

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**February 5, 2024, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor McDonald
Deputy Mayor Lang
Councillor Jaworski
Councillor McDonell
Councillor Bougie

STAFF PRESENT: CAO Robertson
GM Corporate Services/Clerk Campeau
GM Planning, Building & Enforcement Haley
GM Infrastructure McDonald
GM Parks, Recreation & Culture Harbers
Fire Chief Robertson
Director Water/Waste Water Seguin
Deputy Treasurer MacDonald
EA/Communications Coordinator O'Shaughnessy

1. CALL TO ORDER

Resolution No. 2024-017

Moved by Deputy Mayor Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT the February 5th, 2024 Council Meeting of the Township of South Glengarry now be opened at 7:00 pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

Items pulled from Consent agenda for discussion:

-10.c. 2023 Brushing Program Summary

-10.d. 2023 Traffic Collection Program Summary

-10.i. RESOLUTION - Life Span of Fire Apparatus

Resolution No. 2024-018

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 2024-019

Moved by Deputy Mayor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Previous Meeting Minutes - January 15th, 2024
- Public Meeting Minutes - January 15th, 2024

CARRIED

5.1 Previous Meeting Minutes - January 15th, 2024

5.2 Public Meeting Minutes - January 15, 2024

6. PRESENTATIONS AND DELEGATIONS

7. ACTION REQUESTS

7.1 Capacity Allocation - Water & Wastewater (D. Seguin)

Resolution No. 2024-020

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 2024-09 be received and that the Council of the Township of South Glengarry acknowledge receipt of the 2024 Allocation Report, being a report, which details available capacity for allocation at the Redwood Estates, Lancaster and Glen Walter Water Treatment Plants and the Lancaster, Green Valley and Glen Walter Sewage Treatment Plants for the year 2024.

CARRIED

7.2 2023 Annual Reports – Water, Wastewater, and Stormwater (D. Seguin)

Resolution No. 2024-021

Moved by Councillor Bougie
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Staff Report 2024-10 be received and that Council receive the 2023 reports for the Glen Walter, Lancaster and Redwood Estates Water Treatment Plants and the Glen Walter, Lancaster and Green Valley Sewage Treatment Plants and the South Glengarry stormwater system for information purposes.

CARRIED

7.3 Drinking Water Quality Management System (DWQMS) 2023 Internal and External Audits (D. Seguin)

Resolution No. 2024-022

Moved by Deputy Mayor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 2024-11 be received and that the Council of the Township of South Glengarry receive the 2023 Internal and External Audit Summaries of the Drinking Water Quality Management System (DWQMS) and acknowledge the documented Audit Findings.

CARRIED

7.4 Tyotown Road Retaining Wall (S. McDonald)

Resolution No. 2024-023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 2024-12 be received and that the Council of the Township of South Glengarry direct Administration to remove the Tyotown Retaining Wall and, furthermore, that Council commit \$250,000 from the 2024 Capital Budget to undertake the removal project.

CARRIED

7.5 Direction for Road and Bridge Asset Rationalization (S. McDonald)

Resolution No. 2024-024

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 2024-13 be received and that the Council of the Township of South Glengarry direct Administration to undertake an asset rationalization for the municipal road and bridge assets.

CARRIED

7.6 Award RFP 17-2023 - Road Needs Study (S. McDonald)

Resolution No. 2024-025

Moved by Councillor Bougie
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Staff Report 2024-14 be received and that the Council of the Township of South Glengarry award RFP 17-2023 for Professional Services – Road Needs Study to Ainley Group per their submission of \$28,505.00 plus HST, and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.7 Award RFP 16-2023 - Active Transportation and Trails Plan (S. McDonald)

Resolution No. 2024-026

Moved by Deputy Mayor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 2024-15 be received and that the Council of the Township of South Glengarry award RFP 16-2023 for Professional Services – Active Transportation and Trails Plan to Robinson

Consultants per their submission of \$62,970.00 plus HST, and furthermore than the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.8 2024 Grants and Donation Requests (K. MacDonald)

Council directed Administration to add the following donations to the list of approved grants and donations for 2024:

\$4,000 to the SDG Historical Society

\$500 to the Women's Day Event, Glengarry Memorial Hospital

\$500 to the Martintown Santa Claus Parade

\$1,500 to the Lancaster Santa Parade

\$1,000 to the Williamstown Santa Parade

Resolution No. 2024-027

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 2024-16 be received and that the Council of the Township of South Glengarry approve the 2024 Grants and Donation requests attached to the report, as amended and noted in the minutes, in the amount of \$ 60,621.55 and that \$1,878.45 be allocated for discretionary funds for a total budget of \$62,500 for 2024 Grants and Donations.

CARRIED

Resolution No. 2024-028

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT \$6,000 be allocated to the 2024 grant request from the Glengarry Highland Games from the 2023 Grants and Donations surplus.

7.9 2023 Reserve Transfers (K. Goyette)

Resolution No. 2024-029

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED that the Council of the Township of South Glengarry approve the following amendment to transfers from reserves for the 2023 budget year:

Transfer from General Reserves - \$236,000

Transfer from Planning Department Reserves - \$5,500

Transfer from Fire Department Reserves - \$20,000

Transfer from Recreation Building Reserves - \$200,000

Transfer from Cairnview Park Reserves - \$20,000

Transfer from Parkland Reserves - \$60,000

Transfer from Landfill Site Reserves - \$0

Transfer from Street Lights Cornwall Electric Surplus - \$58,812.35

CARRIED

7.10 Cairnview Park Concept Plan (S. Harbers)

Resolution No. 2024-030

Moved by Councillor Bougie
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Staff Report 2024-18 be received and that the Council of the Township of South Glengarry receive and accept the Cairnview Park Concept Plan and supporting documents prepared by Thinc Design for future consideration.

CARRIED

7.11 Official Plan Amendment - 6055 4th Line Road, Bainsville (J. Haley)

Resolution No. 2024-031

Moved by Deputy Mayor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 2024-19 be received and that the Council of the Township of South Glengarry recommend to the United Counties of Stormont, Dundas and Glengarry to approve the proposed Official Plan Amendment for the property legally described as Part of Lot 9, Concession 1, being part 1 of Reference Plan 14R5459, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry to redesignate the subject property from the “Agricultural Resource Lands” designation to the “Special Land Use District” designation, in order to permit Highway Commercial Uses including Transportation Terminal and Warehouse/Distribution Centre uses on the subject lands.

CARRIED

7.12 Land Disposition Update and to Declaration of Surplus Lands (J. Haley)

Resolution No. 2024-032

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 2024-20 be received and that the property legally described as Part of Lot 3, Concession 9, in the geographic Township of Lancaster, now in the Township of South Glengarry, being comprised of PINs: 671530516 and 671530291 be declared as surplus to the needs of the Township and furthermore, that Administration be directed to obtain an appraisal of the subject property followed by the preparation of a report to Council to provide options on how to sell the land which, will include a request for proposal option.

CARRIED

7.13 Proposed Township Industrial Park (J. Haley)

Resolution No. 2024-033

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 2024-21 be received and that the Council of the Township of South Glengarry directs Administration to determine land use options for the Township owned land legally described as Part of Lots 12, 13 and 14, Concession 1 Front, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry also known as PIN 671310415.

CARRIED

8. BY-LAWS

8.1 2024 Council Per Diem and Mileage Rate (K. MacDonald)

Resolution No. 2024-034

Moved by Councillor Bougie
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Staff Report 2024-22 be received and that By-law 2024-006, being a by-law to adopt the Per Diem for Council Members Policy be read a first, second and third time, passed, signed and sealed in open Council this 5th day of February 2024.

CARRIED

Council recessed at the call of the chair at 8:46 pm.
Council reconvened at 8:53 pm.

9. ITEMS FOR CONSIDERATION

- 9.1 1st Line Road Tree Removal (S. McDonald)
- 9.2 Lauzon Bridge (Kinloch Road) - 2024 Budget Notice (S. McDonald)
- 9.3 Butternut Lane Bridge - 2024 Budget Option (S. McDonald)
- 9.4 2023 Brushing Program Summary (S. McDonald)
- 9.5 2023 Traffic Collection Program Summary (S. McDonald)
- 9.6 RESOLUTION - Life Span of Fire Apparatus (Prince Edward County)

Council directed Administration to bring forward a support resolution at the next Council meeting.

10. CONSENT AGENDA

Resolution No. 2024-35

Moved by Councillor Bougie
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

- 10.1 Liquid Dust Suppressant Contract Renewal (S. McDonald)
- 10.2 FoodCycler Pilot Program Survey Results (S. McDonald)
- 10.3 2023 Brushing Program Summary (S. McDonald)
- 10.4 2023 Traffic Collection Program Summary (S. McDonald)
- 10.5 2024 South Glengarry Waste Collection Calendar
- 10.6 RESOLUTION - Road Safety Emergency (Town of Mono)
- 10.7 RESOLUTION - Social and Economic Prosperity Review (North Perth)
- 10.8 RESOLUTION - Notice Policy and Procedure By-law Update (Newmarket)
- 10.9 RESOLUTION - Life Span of Fire Apparatus (Prince Edward County)
- 11. CLOSED SESSION
- 12. CONFIRMING BY-LAW

Resolution No. 2024-036

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT By-law 2024-07, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 5th day of February, 2024.

CARRIED

- 12.1 Confirming By-law 2024-007
- 13. ADJOURNMENT

Resolution No. 2024-037

Moved by Deputy Mayor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:32 pm.

Mayor

Clerk