\$3,124,000	\$3,347,000	\$1,207,000	\$2,482,000	\$2,236,000

Township of South Glengarry
Asset Management Plan
Appendix E: Bridges



DISCLAIMER:

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THIS DATA IS NOT INTENDED AS SURVEY ACCURATE DATA AND SHOULD BE USED AS REFERENCE ONLY. DATA FROM THE TOWNSHIP OF SOUTH GLENGARRY.

GENERAL NOTES:

1. THE NORTH AMERICAN DATUM OF 1983 CANADIAN SPATIAL REFERENCE SYSTEM (NAD83) IS USED WITH THE UNIVERSAL TRANSVERSE MERCATOR ZONE 17N USED FOR MAP PROJECTION.

2. THIS MAP IS A GRAPHICAL REPRESENTATION WHICH APPROXIMATES THE SIZE, CONFIGURATION AND LOCATION OF FEATURES. THIS IS ONT INTENDED TO BE USED FOR LEGAL DESCRIPTION OR TO CALCULATE EXACT DIMENSIONS OR AREA.

LEGEND

CB

CBMH

PECB

STMH

OGS

DI

STM Sewer

STM Culvert

South_Glengarry_RoadNetwork

0255075 m



Project:

TOWNSHIP OF SOUTH GLENGARRY

2024 ASSET MANAGEMENT PLAN

STORM NETWORK

Drawing Title:

LANCASTER

OAK STREET & MAPLE STREET

SERVICING STORM



Date:	May 02, 2024	Scale:	1:1,500
Drawn:	A. Al-Faraj	Approved:	A. Al-Faraj
Project No:	21036-17	Figure No:	02



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LEGEND

- CB
- ⊠ CBMH
- PCB
- STMH
- OGS
- ▲ DI
- STM Sewer
- South_Glengarry_RoadNetwork

0 50 100 150 m



Project:

TOWNSHIP OF SOUTH GLENGARRY

2024 ASSET MANAGEMENT PLAN


STORM NETWORK

Drawing Title:

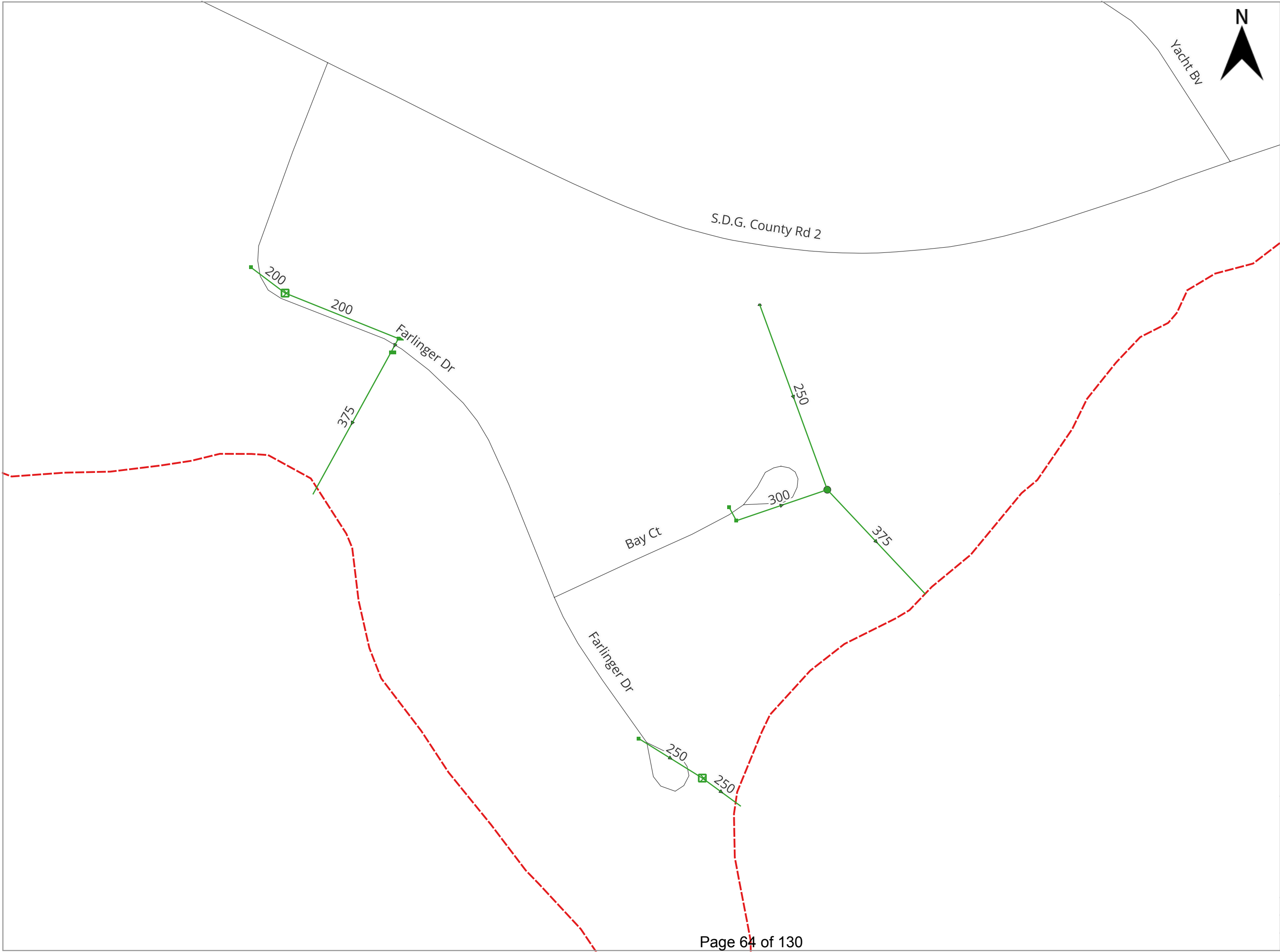
WILLIAMSTOWN

WARREN STREET & WILLIAM STREET

SERVICING STORM



Date:	May 02, 2024	Scale:	1:3,000
Drawn:	A. Al-Faraj	Approved:	A. Al-Faraj
Project No:	21036-17	Figure No:	01



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LEGEND

- CB
- ⊠ CBMH
- DCBMH
- PECB
- STMH
- OGS
- ▲ DI
- STM Sewer
- South_Glengarry_RoadNetwork
- ▭ South_Glengarry_Boundary

0 25 50 75 m



Project:

TOWNSHIP OF SOUTH GLENGARRY

2024 ASSET MANAGEMENT PLAN

STORM NETWORK

Drawing Title:

GLEN WALTER

FARLINGER DRIVE & BAY COURT

SERVICING STORM



Date:	May 02, 2024	Scale:	1:1,500
Drawn:	A. Al-Faraj	Approved:	A. Al-Faraj
Project No:	21036-17	Figure No:	03

Department	Unit Number	Year	Vehicle Make	Vehicle Model	Type	Vehicle Age	Estimated Replacement Cost	Age Based Replacement Year
Roads	2	1994	Champion	Grader, 740	HE	30	\$ 650,000.00	2019
Roads	3	2009	Dodge	3500 1-Ton	HP	15	\$ 110,000.00	2024
Roads	5	2006	GMC	2500 1-Ton	HP	18	Replaced, still in-service	NA
Roads	6	2022	John Deere	Tractor, 6110 M	HE	2	(Lease)	2022
Roads	8	2016	International	Workstar	T	8	\$ 380,000.00	2034
Roads	10	2014	Mack	GU713	T	10	\$ 380,000.00	2032
Roads	11	2008	Ford	Sterling	T	16	\$ 380,000.00	2026
Roads	13	2004	International	7600	T	20	\$ 380,000.00	2022
Roads	14	2012	International	Workstar	T	12	\$ 380,000.00	2030
Roads	15	2010	International	Workstar	T	14	\$ 380,000.00	2028
Roads	17	2018	Chevrolet	Silverado, ½ Ton	PU	6	\$ 100,000.00	2030
Roads	19	2021	Chevrolet	Silverado, ½ Ton	PU	3	\$ 100,000.00	2033
Roads	20	2009	GMC	Sierra, 1/2 Ton	PU	15	Replaced, still in-service	NA
Roads	21	2022	Chevrolet	Silverado, ½ Ton	PU	2	\$ 100,000.00	2034
Roads	22	2018	Chevrolet	Colorado	PU	6	\$ 100,000.00	2030
Roads	24	2002	Caterpillar	Backhoe, 420	HE	22	Replaced, still in-service	NA
Waste & Recycling	32	1996	Caterpillar	816F	HE	28	\$ 350,000.00	2021
Roads	35	2016	Trackless	MT6	HE	8	\$ 200,000.00	2026
Recreation	61	2013	GMC	2500, 1-Ton	HP	11	\$ 110,000.00	2028
Recreation	63	2021	Chevrolet	Silverado, ½ Ton	PU	3	\$ 100,000.00	2033
Recreation	64	2021	Chevrolet	Silverado, ½ Ton	PU	3	\$ 100,000.00	2033
Recreation	65	2019	Kubota	RTX 1100	E	5	\$ 100,000.00	2019
Water	80	2022	Chevrolet	Silverado, ½ Ton	PU	2	\$ 100,000.00	2034
Water	82	2018	Chevrolet	Silverado, ½ Ton	PU	6	\$ 100,000.00	2030
Water	84	2018	Chevrolet	Silverado, ½ Ton	PU	6	\$ 100,000.00	2030
Planning	90	2013	Chevrolet	Silverado, ½ Ton	PU	11	Replaced, still in-service	NA
Planning	91	2022	Chevrolet	Silverado, ½ Ton	PU	2	\$ 100,000.00	2034
Fire	R1	1994	International	4700	FR	30	\$ 300,000.00	2024
Fire	R4	2014	Spartan	Metrostar	FR	10	\$ 600,000.00	2034
Fire	UTV3	2013	Polaris		FU	11	\$ 50,000.00	NA
Fire	U1	2014	Chevrolet	Silverado, ½ Ton	PU	10	\$ 100,000.00	2026
Fire	U2	2022	Ford	F-150	PU	2	\$ 100,000.00	2034

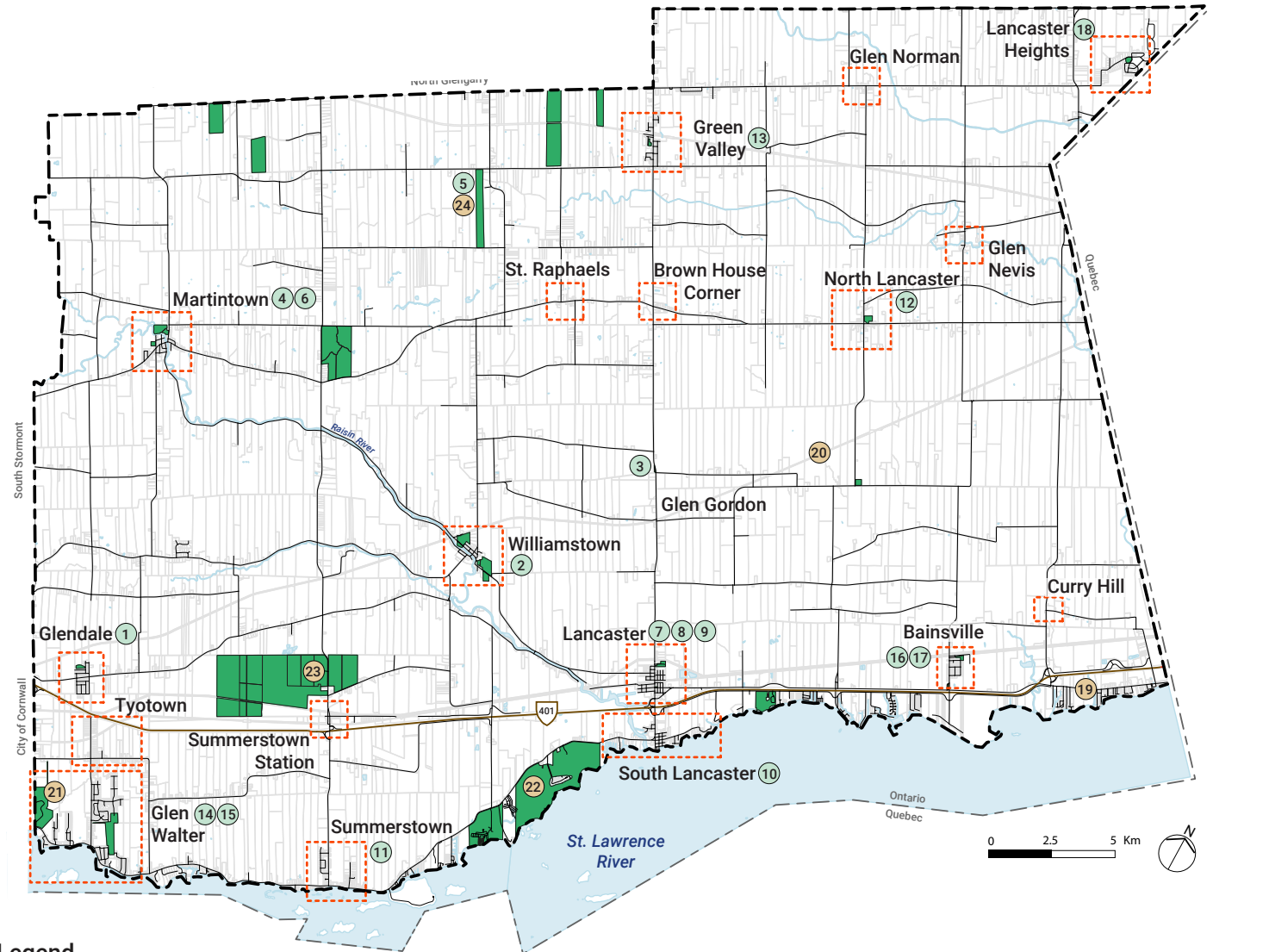
Appendix – DRAFT Facilities, Five and Ten Year Needs

Name	ID	Department	Condition	Area (m ²)	Year of Construction	Current Replacement Value	5-Year Recommendation Costs	10-Year Recommendation Costs
Township Hall	AD1HD046	Administration	Very Good	716	1960/1998	\$2,183,753	\$298,818	\$953,650
Airport Main Hangar	AI1XX004	Administration	Good	288	1986	\$548,706	\$111,988	\$536,916
Celtic Music Hall of Fame	ADWIL-1-2012	Recreation	Very Good	286	1967	\$713,689	\$119,478	\$272,256
Green Valley Community Centre	RE3GV004-2009	Recreation	Very Good	233	2009	\$436,502	\$9,278	\$132,250
Green Valley Skate Rink Storage Building	GVS RB	Recreation	Very Good	15	1980	\$30,850	\$1,520	\$33,682
Martintown Skate Rink Storage Building	MSR SB	Recreation	Very Good	22	2011	\$54,272	\$0	\$760
Bainsville Community Centre	RK2PK002	Recreation	Very Good	139	2005	\$406,947	\$20,817	\$109,017
Bainsville Skate Rink Change House	BSKCH001	Recreation	Very Good	22	2003	\$50,000	\$0	\$0
Glen Walter Park	RK6PK002	Recreation	Very Good	139	1989	\$327,511	\$5,783	\$202,001
Char-Lan Arena	RE1CL002	Recreation	Very Good	3281	1976/1979	\$11,647,347	\$776,163	\$3,718,485
Paul Rozon Park Building	RK5PK002	Recreation	Very Good	151	2015	\$456,303	\$5,285	\$36,033
Nor-Westers Museum	RE4MU002	Recreation	Good	455	1967	\$1,437,766	\$414,364	\$477,304
Emily Poirier Park	RK1PK006	Recreation	Very Good	25	1985	\$52,730	\$0	\$75,000
Lancaster Legion	LAVIII	Recreation	Very Good	525	1975	\$1,425,123	\$67,594	\$269,649
Lancaster Library	AD4LI002	Recreation	Good	106	1903	\$649,797	\$127,120	\$747,236
Lan-Char Medical Building	MEIXX002	Recreation	Very Good	504	1973	\$1,990,276	\$115,571	\$468,093

Name	ID	Department	Condition	Area (m²)	Year of Construction	Current Replacement Value	5-Year Recommendation Costs	10-Year Recommendation Costs
Smithfield Park Building		Recreation	Vert Good	139	2021	\$454,664	\$0	\$0
North Lancaster Optimist Club	RD002001	Roads	Very Good	155	1980	\$423,521	\$29,751	\$352,264
North Lancaster Roads Garage		Roads	Fair	470	1980	\$992,172	\$545,115	\$929,950
North Lancaster Salt Storage		Roads	Very Good	380	1980	\$187,500	\$30,000	\$227,500
Airport Road Garage	RD001001	Roads	Very Good	1069	2022	\$2,415,506	\$0	\$68,085
Airport Road Salt Storage	RD001002	Roads	Very Good	976	2017	\$611,209	\$0	\$0
Beaver Brook Landfill Attendant Shed	LF001001	Roads	Good	9	1995	\$50,000	\$10,000	\$72,500
Glen Walter Water Treatment Plant	WW001001	Water	Good	335	1989	\$1,135,808	\$268,911	\$544,340
Glen Walter Wastewater Treatment Plant	WW001002	Water	Very Good	248	1989	\$525,323	\$0	\$0
Glen Walter Pump Station	WW001003	Water	Very Good	6	1989	\$76,444	\$0	\$0
Glen Walter Water Garage	WW001004	Water	Very Good	120	1989	\$258,031	\$38,246	\$204,078
Glen Walter - Bray Street Pump Station	WW001005	Water		18	1989	\$80,862	\$0	\$62,500
Glen Walter - Yacht Blvd Pump Station	WW001006	Water	Very Good	6	2006	\$76,444	\$0	\$0
Green Valley - County Road 34 Pump Station	WW003002	Water	Very Good	16	1989	\$63,474	\$0	\$62,500

Name	ID	Department	Condition	Area (m²)	Year of Construction	Current Replacement Value	5-Year Recommendation Costs	10-Year Recommendation Costs
Green Valley – Concession 8 Pump Station	WW003001	Water	Very Good	16	1989	\$63,747	\$0	\$0
Redwood Estates Water Plant	WW004001	Water	Very Good	60	1995	\$159,587	\$15,659	\$59,980
Lancaster Water Treatment Plant	WW002001	Water	Very Good	455	2001	\$1,733,044	\$76,484	\$558,181
Lancaster – Old Montreal Road Pump Station	WW002002	Water	Very Good	48	2009	\$219,338	\$0	\$15,043
Lancaster – South Beech Pump Station	WW002003	Water	Very Good	28	1976	\$169,782	\$44,600	\$143,495
Lancaster Water Tower	WW002004	Water		10	1976	\$774,765	\$93,330	\$185,715
Lancaster – Old Water Treatment Plant	RD003001	Water	Poor	90	1967	\$378,235	\$259,184	\$291,205
Glen Walter Fire Hall	FI2GW002	Fire	Very Good	706	2016	\$2,279,989	\$25,000	\$179,405
Midway Pump House	FP1XX002	Fire	Very Poor	16	1985	\$43,994	\$36,733	\$74,223
Williamstown Fire Hall	FI6WM002	Fire	Very Good	625	2023	\$2,387,766	\$227,763	\$287,729
Lancaster Fire Hall	FI3LA002	Fire	Very Good	594	2001	\$2,133,672	\$85,513	\$603,999
Martintown Fire Hall	FI4MA002	Fire	Very Good	325	2009	\$841,354	\$61,621	\$166,825
North Lancaster Fire	FI5NL002	Fire		357	1996	\$1,146,097	\$77,963	\$495,251

Parks & Recreation Master Plan



Legend

Township Boundary	Trails	Ball Field	Picnic Shelter	Splash Pad	Small Craft Launch
Provincial Border	Roads	Sports Field	Ice Rink & Change Shack	Passive Green Space	Restroom Access
Settlement Area	Highway 401	Tennis/Pickleball Court	Basketball Court	Pond	
Parks, Forests & Conservation Areas	Parcels	Volleyball Court	Skate Park	Docks	
		Trails/Path Loop	Playground	Riverfront Parkland	

Municipal Park Names and Amenities

- Empey-Poirier
- Paul Rozon Memorial Park
- Glen Gordon Park (Pines Park)
- Martintown Community Park
- Charlottenburg Managed Forest
- Kenneth Barton Senior Park
- Smithfield Park
- Library Park
- Cairnview Park
- South Lancaster Wharf
- Summerstown Wharf

- North Lancaster Optimist Park
- Green Valley Community Park
- Glen Walter Regional Park
- Glen Walter Waterfront Park
- Jack Danaher Park
- Women's Institute Park
- Bernie McDonnell Park

Trail Names

- The St. Lawrence Recreational Path
- The Peanut Line
- Gray's Creek Conservation Area Trails
- Cooper Marsh Conservation Area Trails
- Summerstown Trails
- Charlottenburgh Managed Forest Trail

Figure 6-1: South Glengarry Parks and Trails

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: May 21, 2024

SUBJECT: Road Conditions: Chapel, Kenyon Concession 1, Squire, Connortown Roads

PREPARED BY: S. McDonald, P. Eng., GM Infrastructure Services

Council received a [Petition](#) and Delegation on Monday May 6, 2024 concerning the “*depleting condition of Kenyon Concession Road 1, Apple Hill, ON K0C 1B0 (east of County Road 20) Extension roads Chapel and Squire included*”. The petition included signatures from 43 individuals which included:

- 24 South Glengarry households
- 16 North Glengarry households

Administration was asked to provide Council with traffic volumes and potential impacts from the perceived low expenditure in the 2024 winter control budget. Administration is also providing Council with an overview of the municipal level of service provided and the municipal Asset Management Plan and Process.

Traffic Volumes

The Township undertook a comprehensive traffic count program in 2023. A [summary](#) of the program and a [map](#) of the resulting volumes was provided to Council on February 5, 2024. The traffic volumes on these road segments were observed at:

- Kenyon Concession 1, CR20 to Chapel = 160 vehicles per day
- Chapel Road, KC1 to CR25 = 130 vehicles per day
- Squire Road, KC1 to CR25 = assumed to be < 50 vpd
- Connortown Road, Chapel to dead end = assumed to be < 50 vpd

These roads would be considered a low volume, rural local road following the [draft road classifications](#) for the Township. This generally means that the roads are intended to carry people and goods to individual properties; and that traffic movement is a secondary consideration.

Minimum Maintenance Standards

The Township's [Right of Way Policy](#) (By-law 11-00) commits itself to a standard and level of services as set out in the [Minimum Maintenance Standards for Municipal Highways](#) (O. Reg

239/02). Based on the traffic and speed limits, these roads have the following maintenance classifications:

- Kenyon Concession 1, Class 4
- Chapel Road (gravel), Class 4
- Squire Road, Class 6
- Connortown Road, Class 6

The Minimum Maintenance Standards do not apply to Class 6 roads (O. Reg. 239/02, s. 2(3)), meaning the Township has met the minimum standards for repair on both Squire Road and Connortown Road regardless of the perceived condition.

A pothole on an unpaved Class 4 road is deemed to be **in a state of repair** if its surface area or depth is less than or equal to 1,500cm² surface area and 10cm depth. If a pothole exceeds both the surface area and depth noted above, then the standard is to repair the pothole within 14-days *of becoming aware of the fact* (O. Reg. 239/02, s. 6, Table 2). If a pothole is identified during a routine patrol, the potential duration between creation and remediation on a Class 4 road could be 28-days (14-days between patrols to become aware and then 14-days after becoming aware).

While Administration understands that the *expectation* may be roads with potholes addressed immediately, the Township currently *meets* and, frequently, *exceeds* the level of service with respect to potholes on rural local roads.

2024 Winter Control Budget

During the delegation, it was speculated that there may be surplus funds available in the winter control budget following the mild winter experienced and that these funds could be reallocated to other maintenance activities.

The 2024 draft budget was presented and accepted in principle on March 4, 2024. The winter control portion of the draft budget was adjusted before being presented to Council. Therefore, the reduction has already been reallocated through the budget to reduce the overall tax impact.

Condition Assessments and Asset Management

Through [Ontario Regulation 588/17](#), Asset Management Planning for Municipal Infrastructure, municipalities are required to prepare and maintain an Asset Management Plan (AMP). The current [Asset Management Plan](#) was approved in 2022 and will be updated following the completion of the [2024 Road Needs Study](#) (which is underway!). Late last year, the municipality completed the [biennial condition assessment](#) of the municipal bridge assets which provided [10-year total capital costs](#) of \$27,600,000 (or \$2.76M per year towards bridges alone). This number far exceeds the current funding for our municipal bridges.

Following the acceptance of the bridge report, Administration received direction from Council to undertake an [asset rationalization](#) for municipal roads and bridges. Many rural municipalities, like South Glengarry, are grappling with the big question of whether to fix / replace bridges or

whether it's time to cut some loose, freeing up funds for other projects and / or reducing the overall tax levy. I'm expecting a few interesting discussions as we work towards sustainable and integrated capital asset planning.

The delegation mentioned the contents of the Committee of the Whole Meeting held on November 27, 2023 to discuss Roads. The [summary and next steps](#) from the meeting were provided to Council on December 4, 2023. The next steps, with no defined timelines, were:

1. Continue to work towards a sustainable approach for our existing hard surfaced roads that extends the lifecycle of the municipal investment (thin surface lifts with an aim to recycle once the required asphalt depth is achieved and the condition warrants).
2. Continue to reclaim the municipal right-of-way through maintenance activities (brushing, ditching).
3. Budget future surface upgrade projects separately to the 'regular' Roads Capital budget which would be applied to preservation of the existing road assets.
4. Continue to develop the feasibility of a gravel conversion program for future consideration by Council.

Subject Roads and Asset Management

The current [capital roads plan](#), which has been deviated from, does not include any improvements to these gravel road sections. The 2024 Road Needs Study will inform the next iteration of the 10-year capital plan, along with the asset rationalization process.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: May 21, 2024

SUBJECT: Road Sign Condition Assessment Summary

PREPARED BY: Sarah McDonald, GM Infrastructure Services

Ontario Regulation 239/02 (Minimum Maintenance Standards for Municipal Highways) stipulates that road signs should be inspected for retro-reflectivity requirements once per calendar year, with each inspection taking place no more than 16-months from the previous inspection. Based on the 2024 sign inspections were completed April 2024. The results, compared to the 2023 results are summarized below.

Signs Inspected

The Township's regulatory and warning sign inventory consists of 1,665 signs. There are signs that do not require annual retro-reflectivity inspections or are parking related which were not inspected in 2024. The total number of signs inspected annually the past two years are shown in the following table.

Sign Type	2023	2024
Priority	463	463
Regulatory	187	185
Warning	729	755
Total	1,379	1,403

Overall Condition Rating

An overall condition rating of "good" or "poor" is assigned to each sign. A sign is considered to be in "Poor" condition if:

- It has failed a retroreflectivity assessment,
- It has failed a contrast ratio assessment,
- The sign is missing,
- The sign is in poor visual condition, or,
- The sign support is in poor visual condition.

Condition	2023		2024	
	Good	Poor	Good	Poor
Priority	378	85	386	77
Regulatory	153	34	155	30
Warning	453	276	534	221
Total	984	395	1,075	328

Retroreflectivity Inspection Results

The reduction of 83 signs receiving a “Fail” between 2023 and 2024 can be attributed to the 2023 sign replacement program undertaken by the 2023 Infrastructure summer students (Keean McDonell and Josh Da Silva).

The Township sign inventory includes many signs which are no longer warranted and should be removed from the municipal right-of-way. Many of these signs are in poor condition and will not be replaced.

	2023			2024		
Condition	Pass	Warn	Fail	Pass	Warn	Fail
Priority	368	33	62	391	77	45
Regulatory	122	31	34	125	30	30
Warning	426	32	271	502	221	209
Total	916	96	367	1,018	328	284

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: May 21, 2024

SUBJECT: CLRC Sponsorship Agreements

PREPARED BY: Sherry-Lynn Harbers, GM of Parks, Recreation and Culture

The Township has sponsorship agreements with the minor hockey, skating club and junior b organizations within the municipality regarding the advertisements sold and displayed at the Char-Lan Recreation Centre.

These agreements have been in place since the 2022/2023 ice season and are renewed annually.

Administration will be reviewing the advertisements with the organizations in the month of June. In conversations with the organizations, it is assumed that the advertisements being requested are similar to what is currently taking place, this has been outlined below and in the attached agreements.

Note: Administration plans to bring an update to Council regarding any changes to the schedule due to the Junior B merger once details have been provided.

Junior B

- Maximum of twenty-six (26) wall board advertisements – located behind both players benches
- Maximum of thirty-five (35) arena board advertisements
- Maximum of two (2) in ice advertisements
- Maximum of one (1) advertisement per player board

Minor Hockey

- Maximum of three (3) in ice advertisements
- Maximum of one and a half (1.5) ice resurfacer logos
- Maximum of three (3) arena board advertisements
- Usage of lobby television for advertisements during their rentals

Skating Club

- Maximum of three (3) in ice advertisements
- Maximum of one and a half (1.5) ice resurfacer logos
- Maximum of three (3) arena board advertisements
- Usage of lobby television for advertisements during their rentals

TOWNSHIP OF SOUTH GLENGARRY
ADVERTISING AGREEMENT

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
hereinafter referred to as the "TOWNSHIP"

and

THE JUNIOR B REBELS
hereinafter referred to as the "REBELS"

Property: Char-Lan Recreation Centre
19740 John Street
Williamstown, Ontario
K0C 2J0

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
THE JUNIOR B REBELS**

This Agreement made in duplicate this _____ day of _____, 20____.

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

And

JUNIOR B REBELS

WHEREAS:

The *TOWNSHIP* is the owner of all the lands and premises located in the Township of South Glengarry, known for municipal purposes as the Char-Lan Recreation Centre, located at 19740 John Street, Williamstown, Ontario, K0C 2J0, hereinafter referred to as the *ARENA*.

The *REBELS* desire to secure and enter into an agreement with the *TOWNSHIP*, hereinafter referred to as the *AGREEMENT*, to obtain advertisements at the *ARENA*.

NOW THEREFORE:

The Township hereby grants the rights to the *REBELS* to sell advertising space in the *ARENA* for the duration of the 2023/2024 ice rental season, hereinafter referred to as the *TERM*.

1. ARTICLE 1: CONTRACT PURPOSE

1.1. It is agreed by all parties that the following areas are covered by this agreement:

1.1.1. Maximum of twenty-six (26) wall board advertisements – located behind both players benches

1.1.2. Maximum of thirty-five (35) arena board advertisements

1.1.3. Maximum of two (2) in ice advertisements

1.1.4. Maximum of one (1) advertisement per player board

1.2. It is agreed that every effort will be made by the Rebels to sell all the arena board advertisements prior to selling wall board advertisements.

2. ARTICLE 2 – FINANCIAL ARRANGEMENTS AND COMMITMENTS

2.1. The Township agrees that the Rebels will retain all funds relating to advertisements described in Article 1 that are sold in the Arena.

TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT THE JUNIOR B REBELS

- 2.2. The Rebels will ensure that all advertisement commitments in the arena do not exceed the Term of this Agreement.
- 2.3. The Rebels shall provide their annual financial statements at the end of the Term including where the funds from the advertisements have been spent.

3. ARTICLE 3 – RESPONSIBILITIES AND RIGHTS

- 3.1. The Rebels will obtain, secure and deliver all wall board advertisements and arena board advertisements, as described in Article 1, by August 31 to the Arena.
- 3.2. The Rebels will obtain, secure and deliver the in ice advertisements as described in Article 1, by August 1, to the Arena.
- 3.3. The Rebels will obtain, secure and deliver the player boards and advertisements as described in Article 1, as players have been selected and secured.
- 3.4. Ads that are not renewed for the following season, will not be stored at the Arena.
- 3.5. The Township will install all advertisements within this agreement.
- 3.6. Player boards and advertisements will be installed prior to the first season game. Player boards may be adjusted throughout the season.
- 3.7. All advertisements must follow the material and measurement specifications provided by the Township.
- 3.8. All wall board advertisements must follow the location specifications provided by the Township.
- 3.9. Advertisements will be installed once per term of this agreement and all advertisements that require removal will be removed at the end of the term.
- 3.10. All advertisements that are removed at the end of the term must be picked up no later than two (2) weeks after removal and will not be stored on site at the Arena.
- 3.11. The Rebels will be responsible for the following: marketing and production of advertising; the collection and accounting of the revenues and expenditures relating to the advertising; and for any maintenance costs relating to the upkeep of the advertisements in the Arena.
- 3.12. The Rebels will ensure that the wording, pictures and/or symbols on signs are appropriate for family viewing. The Township reserves the right to remove any advertisements that do not meet these requirements.
- 3.13. The Township will supply the lexan that will be installed on top of the arena board advertisements and will replace as needed.
- 3.14. The Rebels shall observe, perform and comply with all laws, bylaws, codes, fire regulations, health regulations, and rules and regulations applicable to the use, operation and occupation of the premises.

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
THE JUNIOR B REBELS**

4. ARTICLE 4 – INSURANCE, LIABILITY, RISK MANAGEMENT

- 4.1. The Rebels shall accept full responsibility for protecting and insuring all advertisements in the premises, and shall save and hold harmless and indemnify the Township from any liability whatsoever, as a result of theft, vandalism, structural failure or natural disaster, resulting in the loss of or damage to the advertisements held in the premises.

5. ARTICLE 5 – BREACH OF CONTRACT

- 5.1. This agreement is non-transferable.
- 5.2. If the Rebels fail to comply with any provisions of this agreement, the Township may demand that the Rebels show cause why this agreement shall not be deemed to be breached, and where the Township is satisfied that the Rebels has breached any condition or requirement of this Agreement, the Township may serve notice of termination of this Agreement to the Rebels. A notice of termination issued pursuant to this article shall be issued in writing by the Township.

Player Registration 2023/2024 Season: 23 Players

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
THE JUNIOR B REBELS**

Signed and sealed by the parties hereto.

Signed this day of , 2023

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

Mayor

Clerk

Signed this day of , 2023

THE JUNIOR B REBELS

Jeff Carter

Signature

Jason MaCuaig

Signature

Sandra Pasco

Signature

TOWNSHIP OF SOUTH GLENGARRY
ADVERTISING AGREEMENT

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
hereinafter referred to as the "TOWNSHIP"

and

CHAR-LAN MINOR HOCKEY ASSOCIATION
hereinafter referred to as "MINOR HOCKEY"

Property: Char-Lan Recreation Centre
19740 John Street
Williamstown, Ontario
K0C 2J0

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
CHAR-LAN MINOR HOCKEY ASSOCIATION**

This Agreement made in duplicate this _____ day of _____, 20____.

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

And

CHAR-LAN MINOR HOCKEY ASSOCIATION

WHEREAS:

The *TOWNSHIP* is the owner of all the lands and premises located in the Township of South Glengarry, known for municipal purposes as the Char-Lan Recreation Centre, located at 19740 John Street, Williamstown, Ontario, K0C 2J0, hereinafter referred to as the *ARENA*.

MINOR HOCKEY'S desire to secure and enter into an agreement with the *TOWNSHIP*, hereinafter referred to as the *AGREEMENT*, to obtain advertisements at the *ARENA*.

NOW THEREFORE:

The Township hereby grants the rights to *MINOR HOCKEY* to sell advertising space in the *ARENA* for the duration of the 2023/2024 ice rental season, hereinafter referred to as the *TERM*.

1. ARTICLE 1: CONTRACT PURPOSE

- 1.1. It is agreed by all parties that the following areas are covered by this agreement:
 - 1.1.1. Maximum of three (3) in ice advertisements
 - 1.1.2. Maximum of one and a half (1.5) ice resurfacer logos
 - 1.1.3. Maximum of three (3) arena board advertisements
 - 1.1.4. Usage of lobby television for advertisements during their rentals

2. ARTICLE 2 – FINANCIAL ARRANGEMENTS AND COMMITMENTS

- 2.1. The Township agrees that Minor Hockey will retain all funds relating to advertisements described in Article 1 that are sold in the Arena.
- 2.2. Minor Hockey will ensure that all advertisement commitments in the arena do not exceed the Term of this Agreement.

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
CHAR-LAN MINOR HOCKEY ASSOCIATION**

- 2.3. Minor Hockey shall provide their annual financial statements at the end of the Term including where the funds from the advertisements have been spent.

3. ARTICLE 3 – RESPONSIBILITIES AND RIGHTS

- 3.1. Minor Hockey will obtain, secure and deliver all arena board advertisements and the in-ice advertisements as described in Article 1, by August 1, to the Arena.
- 3.2. Minor Hockey will obtain, secure and deliver the ice resurfacer advertisement by August 31.
- 3.3. The Township will install all advertisements within this agreement except for ice resurfacer advertisement decals.
- 3.4. Ads that are not renewed for the following season, will not be stored at the Arena.
- 3.5. All advertisements must follow the material and measurement specifications provided by the Township.
- 3.6. Advertisements will be installed once per term of this agreement and all advertisements that require removal will be removed at the end of the term.
- 3.7. Minor Hockey will be responsible for the following: marketing and production of advertising; the collection and accounting of the revenues and expenditures relating to the advertising; and for any maintenance costs relating to the upkeep of the advertisements in the Arena.
- 3.8. Minor Hockey will ensure that the wording, pictures and/or symbols on signs are appropriate for family viewing. The Township reserves the right to remove any advertisements that do not meet these requirements.
- 3.9. Minor Hockey shall observe, perform and comply with all laws, bylaws, codes, fire regulations, health regulations, and rules and regulations applicable to the use, operation and occupation of the premises.

4. ARTICLE 4 – INSURANCE, LIABILITY, RISK MANAGEMENT

- 4.1. Minor Hockey shall accept full responsibility for protecting and insuring all advertisements in the premises, and shall save and hold harmless and indemnify the Township from any liability whatsoever, as a result of theft, vandalism, structural failure or natural disaster, resulting in the loss of or damage to the advertisements held in the premises.

5. ARTICLE 5 – BREACH OF CONTRACT

- 5.1. This agreement is non-transferable.
- 5.2. If Minor Hockey fails to comply with any provisions of this agreement, the Township may demand that Minor Hockey show cause why this agreement

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
CHAR-LAN MINOR HOCKEY ASSOCIATION**

shall not be deemed to be breached, and where the Township is satisfied that Minor Hockey has breached any condition or requirement of this Agreement, the Township may serve notice of termination of this Agreement to Minor Hockey. A notice of termination issued pursuant to this article shall be issued in writing by the Township.

Char-Lan Minor Hockey Association – 2022-2023 number of participants: 247

Signed and sealed by the parties hereto.

Signed this day of , 2023

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

Mayor

Clerk

Signed this day of , 2023

CHAR-LAN MINOR HOCKEY ASSOCIATION

Print: Sherry MacLachlan

Signature

Char-Lan Minor Hockey Association
Acting President

TOWNSHIP OF SOUTH GLENGARRY
ADVERTISING AGREEMENT

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
hereinafter referred to as the "TOWNSHIP"

and

THE CHAR-LAN SKATING CLUB
hereinafter referred to as the "SKATING CLUB"

Property: Char-Lan Recreation Centre
19740 John Street
Williamstown, Ontario
K0C 2J0

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
CHAR-LAN SKATING CLUB**

This Agreement made in duplicate this _____ day of _____, 20____.

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

And

THE CHAR-LAN SKATING CLUB

WHEREAS:

The *TOWNSHIP* is the owner of all the lands and premises located in the Township of South Glengarry, known for municipal purposes as the Char-Lan Recreation Centre, located at 19740 John Street, Williamstown, Ontario, K0C 2J0, hereinafter referred to as the *ARENA*.

The *SKATING CLUB'S* desire to secure and enter into an agreement with the *TOWNSHIP*, hereinafter referred to as the *AGREEMENT*, to obtain advertisements at the *ARENA*.

NOW THEREFORE:

The Township hereby grants the rights to the *SKATING CLUB* to sell advertising space in the *ARENA* for the duration of the 2023/2024 ice rental season, hereinafter referred to as the *TERM*.

1. ARTICLE 1: CONTRACT PURPOSE

- 1.1. It is agreed by all parties that the following areas are covered by this agreement:
 - 1.1.1. Maximum of three (3) in ice advertisements
 - 1.1.2. Maximum of one and a half (1.5) ice resurfer logos
 - 1.1.3. Maximum of three (3) arena board advertisements
 - 1.1.4. Usage of lobby television for advertisements during their rentals

2. ARTICLE 2 – FINANCIAL ARRANGEMENTS AND COMMITMENTS

- 2.1. The Township agrees that the Skating Club will retain all funds relating to advertisements described in Article 1 that are sold in the Arena.
- 2.2. The Skating Club will ensure that all advertisement commitments in the arena do not exceed the Term of this Agreement.

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
CHAR-LAN SKATING CLUB**

- 2.3. The Skating Club shall provide their annual financial statements at the end of the Term including where the funds from the advertisements have been spent.

3. ARTICLE 3 – RESPONSIBILITIES AND RIGHTS

- 3.1. The Skating Club will obtain, secure and deliver all arena board advertisements and the in ice advertisements as described in Article 1, by August 1, to the Arena.
- 3.2. The Skating Club will obtain, secure and deliver the ice resurfacer advertisement by August 31.
- 3.3. The Township will install all advertisements within this agreement except for ice resurfacer advertisement decals.
- 3.4. Ads that are not renewed for the following season, will not be stored at the Arena.
- 3.5. All advertisements must follow the material and measurement specifications provided by the Township.
- 3.6. Advertisements will be installed once per term of this agreement and all advertisements that require removal will be removed at the end of the term.
- 3.7. The Skating Club will be responsible for the following: marketing and production of advertising; the collection and accounting of the revenues and expenditures relating to the advertising; and for any maintenance costs relating to the upkeep of the advertisements in the Arena.
- 3.8. The Skating Club will ensure that the wording, pictures and/or symbols on signs are appropriate for family viewing. The Township reserves the right to remove any advertisements that do not meet these requirements.
- 3.9. The Skating Club shall observe, perform and comply with all laws, bylaws, codes, fire regulations, health regulations, and rules and regulations applicable to the use, operation and occupation of the premises.

4. ARTICLE 4 – INSURANCE, LIABILITY, RISK MANAGEMENT

- 4.1. The Skating Club shall accept full responsibility for protecting and insuring all advertisements in the premises, and shall save and hold harmless and indemnify the Township from any liability whatsoever, as a result of theft, vandalism, structural failure or natural disaster, resulting in the loss of or damage to the advertisements held in the premises.

5. ARTICLE 5 – BREACH OF CONTRACT

- 5.1. This agreement is non-transferable.
- 5.2. If the Skating Club fail to comply with any provisions of this agreement, the Township may demand that the Skating Club show cause why this agreement shall not be deemed to be breached, and where the Township

**TOWNSHIP OF SOUTH GLENGARRY ADVERTISING AGREEMENT
CHAR-LAN SKATING CLUB**

is satisfied that the Skating Club has breached any condition or requirement of this Agreement, the Township may serve notice of termination of this Agreement to the Skating Club. A notice of termination issued pursuant to this article shall be issued in writing by the Township.

Char-Lan Skating Club – 2022-2023 number of participants: 130

Signed and sealed by the parties hereto.

Signed this day of , 2023

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

Mayor

Clerk

Signed this day of , 2023

CHAR-LAN SKATING CLUB

Print: Stephanie Slinger

Signature

Char-Lan Skating Club President

May 10, 2024

Via Email

Michael Candido
Environmental Scientist
Assessment & Permitting
Stantec Consulting Ltd.
GlendaleER@stantec.com

Re: Glendale Subdivision Community Expansion Project

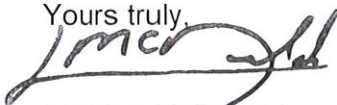
Dear Mr. Candido;

Thank you for hosting an In-Person and Virtual Information Session to inform our residents of the Glendale Subdivision Community Expansion Project. Representing the Township of South Glengarry, Joanne Haley, GM-Planning, Building and Enforcement, Dillen Seguin, Director of Water and Wastewater Services and I attended the In Person Information Session. Thank you to you and the Enbridge Gas team for explaining the project and for answering all our questions.

We understand that a study area has been developed for the purpose of an assessment of potential environmental and socioeconomic impacts. This has resulted in defining a preliminary preferred route and two alternate routes to be considered. South Glengarry Council and Administration have reviewed these routes and request that Stantec and Enbridge Gas consider choosing Alternate Route 1 or Alternate Route 2 as the preferred route in your application to the Ontario Energy Board (OEB). The reason why South Glengarry prefers Alternate Routes 1 or 2 is, developed properties located on the east side of Boundary Road south of Highway 401 will be able to be serviced by natural gas; these properties are currently not developed to their full potential; having access to natural gas will be an excellent resource which will encourage new development and expansions. On the north side of the Highway 401 at the west end of the Glen Road, there is approximately 185 acres of underdeveloped and/or undeveloped land that would also benefit tremendously if serviced by natural gas. Natural gas is known to be the least costly form of energy in Ontario and is proven to be an attractive resource for business development, retention, and expansion. Alternate Routes 1 and 2 will allow for future development opportunities while still being able to service the many residents located in the Glendale Subdivision.

South Glengarry looks forward to working with you to advance this project which will greatly benefit our residents. Please let us know if you have any questions regarding the above or require any further information.

Yours truly,



Lachlan McDonald
Mayor



MULTI-MUNICIPAL ENERGY WORKING GROUP
TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR
JIM HANNA, DEPUTY MAYOR, HURON-KINLOSS, VICE-CHAIR
1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0
[519-363-3039](tel:519-363-3039) FAX: [519-363-2203](tel:519-363-2203)
jhamilton@arran-elderslie.ca

May 1, 2024

Dear Mayor and Members of Council,

The Multi-Municipal Energy Working Group (MMEWG) continues to actively follow the procurement processes the Independent Electricity System Operator (IESO) is undertaking to procure additional capacity to meet projected future energy needs. Details released regarding the Long-Term 2 Request for Proposals (LT2 RFP) plus subsequent LT RFPs has raised many concerns.

The IESO RFPs call for 5 TWh of new energy generation, and proposes that this be mostly derived from 2000 MW of new energy generation produced by mostly wind and solar by 2030. It further proposes that a portion of this generation could be derived by repowering on the current footprint of existing wind turbines that will reach their end of contract life between 2026 and 2034.

Since existence, the now Multi-Municipal Energy Working Group, formerly known as the Multi-Municipal Wind Turbine Working Group, has continued to advocate for stronger safety measures and best practices related to wind turbine installations across the province. To date, many of the concerns raised have not been addressed with the Ministry of Environment, Conservation and Parks confirmed in a recent IESO engagement session that no changes to the existing setbacks are planned.

Severe health effects to many residents living within the vicinity of project sites have been identified and continue to jeopardized the health and well-being of many residents. The current setbacks from other activities are not sufficient to protect against the full range of noise emissions from wind turbines. The MMEWG will be making a presentation on this topic to the Grey Bruce Public Health Unit in the March in an effort to bring these concerns to the forefront in advance of the repowering of current projects.

Public safety continues to remain a paramount concern of the MMEWG. Setbacks for tower collapse remain insufficient. The current blade length plus 10 metres requirement not a strong enough protective measure for existing projects let alone repowered turbines on existing footprints. Setbacks for ice throw are also insufficient, as the blade

length plus 10 metre setback is less than the ice throw distance witnessed in Ontario. Ontario has witnessed turbine fire and flaming debris on the ground at 200 metres, while setback was 50 metres. A Ministry review failed to recommend industry standard protective barriers for fire suppression in spite of examples of fires in similar turbines.

In 2013, 115 municipalities declared themselves "Unwilling Hosts" for wind turbine projects. With the expected surge in proposals given the ambitious procurement efforts being undertaken by the IESO, and little change in the regulations, the MMEWG strongly recommends that municipalities reaffirm their unwillingness to host projects until the appropriate ministries address the concerns and make stronger rules and regulations to ensure that, as municipal leaders, provide measures necessary for the health, safety and well-being of citizens within our jurisdiction, as mandated by the *Municipal Act, 2001, as amended*. Over the past month, the municipalities of Arran-Elderslie, Chatsworth and East Zorra-Tavistock have taken this step.

For consideration, a DRAFT declaration has been attached. Should your municipality declare its intention, please let us and we will continue to keep you apprised of any advancements in the industry and regulations.

Warm Regards,



p.p.

Tom Allwood,
Chair, Multi-Municipal Energy Working Group
Councillor, Municipality of Grey Highlands

DRAFT

Independent Electrical System Operator
By email: engagement@ieso.ca

Re: Municipality/Township of _____ – Wind Turbine Projects

Please be advised at the Municipality/Township of _____ Council meeting held on _____, the following resolution was approved:

WHEREAS the Independent Electrical System Operator (the IESO) has proposed to move forward with three RFPs where new wind turbine projects can receive a contract from the IESO; and

WHEREAS people living near existing wind turbines report considerable impact on their lives due to noise and other emissions from the wind turbines; and

WHEREAS there are gaps in the enforcement of key terms of the Renewable Energy Approvals governing existing projects relative to noise standards and resolution of complaints; and

WHEREAS municipal approval is required to locate one of these projects in the Municipality/Township of _____; and

THEREFORE BE IT RESOLVED THAT the Council does not support the establishment of any new wind turbine projects within the municipality; and

THAT the IESO be directed to advise potential applicants of this resolution.

Sincerely,

Clerk, Municipality/Township of _____

c:

The Hon. Todd Smith - Minister of Energy - MinisterEnergy@ontario.ca

David Donovan, Chief of Staff, david.donovan@ontario.ca

Association of Municipalities of Ontario - policy@amo.on.ca

Local MPP

Multi-Municipal Energy Working Group – jhamilton@arran-elderslie.ca



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: vs Steele@grimsby.ca

April 23, 2024

SENT VIA E-MAIL

Andrea Fisher, Clerk
The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5

Dear: Clerk Fisher,

**RE: Town of Goderich Resolution – Review of the Ontario Works and Ontario
Disability Support Program Financial Assistance Rates**

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on April 15, 2024, passed, and endorsed the following resolution:

Moved: Councillor Korstanje

Seconded: Councillor DiFlavio

Resolved that the Town of Goderich's resolution regarding a review of the Ontario Works and Ontario Disability Support Program financial assistance rates be received and endorsed.

If you require any additional information, please let me know.

Regards,

Victoria Steele
Town Clerk

CC: Premier Doug Ford
Hon. Paul Calandra
MPP Lisa Thompson, Huron–Bruce
Hon. Sylvia Jones
Association of Municipalities of Ontario
Ontario Municipal Social Services Association
Ontario Municipalities

Wednesday, April 10, 2024

Catalina Blumenberg
Clerk
Prince Edward County
332 Picton Main Street
Picton, Ontario
K0K 2T0

SENT VIA EMAIL: clerks@pecounty.on.ca

RE: Town of Goderich Resolution – Review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates

Dear C. Blumenberg,

Please be advised of the following motion passed at the Monday, March 18, 2024, Goderich Town Council Meeting:

Moved By: Councillor Segeren

Seconded By: Councillor Kelly

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 percent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 (\$1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line (\$3,091 per month);

WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health-related supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

THEREFORE BE IT RESOLVED THAT the Town of Goderich requests the Provincial Government to urgently:

1. At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;
2. Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
3. Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Huron County Social and Property Services, the Western Ontario Wardens Caucus, and all Ontario Municipalities.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,



Andrea Fisher

Director of Legislative Services/Clerk
/ar

cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org
MPP Lisa Thompson, Huron–Bruce lisa.thompsonco@pc.ola.org
Hon. Sylvia Jones Sylvia.Jones@pc.ola.org
Association of Municipalities of Ontario resolutions@amo.on.ca
Ontario Municipal Social Services Association dball@omssa.com
Huron County Social and Property Services
Western Ontario Wardens Caucus
Ontario Municipalities

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Council Meeting

Resolution # 1

Date: Monday, April 29, 2024

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry receives staff report PW 2024-08, Request to the Province to Amend Blue Box Regulations for 'Ineligible' Sources; and

THAT the Council of the Township of North Glengarry passes the motion to request that the province amends the blue box regulation for ineligible sources as follows:

WHEREAS under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only; and

WHEREAS 'ineligible' sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

AND WHEREAS should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

BE IT RESOLVED that the Council of the Corporation of the Municipality of North Glengarry hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

AND FURTHER that Council hereby request the support of all Ontario Municipalities;

AND FURTHER that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, and the Honourable Graydon Smith, Minister of Natural Resources and Forestry, to MPP of Glengarry, Prescott, Russel, MPP Stéphane Sarrazin, and all Ontario Municipalities

Carried

Deferred

Defeated

Jena Doonan — Commissioner
by virtue of my office as
Deputy Clerk
Township of North Glengarry

Mayor / Deputy Mayor

VERIFIED TRUE COPY OF ORIGINAL
WHICH HAS NOT BEEN ALTERED IN ANY MANNER

Jena Doonan May 6 2024



TOWN OF SHELburne

COUNCIL RESOLUTION

No. 08

Date: 3/25/24

Moved: Councillor Benotto

Seconded by: Councillor Wegener

BE IT RESOLVED THAT Council of the Town of Shelburne encourages all levels of government to eradicate all forms of racism especially Islamophobia and antisemitism, and that this motion be sent to our MP and MPP and all municipalities.

CARRIED, W. Mills

Requested Vote to be Recorded

☐

Yes

☒

No

Yea

Nay

Mayor Mills

☐☐

Deputy Mayor Hall

☐☐

Councillor Benotto

☐☐

Councillor Fegan

☐☐

Councillor Guchardi

☐☐

Councillor Sample

☐☐

Councillor Wegener

☐☐



April 11, 2024

Hon. Paul Calandra
Minister of Municipal Affairs and Housing
via Email:
minister.mah@ontario.ca

Re: Jurisdiction of Ontario's Ombudsman

The following resolution, adopted by City Council at their meeting on April 8, 2024, is forwarded for your information and necessary action.

That Council approve the recommendations outlined in [Report LSOCS24-005](#), dated April 2, 2024 of the Commissioner, Legislative Services, as follows:

- a) That the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, be requested to introduce a Bill to amend the Ombudsman Act to require the Ontario Ombudsman to provide to each municipality, if requested by the municipality, sufficient particulars of each investigation, matter or case respecting the municipality that is referred to in each of the Ombudsman's Annual Reports to permit the municipality to fully understand and address the subject matter of each such investigation, matter or case including:
 - i) a copy of each complaint, as applicable, redacted only to the extent of individuals' personal information contained therein;
 - ii) the identities of the municipality's employees, officers and members of Council with whom the Ombudsman was consulting in respect of the investigation, matter or case; and
 - iii) particulars of the outcome of the investigation, matter or case including the Ombudsman's findings, conclusions and recommendations, if any.
- b) That the City Clerk forward Council's resolutions resulting from Council's approval of these recommendations to Minister Calandra, MPP David Smith, the Association of Municipalities of Ontario and to the municipal Clerks of Ontario's municipalities.

Sincerely,

J. Kennedy

John Kennedy, City Clerk

cc: David Smith, MPP
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

April 16, 2024

Conservation Authorities and
Natural Hazards Section
Ministry of Natural Resources and
Forestry – RPDPB
By E-mail: ca.office@ontario.ca

Matthew Rae
MPP for Perth-Wellington
By E-mail: matthew.rae@pc.ola.org

RE: Conservation Authorities Act

Please note that in response to the attached Ministry of Natural Resources and Forestry's proposal "Regulation detailing new Minister's Permit and Review powers under the Conservation Authorities Act" on April 5, 2024, Council of the Municipality of West Perth at its Regular Council Meeting held on April 15, 2024, passed the following resolution:

RESOLUTION: 122/24

Moved By: Councillor Trentowsky

Seconded by: Councillor Duck

CARRIED

"That the Council for the Municipality of West Perth recommends to the province that any proposed changes contemplated by the province be put on hold until such time that the planning statement is finalized by the province and communicated to the municipalities and that this motion be circulated to the Association of Municipalities of Ontario (AMO) All Ontario Municipalities for support."

If you require further information, please do not hesitate to contact the Clerk's Department.



Daniel Hobson
Manager of Legislative Services/Clerk
Municipality of West Perth

cc: Matthew Rae, MPP for Perth-Wellington
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Regulation detailing new Minister’s Permit and Review powers under the Conservation Authorities Act.

ERO (Environmental Registry of Ontario) number	019-8320
Notice type	Regulation
Act	Conservation Authorities Act, R.S.O. 1990
Posted by	Ministry of Natural Resources and Forestry
Notice stage	Proposal
Proposal posted	April 5, 2024
Comment period	April 5, 2024 - May 6, 2024 (31 days) Open
Last updated	April 5, 2024

This consultation closes at 11:59 p.m. on:
May 6, 2024

Proposal summary

We are proposing a regulation specifying the circumstances under which the Minister may issue an order to prevent a conservation authority from making a permitting decision and make the permitting decision in the place of a conservation authority or may undertake a review of a conservation authority permitting decision.

Proposal details

Conservation authorities regulate development and other activities through a permitting process under the *Conservation Authorities Act* for the purposes of natural hazard management and to protect people and property from natural hazards, such as flooding and erosion. Each conservation authority implements the permitting framework based on provincial legislation, regulatory

requirements, and technical standards, as well as conservation authority board-approved policies that outline how the conservation authority administers regulations locally.

Recently proclaimed provisions in the *Conservation Authorities Act* and associated regulations came into effect on April 1, 2024, including new powers for the Minister to 1) issue an order to prevent a conservation authority from issuing a permit and to take over the permitting process in the place of a conservation authority, and 2) review a conservation authority permit decision at the request of the applicant.

The Ministry is proposing a regulation which would set out the circumstances under which these powers could be used. If the regulation is approved, public guidance would be made available on the criteria and processes outlined in the regulation.

1. **Permits issued by the Minister**

Existing requirements under the *Conservation Authorities Act* regarding permits issued by the Minister under section 28.1.1 include:

- The Minister may issue an order directing a conservation authority not to issue a permit to a specific individual to engage in a specified activity, or to persons who may wish to engage in a certain type or class of activity, that would be prohibited under section 28 without a permit.
- The Minister's decision to issue an order is discretionary, and it may be issued either before or after an application for a permit has been submitted to the relevant conservation authority.
- Notice of any order must be provided to affected conservation authorities, any person who applied for the permit in question prior to the order and be posted on the Environmental Registry of Ontario (ERO (Environmental Registry of Ontario)) within 30-days.
- If an order made, the Minister has the power to issue a permit in place of the conservation authority. When making a permitting decision, the Minister is required to satisfy the same criteria concerning natural hazards and public safety that are considered by conservation authorities. This includes whether the activity is likely to affect the control of flooding, erosion, dynamic beaches or unstable soil or

bedrock. It also must consider whether the activity is likely to create conditions or circumstances that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property.

- The Minister may refuse the permit or issue a permit subject to such conditions as the Minister determines are appropriate.

Proposed additional requirements that would be set out in regulation include:

- The Minister may make an order to prevent a conservation authority from making a permitting decision and take over the permitting process only if the development activity or type or class of permits pertains to or supports a specified provincial interest, including:
 - Housing (community, affordable and market-based)
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 - Buildings that facilitate economic development or employment
 - Mixed use developments
- If a proponent wishes to petition the Minister to issue an order, the proponent must submit a request to the Minister that would include information on:
 - Overview of proposed development.
 - Why the Minister's involvement is requested (e.g., development of provincial interest, timing/urgency; permitting process to date if applicable; other barriers) and preferable to the standard process in the *Conservation Authorities Act*.
 - Indication of whether the local municipality has endorsed the project and the request for Minister's involvement (e.g., by municipal letter or resolution).
 - Status of other required project approvals including the extent of any engagement with the conservation authority in the permitting process that the applicant has had to date.

2. Permits reviewed by the Minister

Existing requirements under the *Conservation Authorities Act* relating to requests for review under section 28.1.2 regarding permits where there is an order made by the Minister of Municipal Affairs and Housing under section 34.1 or 47 of the *Planning Act* and section 28.1 regarding all other conservation authority permits include:

- An applicant who has been refused a permit or had conditions attached to a permit by a conservation authority to which the applicant objects can, within 15-days of receiving reasons for the authority's decision, submit a request to the Minister for the Minister to review the authority's decision. Alternatively, an applicant also has the option to appeal the authority's decision to the Ontario Land Tribunal.
- After receiving a request, the Minister has 30-days in which to decide whether or not they intend to conduct a review. If the Minister decides to conduct the review, a notice shall be posted on the ERO (Environmental Registry of Ontario) within 30-days of a reply indicating the Minister intends to review the decision by the authority. If the Minister does not reply within 30-days of the request, this is deemed to indicate that the Minister does not intend to conduct a review.
- After conducting a review, the Minister may confirm or vary the authority's decision or make any decision that the Minister considers appropriate, including issuing the permit subject to conditions.
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Note: This criteria would not apply to permit reviews under section 28.1.2 regarding permits where there is an order made by the Minister of Municipal Affairs and Housing under section 34.1 or 47 of the *Planning Act*.

- The request submitted to the Minister for a review would include information on:
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Regulatory impact analysis

By clearly communicating the circumstances under which the Minister would consider whether to issue an order to prevent a conservation authority from making a permitting decision and to make permitting decisions in place of a conservation authority or to review a conservation authority permitting decision, this proposal would ensure that development proponents pursue the appropriate permitting channel. Efficiently navigating the permitting process is

expected to help save proponents time and resources. We expect that there will be some minor administrative costs for development proponents based on the time needed to learn about and understand the proposed changes.

Supporting materials

Related links

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(<https://www.ontario.ca/laws/statute/90c27#BK43>)

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MNRF - RPD PB - Resources Development Section
300 Water Street
2nd Floor South
Peterborough, ON
K9J 3C7
Canada

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[Read our commenting and privacy policies. \(/page/commenting-privacy\)](#)

Submit by mail

Conservation Authorities and
Natural Hazards Section

Ministry of Natural Resources and
Forestry - RPDPB

300 Water Street

2nd Floor South Tower

Peterborough, ON

K9J 3C7

Canada

Connect with US

Contact

Conservation Authorities and
Natural Hazards Section



ca.office@ontario.ca

April 16, 2024

Conservation Authorities and
Natural Hazards Section
Ministry of Natural Resources and
Forestry – RPDPB
By E-mail: ca.office@ontario.ca

Matthew Rae
MPP for Perth-Wellington
By E-mail: matthew.rae@pc.ola.org

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Conservation Authorities and
Natural Hazards Section

Ministry of Natural Resources and
Forestry - RPDPB

300 Water Street

2nd Floor South Tower

Peterborough, ON

K9J 3C7

Canada

Connect with US

Contact

Conservation Authorities and
Natural Hazards Section



ca.office@ontario.ca



Northumberland County Council Resolution

SENT VIA EMAIL

August 18, 2023

Hon. Paul Calandra (Minister of Long-Term Care)
Hon. Peter Bethlenfalvy (Minister of Finance)
Hon. David Piccini (Minister of Environment, Conservation and Parks & MPP for
Northumberland - Peterborough South)
Association of Municipalities of Ontario
All Ontario Municipalities

**Re: Northumberland County Resolution – 'Use of Long Term Care Funding to
Support Community Care Services'**

At a meeting held on August 16, 2023 Northumberland County Council approved the following Council Resolution # 2023-08-16-556 adopting the below recommendation from the July 31, 2023 Community Health Committee meeting.

Moved by: Councillor Lucas Cleveland
Seconded by: Councillor Robert Crate

"**That** the Community Health Committee, having considered correspondence from the City of Pickering regarding 'Use of Long Term Care Funding to Support Community Care Services', recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Paul Calandra (Minister of Long-Term Care), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of the Environment, Conservation and Parks and MPP for Northumberland - Peterborough South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Council Resolution # 2023-08-16-556

Carried



**The Corporation of the
County of Northumberland**
555 Courthouse Road
Cobourg, ON, K9A 5J6

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather

A handwritten signature in blue ink, appearing to read "M Mather".

Manager of Legislative Services / Clerk
Northumberland County

Community Health Committee Resolution

Committee Meeting Date: July 31, 2023

Agenda Item: 7.a

Resolution Number: 2023-07-31- 516

Moved by: L. Cleveland


Seconded by: M. Martin

Council Meeting Date: August 16, 2023

"**That** the Community Health Committee, having considered correspondence from the City of Pickering regarding 'Use of Long Term Care Funding to Support Community Care Services', recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Paul Calandra (Minister of Long-Term Care), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of the Environment, Conservation and Parks and MPP for Northumberland - Peterborough South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Carried


Committee Chair's Signature

Defeated

Committee Chair's Signature

Deferred

Committee Chair's Signature

Sent by Email

May 29, 2023

The Honourable Doug Ford
Premier of Ontario
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Subject: Re: Resolution – Use of Long-Term Care Funding to Support Community Care Services
Corr. 24-23
File: A-1400

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on May 23, 2023 and adopted the following resolution:

1. That Corr. 24-23 from Chris Bantock, Deputy Clerk, City of Stratford, dated April 17, 2023, regarding Resolution – Use of Long-Term Care Funding to Support Community Care Services, be received and endorsed; and,
2. That a copy of this Resolution be forwarded to The Honourable Premier Doug Ford, The Honourable Paul Calandra, Minister of Long-Term Care, Matthew Rae, Member of Provincial Parliament, Perth-Wellington, The Honourable Peter Bethlenfalvy, Member of Provincial Parliament, Pickering-Uxbridge, the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities.

A copy of the original correspondence is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel
City Clerk

SC:am

Encl.

Copy: The Honourable Paul Calandra, Minister of Long-Term Care
 The Honourable Peter Bethlenfalvy, Member of Provincial Parliament, Pickering-Uxbridge
 Matthew Rae, Member of Provincial Parliament, Perth-Wellington
 Chris Bantock, Deputy Clerk, City of Stratford
 The Association of Municipalities of Ontario (AMO)
 All Ontario Municipalities
 Chief Administrative Officer



City of Stratford
Corporate Services Department
Clerk's Office
City Hall, P. O. Box 818
Stratford, Ontario N5A 6W1
Tel: 519-271-0250, extension 5237
Email: clerks@stratford.ca
Website: www.stratford.ca

April 17, 2023

Via email: ltcminister@ontario.ca

Ministry of Long-Term Care
6th Floor, 400 University Avenue
Toronto, ON M5G 1S5

Dear Hon. Paul Calandra:

Re: Resolution – Use of Long-Term Care Funding to Support Community Care Services

At their April 11, 2023 Regular Council meeting, Stratford City Council adopted the following resolution requesting the provincial government to support community driven home care services through the redirect of ministry beds in abeyance funding:

THAT staff be requested to send a letter to the provincial government to endorse the redirect of current ministry beds in abeyance funding towards the support of community care services.

We kindly request your support and endorsement.

Sincerely,

Chris Bantock

Chris Bantock
Deputy Clerk

cc: Premier Doug Ford
Matthew Rae, MPP
Association of Municipalities of Ontario
All Ontario municipalities

Ministry of Natural Resources and Forestry

Wildlife Research and Monitoring Section
2140 East Bank Drive
DNA Building, c/o Trent University
Peterborough, ON K9L 1Z8

Ministère du des Richesses naturelles et des Forêts

Phone: 1-888-574-6656
Fax: 705-755-1559
Email: rabies@ontario.ca

May 10, 2024

In 2024, the Ministry of Natural Resources and Forestry (MNRF) will once again be conducting Oral Rabies Vaccine (ORV) bait distribution and trap-vaccinate-release (TVR) programs in Ontario to control rabies in terrestrial wildlife. Baiting and TVR operations will begin June 17 and continue until the end of October.

Please find attached:

- 1) Map of planned baiting area for 2024
- 2) Rabies Vaccine Bait Information Sheet
- 3) Notification Letter for 2024

Per the attached map, rabies vaccine bait distribution will be conducted in rural areas with MNRF aircraft and by hand in urban areas by MNRF wildlife technicians. These are the details of rabies control activities in 2024 (dates are subject to change depending on weather conditions):

- Grey shaded areas will be completed with a combination of Twin Otter airplane and Eurocopter EC130 helicopter. Twin Otter flights will occur mid-late August, with Eurocopter EC130 flights occurring late August.
- Urban hand baiting, including the use of temporary bait stations, will occur in the orange and brown shaded areas starting June 17 and continue through to the end of October.
- Live trapping and vaccinating of wildlife (trap-vaccinate-release) will occur in St. Catharines in the orange shaded area starting late June and will continue through to the end of October.
- Preventative baiting of the purple shaded area in eastern Ontario will take place mid August by Twin Otter airplane and will take one day to complete and hand baiting in the dark purple shaded area of the city of Cornwall will be completed in early August.

In addition to the activities mentioned above, MNRF may conduct localized rapid response baiting and trap-vaccinate-release measures, which would take place in the event of a raccoon or fox strain rabies case outside of the planned baiting area.

The ministry is committed to the research, surveillance, control and elimination of the outbreak of rabies in southwestern Ontario to prevent the disease from spreading. Since the start of the rabies outbreak in 2015, the first of its kind in over a decade, MNRF has taken quick action to protect communities, distributing over 9 million vaccine baits by air and ground. Rabies cases have decreased by 98% since 2016.

In keeping with current World Health Organization guidelines, the 2024 rabies control zone has been reduced as some areas have had no reported cases in over two years. The control zone encompasses an area within approximately 50 km of positive cases that are less than two years old (positive cases since July 1, 2022).

Any warm-blooded mammal can contract rabies. If a human contracts rabies and does not receive treatment, the disease is fatal.

The khaki-green coloured bait being distributed by hand and by aircraft is made of wax-fat with an attractant flavour (vanilla-sugar). A label with a toll-free telephone number (1-888-574-6656) and the message "Do not eat" is located on the exterior of the bait, and a plastic package containing the liquid rabies vaccine is embedded in the centre. If found, the bait should not be touched, but left for raccoons, skunks and foxes to consume. (See attached bait identification hand out for detailed description.)

Ontario's rabies vaccine baits have been tested to ensure they are safe for wildlife, people, and pets. However, eating a vaccine bait does not replace the regular rabies vaccination provided by a veterinarian for pets. If a pet has eaten a bait and the owner is concerned, they should contact their vet as a precaution.

Ontario's rabies control program is a joint effort that receives important input and contributions from a variety of partners across the province. Partnerships with provincial ministries, federal agencies, regional health units, municipalities, wildlife rehabilitators, licensed trappers, wildlife control agents and Indigenous communities are all key to the continued success of Ontario's rabies control program.

For further information about rabies in Ontario, please visit [Ontario.ca/rabies](https://ontario.ca/rabies) or contact the ministry's rabies information line at 1-888-574-6656.

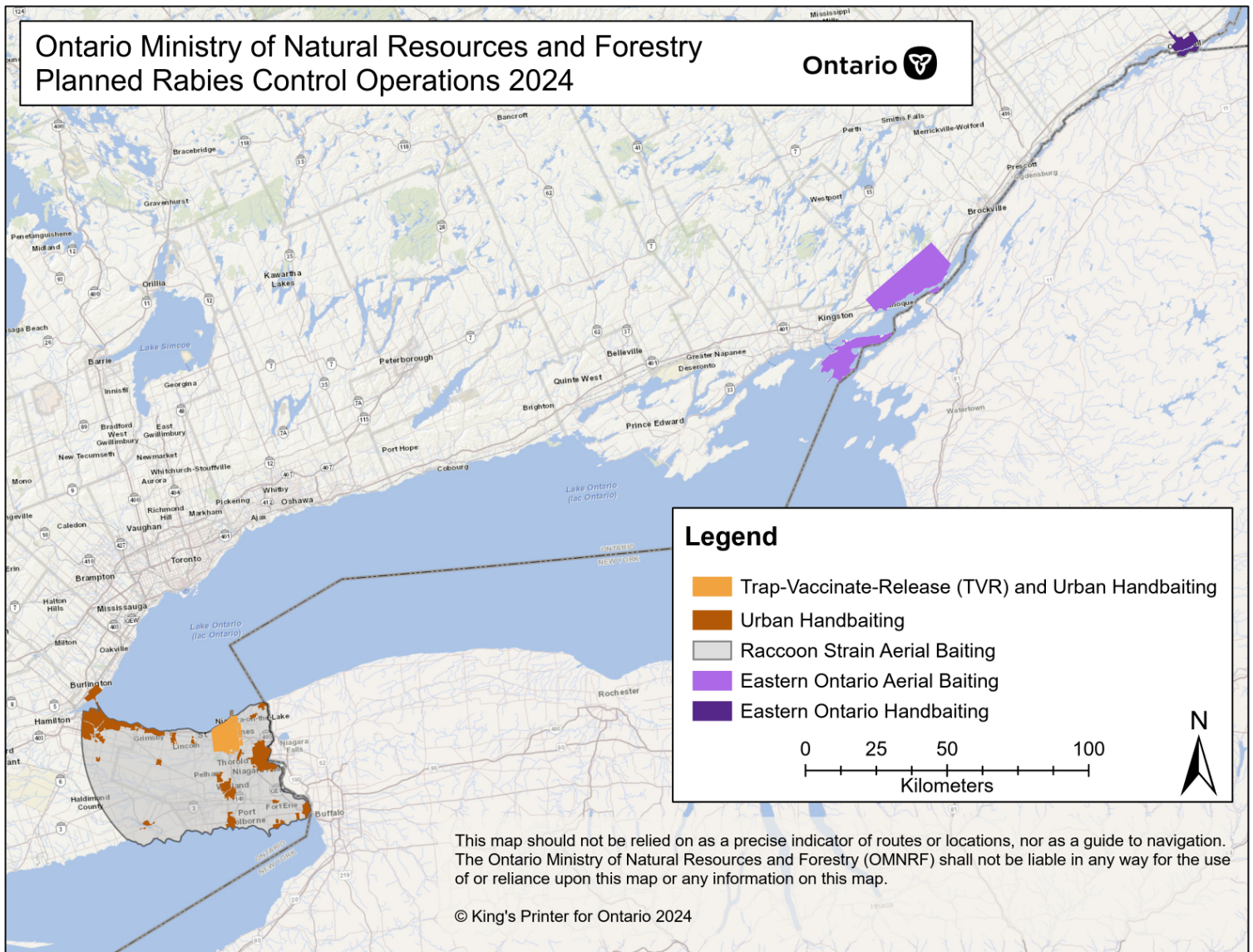
Larissa Nituch

Rabies Science Operations Supervisor

705-313-2043 (cell)

Larissa.Nituch@ontario.ca

Ontario Ministry of Natural Resources and Forestry Planned Rabies Control Operations 2024



Rabies vaccine bait identification

June 2022

The ONRAB® Ultralite Bait is used in Ontario for both fox strain and raccoon strain rabies control. Exposure to the bait is not harmful to people or pets; however, in the unlikely event that people or pets come in contact with the vaccine contained in the bait, contacting a doctor or veterinarian as a precaution is recommended.

Bait Ingredients

The bait formula coats the blister pack containing the vaccine. This formula consists of vegetable based fats, wax, icing sugar, vegetable oil, artificial marshmallow flavour and dark-green food grade fat-soluble dye.

Ultra-lite blister-pack (Vaccine Carrier)

This is a polyvinyl chloride (PVC) blister pack (40 mm x 22 mm x 10 mm) which weighs approximately 4.3 grams. The blister pack is a white/clear polyester flocked container with a heat-sealed laminated polyester lidding. The body of the blister pack is embedded in the bait matrix but the green lidding is exposed and has a black warning label printed on it.



Inside Baits: ONRAB® oral rabies vaccine

Description: a recombinant live virus liquid vaccine

Volume/bait: 1.8 ±0.1 ml in the blister pack

Other inclusions: vaccine stabilizers

Colour: clear

Target species: skunk, fox, and raccoon

Contact: Wildlife Research and Monitoring Section

rabies@ontario.ca

1-888-574-6656

Ontario.ca/rabies

Disponible en français

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 2024-28
FOR THE YEAR 2024**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of May 21st, 2024 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 21st DAY OF MAY 2024.***

MAYOR: _____ **CLERK:** _____