

TOWNSHIP OF SOUTH GLENGARRY REGULAR MEETING OF COUNCIL AGENDA

Monday, January 15, 2024, 7:00 PM
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

	Pages
1. CALL TO ORDER	
2. O CANADA	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. APPROVAL OF AGENDA	
Additions, Deletions or Amendments	
All matters listed under the Consent agenda, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.	
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11.	CLOSED SESSION	
	BE IT RESOLVED THAT Council convene to Closed Session to discuss the following items under Section 239 (2) of the Municipal Act S.O. 2001;	
	(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is;	
	(b) personal information about an identifiable individual;	
	Specifically: Staffing Matter	
	(c) a proposed or pending disposition of land	
	Specifically: Staff Report 2024-06	
	(e) litigation	
	Specifically: Staff Report 2024-07	
	Specifically: Information Report - Litigation	
	(h) information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency of any of them;	
	Specifically: Staff Report 2024-08	
12.	CONFIRMING BY-LAW	
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**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**December 18, 2023, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,
Councillor Stephanie Jaworski, Councillor Sam McDonell, and
Councillor Trevor Bougie

STAFF PRESENT: CAO Doug Robertson, GM Corporate Services/Clerk Kelli
Campeau, GM Planning, Building & Enforcement Joanne Haley,
GM Parks, Recreation & Culture Sherry-Lynn Servage and
Deputy Clerk Kayce Dixon.

1. CALL TO ORDER

Resolution No. 358-2023

Moved by Deputy Mayor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the December 18th, 2023 Council Meeting of the
Township of South Glengarry now be opened at 7:00 pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

Items pulled from the Consent agenda for discussion:

- 10.c. Departmental Update - Parks, Recreation & Culture
- 10.e. Departmental Update - Infrastructure Services
- 10.f. Departmental Update - Finance
- 10.g. 2024 Committee Processes and Handbook

Resolution No. 359-2023

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve
the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 360-2023

Moved by Deputy Mayor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Previous Meeting Minutes - December 4th, 2023

- Public Meeting Minutes - December 4th, 2023

CARRIED

6. PRESENTATIONS AND DELEGATIONS

6.1 OPP Update - Normand Lamontagne

7. ACTION REQUESTS

8. BY-LAWS

8.1 To Constitute and Appoint a Committee of Adjustment for 2024 (J. Haley)

Resolution No. 361-2023

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 137-2023 be received and By-law 83-2023, being a by-law to constitute and appoint all members of Council to the Committee of Adjustment for the Township of South Glengarry for the year of 2024, be read a first, second and third time, passed, signed and sealed this 18th day of December 2023.

CARRIED

9. ITEMS FOR CONSIDERATION

9.1 Departmental Update - Parks, Recreation and Culture (November 2023)

9.2 Departmental Update - Infrastructure Services (November 2023)

Councillor Jaworski requested a report regarding the roadside brushing work completed.

9.3 Departmental Update - Finance (November 2023)

Mayor McDonald requested Administration come back with a proposed/tentative schedule for the 2024 budget.

9.4 2024 Committee Processes and Handbook (K. Campeau)

10. CONSENT AGENDA

Resolution No. 362-2023

Moved by Councillor McDonell

Seconded by Councillor Bougie

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

10.1 Departmental Update - Corporate Services (November 2023)

- 10.2 Departmental Update - Planning, Building & Enforcement (October and November 2023)
- 10.3 Departmental Update - Parks, Recreation and Culture (November 2023)
- 10.4 Departmental Update - Fire Services (November 2023)
- 10.5 Departmental Update - Infrastructure Services (November 2023)
- 10.6 Departmental Update - Finance (November 2023)
- 10.7 2024 Committee Processes and Handbook (K. Campeau)
- 10.8 2024 Cornwall Recycling Fee Increase (S. McDonald)
- 10.9 MINUTES - Committee of Adjustment - October 16 2023
- 10.10 MINUTES - Committee of Adjustment - December 4 2023
- 10.11 MINUTES - Committee of Adjustment - November 6 2023
- 11. CLOSED SESSION

Resolution No. 363-2023

Moved by Deputy Mayor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council convene to Closed Session at 7:46 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001

(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is;

(e) litigation or potential litigation

Specifically: litigation

(f) advice that is subject to solicitor-client privilege

Specifically: legal advice, litigation

CARRIED

Resolution No. 364-2023

Moved by Councillor McDonell
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT Council rise and reconvene at 8:26 pm into open session without reporting.

CARRIED

Resolution No. 365-2023

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

Resolution No. 366-2023

Moved by Deputy Mayor Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT solicitor, Kevin Cooke, be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

12. CONFIRMING BY-LAW

Resolution No. 367-2023

Moved by Councillor McDonell
Seconded by Deputy Mayor Lang

BE IT RESOLVED THAT By-law 84-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 18th day of December, 2023.

CARRIED

12.1 Confirming By-law 84-2023

13. ADJOURNMENT

Resolution No. 368-2023

Moved by Deputy Mayor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 8:27 pm.

CARRIED

Mayor

Clerk

**TOWNSHIP OF SOUTH GLENGARRY
PUBLIC MEETING MINUTES**

**December 18, 2023, 6:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell and Councillor Trevor Bougie.

STAFF
PRESENT: GM Planning, Building & Enforcement Joanne Haley, GM Corporate Services/Clerk Kelli Campeau, CAO Doug Robertson, and Deputy Clerk Kayce Dixon.

1. CALL TO ORDER

Moved by: Deputy Mayor Lang

Seconded by: Councillor Jaworski

THAT the public meeting be opened at 6:03 at the call of the chair.

CARRIED

2. APPROVAL OF AGENDA

Moved by: Councillor McDonell

Seconded by: Councillor Bougie

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

4. NEW BUSINESS

4.1 ZBLW-06-2023 - Proposed Zoning Amendment

Ms. Haley advised that the purpose of the proposed amendment is to rezone the subject lands legally described as Lot 10 and part of lot 11, Plan 26 in the geographic village of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 2 Elm Street Lancaster from Residential Three (R3) to Residential Three - Exception Six (R3-6), Residential Three - Exception Seven (R3-7) and Residential Three - Exception Eight (R3-8). The proposed amendment would permit a number of exceptions from zoning by-law 38-09, primarily related to parking, required yards and buffering.

No members of the public spoke in support or opposition of the application.

4.2 ZBLW-16-2023 - Prudhomme (MB1) Development

Ms. Haley advised that the purpose of the proposed amendment is to rezone the property legally described as Part of Lot 18, Concession 2 Indian Lands, being Parts 2 and 4 on Reference Plan 14R425 in the

geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6301 Boundary Road, Glen Walter from Highway Commercial (CH) to Light Industrial (ML) to permit a proposed transportation terminal.

Michael Barton, registered planner retained by the property owner, provided an overview and rationale for the application.

No members of the public spoke in support or opposition of the application.

5. ADJOURNMENT

Moved by: Deputy Mayor Lang

Seconded by: Councillor McDonell

THAT the meeting be adjourned at 6:36 pm at the call of the chair.

CARRIED

Mayor

Clerk



Library Services

Rebecca Luck
Director of Library Services
January 15, 2024



SDG Library

Lancaster Library Branch

- The Lancaster Library building is a heritage building, built in 1902.
- Located on Military Street, located at the core of the village.
- Resource branch: Open to the public 44 hours per week, 5 days per week.
- One of three designated bilingual branches.



Programs at the Lancaster Branch



- Social programs are the “bread and butter” of Lancaster, with regularly attended programs including Saturday Socials, Cairnview Book Club and Spice Club.
- Summer Social: the community was invited to the Branch to meet new people and chat.

“Saturday was the Lancaster Library Summer Social and I can say, as a participant it was a huge success. Your staff had prepared an assortment of snacks that promoted the most welcoming of atmospheres. I speak for all who attended that those hours between noon and closing at two were packed with ceaseless insights into healthcare, touring on bicycles and general insights into our lives in Lancaster and surrounding area. I support any repeat of this type of gathering. An excellent time was had by all, and I tip my hat and the other participants for their time and effort in pulling this together. The Glengarry News was present so perhaps this weeks edition will feature a piece on your most wonderful Lancaster Branch.”

- patron

Lancaster Library Branch

17,358

Print material
distributed

1,378

eBooks and
eAudiobooks
distributed

287

Hours of public
computer usage

572

Borrowers

7,466

Visitors

160

New members

Williamstown Library Branch



- Located at St. Mary's Parish Centre
- Neighborhood branch: Open to the public 17 hours per week, 4 days per week.

Programs at the Williamstown Branch



- Raisin River Reads Book Club (meet once a month to participate in a lively discussion of popular books).
- Win two (2) weekend passes to the Williamstown Fair by guessing the weight of the onion bulbs.
- 'Nailed It': program replicating the popular Netflix show where participants decorates tasty fall treats.
- Pumpkins and Stencils: using the Cricut, design and make your own stenciled pumpkins.
- Popular with homeschooling families due to the large, separated children's section of the Library

Williamstown Library Branch

9,949

Print material
distributed

955

eBooks and
eAudiobooks
distributed

26

Hours of public
computer usage

288

Borrowers

2,887

Visitors

79

New members

Full Range of **Services**



Borrow **books, DVDs, magazines**, with the ability to order materials from any SDG Library Branch location



Free Wi-Fi



Borrow museum passes, local history materials



Printing, scanning, copying, faxing



Public computer stations



LinkedIn Learning for professional development



Online eBooks, eAudioBooks, Mango Languages, and streaming



Reading fun for kids, from
Canada's public libraries
tdsummerreadingclub.ca



Du plaisir pour les enfants dans
les bibliothèques publiques du Canada
clubdelecturetd.ca



TD Summer Reading Club

- Canada's biggest summer reading program and is designed to inspire youth to explore the fun of reading, as well as keep literacy skills sharp over the summer months.
- Program is delivered by two (2) Summer Reading Club Facilitators and Outreach Coordinators (student positions).
- Every year, we apply for grants to help support the hiring of these positions.
- 2023 marked the return of a fully in-person program. In comparison, we saw a 20% increase from 2022.
- Weekly programs reached over 1200 participants.

SDG Reads

- SDG Reads is a “One Book, One Community” program that encourages all residents across SDG to read the same title before coming together for an evening with the author.
- The Avonmore hall was near capacity, with over 100 general admission tickets distributed and the VIP event was over 50% sold out.
- Overwhelming positive feedback was received from those who attended the event.





Food+ for Fines

- From November 20th to December 4th, the SDG Library ran its bi-annual Food+ for Fines campaign.
- Community-based program invites patrons to give back to their community by bringing in non-perishable, non-expired items, or personal care items in return for library fine forgiveness.
- Branches collected 779 items

Pop-Up Library

SDG Library attends community events throughout the Counties in the form of a “pop-up” library. In 2023, we attended nearly twenty (20) events. In South Glengarry specifically:

- Lancaster Community Yard Sale – saw 60 visitors, \$132 in sales and \$73 in donations
- Williamstown Fair – saw 324 visitors, 11 registrations, 2 renewals
- Glen Walter Park Story Walk
- Cooper Marsh Conversation Areas Story Walk – saw 52 visitors
- Lancaster Tree Lighting



What's Coming Up?

- Lancaster: Saturday Socials, Homeschool Hot Spot, Spice Club, Watercolour Paint Night, Create it with Cricut (tote bags), Knitting Bee, Teens learn to draw.
- Williamstown: Jigsaw Puzzle Race
- March Break programs
- More school Visits
- More Pop-Up Library outreach
- SDG Reads
- Read for 15 SDG: celebrating Family Literacy Day



Thank you!



Do you have any questions?

rluck@sdglibrary.ca
+613-936-8777 ext.1211
sdglibrary.ca



Lancaster Branch

Monday	9:00AM - 2:00PM
Tuesday	10:00AM - 8:00PM
Wednesday	10:00AM - 8:00PM
Thursday	10:00AM - 8:00PM
Friday	12:00PM - 5:00PM
Saturday	10:00AM - 2:00PM
Sunday	Closed

Williamstown Branch

Monday	2:00PM - 6:00PM
Tuesday	Closed
Wednesday	10:00AM - 2:00PM
Thursday	3:00PM - 7:00PM
Friday	Closed
Saturday	9:00AM - 2:00PM
Sunday	Closed

Cairnview Park Concept

Presentation to Council

January 15th, 2023

**SOUTH
GLENGARRY**



Ontario's Celtic Heartland

thinc
design

Agenda

- Purpose of Presentation
- Project Overview
- Public Consultation
- Project Timeline
- RRCA Consideration
- Updated Park Concept
- Precedents
- Next Steps
- Questions and Discussion

Purpose of Presentation

- Provide an update to Council on progress to date on work completed
- Present the refined draft park concept based on Community, Staff and Council input
- Receive Council's feedback on the refined draft

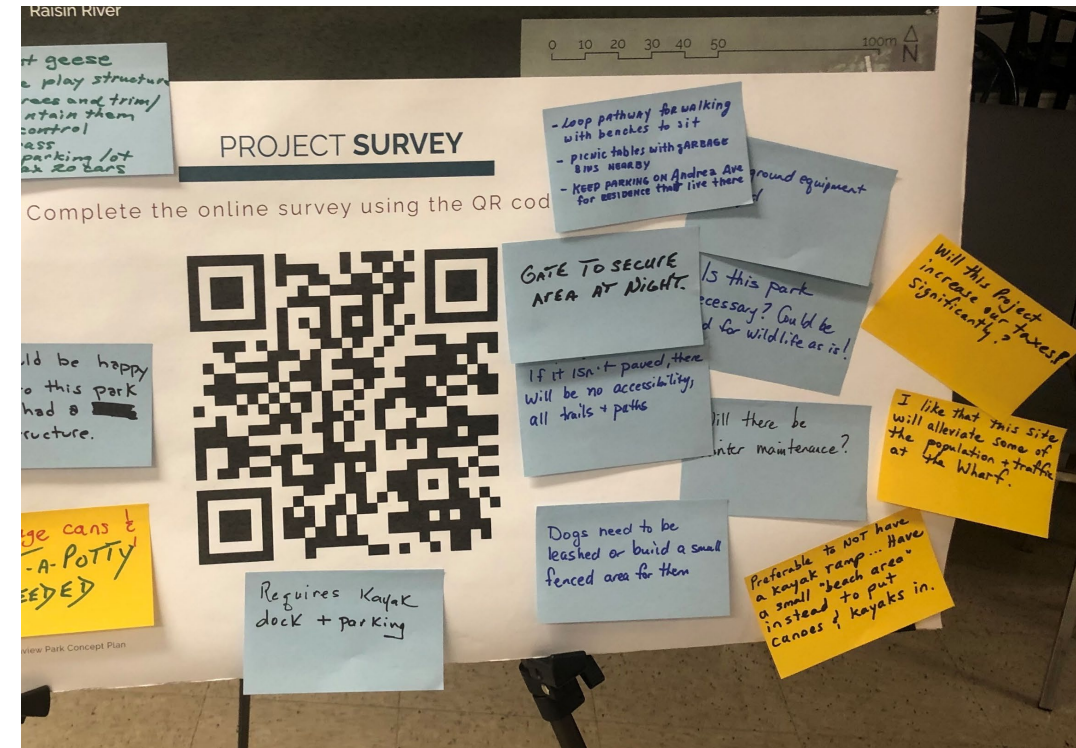
Project Overview

Following the recommendation of the recently completed Parks and Recreation Master Plan, this project looks to create a park concept for the 1.85 ha (4.57 acres) municipally owned property at the end of Monument Way along the Raisin River in South Lancaster



Public Consultation

- November 8th Open House – 40 Participants
- November 8th to 25th Survey – 58 Responses
- Key Considerations: play structure, small craft launch, parking, many liked the passive park concept
- Most Residents supported the concept. However, some didn't see the need for the development

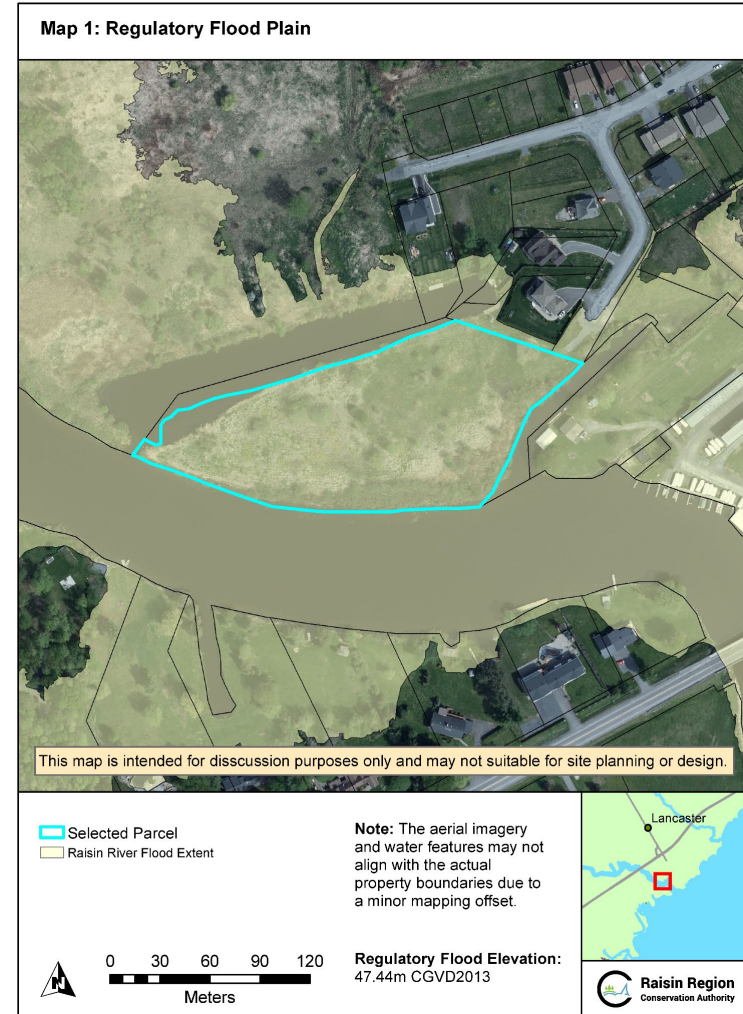


Project Timeline

- Task 1: Background Review and Site Analysis – **Complete**
- Task 2: Preliminary Park Design Concept – **Complete**
- Task 3: Open House and Online Survey – **Complete**
- Task 4: Presentation to Council #1 – **Complete**
- Task 5: Refinement of Park Concept – **Complete**
- **Task 6: Presentation to Council #2 – Today**
- Task 7: Finalize Park Concept – January 2024

RRCA Considerations

- Entire site is within a floodplain
- Preliminary technical mapping shared by RRCA
- Several proposed items would require RRCA approval prior to construction including:
 - Shade Structure
 - Playground
 - Parking Lot
 - Riparian Edge Restoration



Updated Park Concept

Abstract: Cairnview Park is a 1.85ha (4.57 acres) municipally owned peninsula along the Raisin River at the end of Monument Way. The property falls within the regulatory flood plain elevation (47.44m) and is subject to the approval of the Raisin Region Conservation Authority (RRCA).

Following consultation with the RRCA and the general public, the park is designed as a 'passive park' with trails, seating, picnicking, fishing outcropping, a non-motorized small watercraft boat launch, and a playground. The riparian edge is to be repaired/restored with small openings for access to the water. Tree intensification is also proposed to enhance terrestrial biodiversity as well as canopy for shade opportunities.

A parking lot is proposed near the entrance of the park, and all trails and playground are to be made accessible to AODA standards.

Note: Playground (Approximately 400sqm) to be raised above elevation of floodplain (47.44). Soil cut from excavation of parking lot and pathways to be used as fill for regrading playground.

Accurate surveying and grading is required to determine if this is feasible, and is subject to RRCA approval.

Note: Parking lines are illustrative only. Parking lot to be granular surface. Size allows for 20-30 parking spaces

Note: Non-motorized small craft launch. Small dock and sandy area for wading in.

Note: Shade structure on concrete footings and granular surface. Subject to approval of RRCA

Cairnview Park Concept Plan



- ① Parking Lot
- ② Picnic Area
- ③ Fishing Outcropping
- ④ Small Watercraft Boat Launch
- ⑤ Trails
- ⑥ Bench
- ⑦ Restored Riparian Edge
- ⑧ Tree Intensification
- ⑨ Shade Structure
- ⑩ Playground

Flood Elevation: 47.44

Playground Subgrade: 47.20

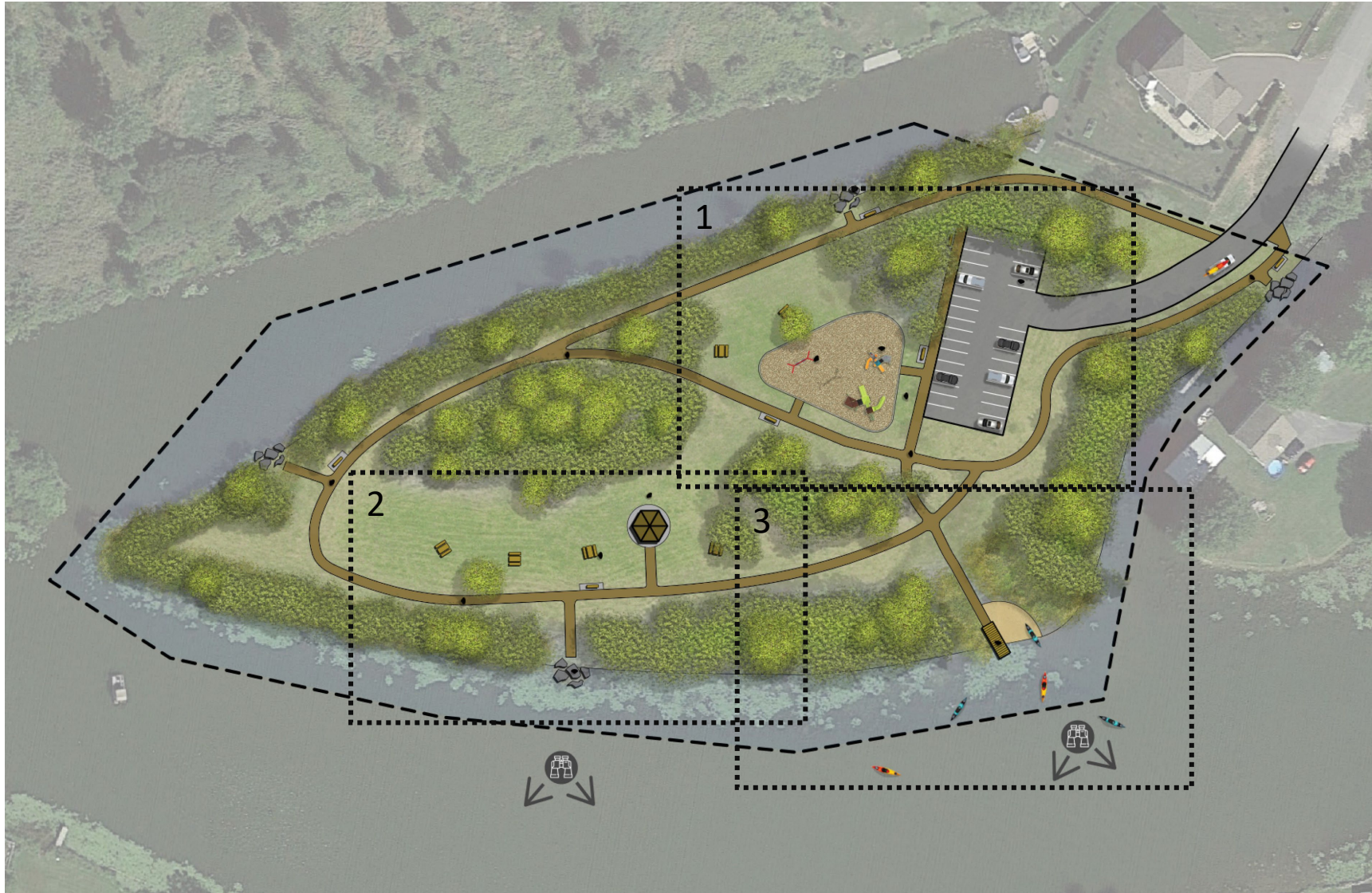
Top of Playground Edge: 47.50



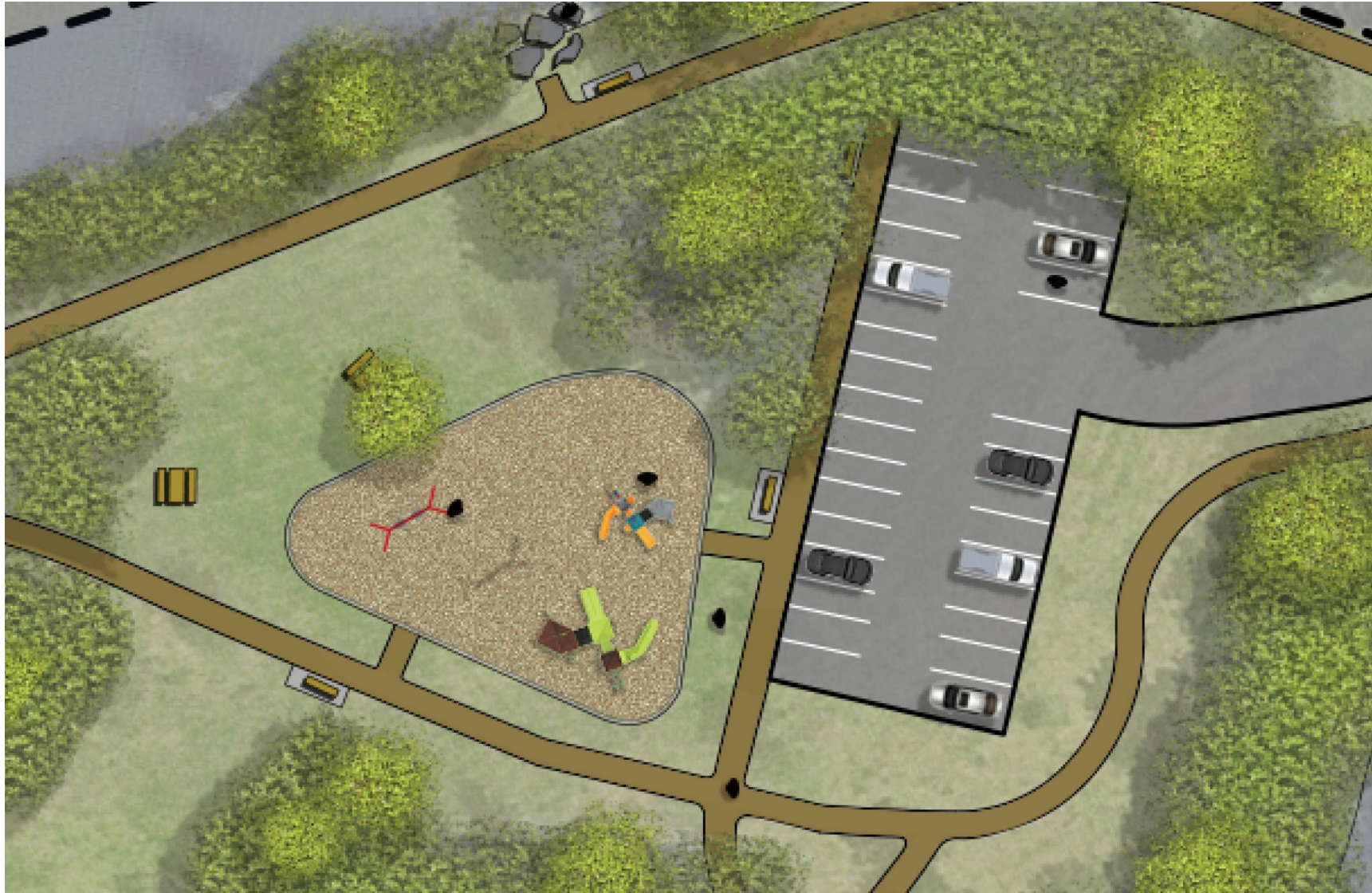
Park Concept Zoomed-in



Key Map



1. Parking Lot & Playground



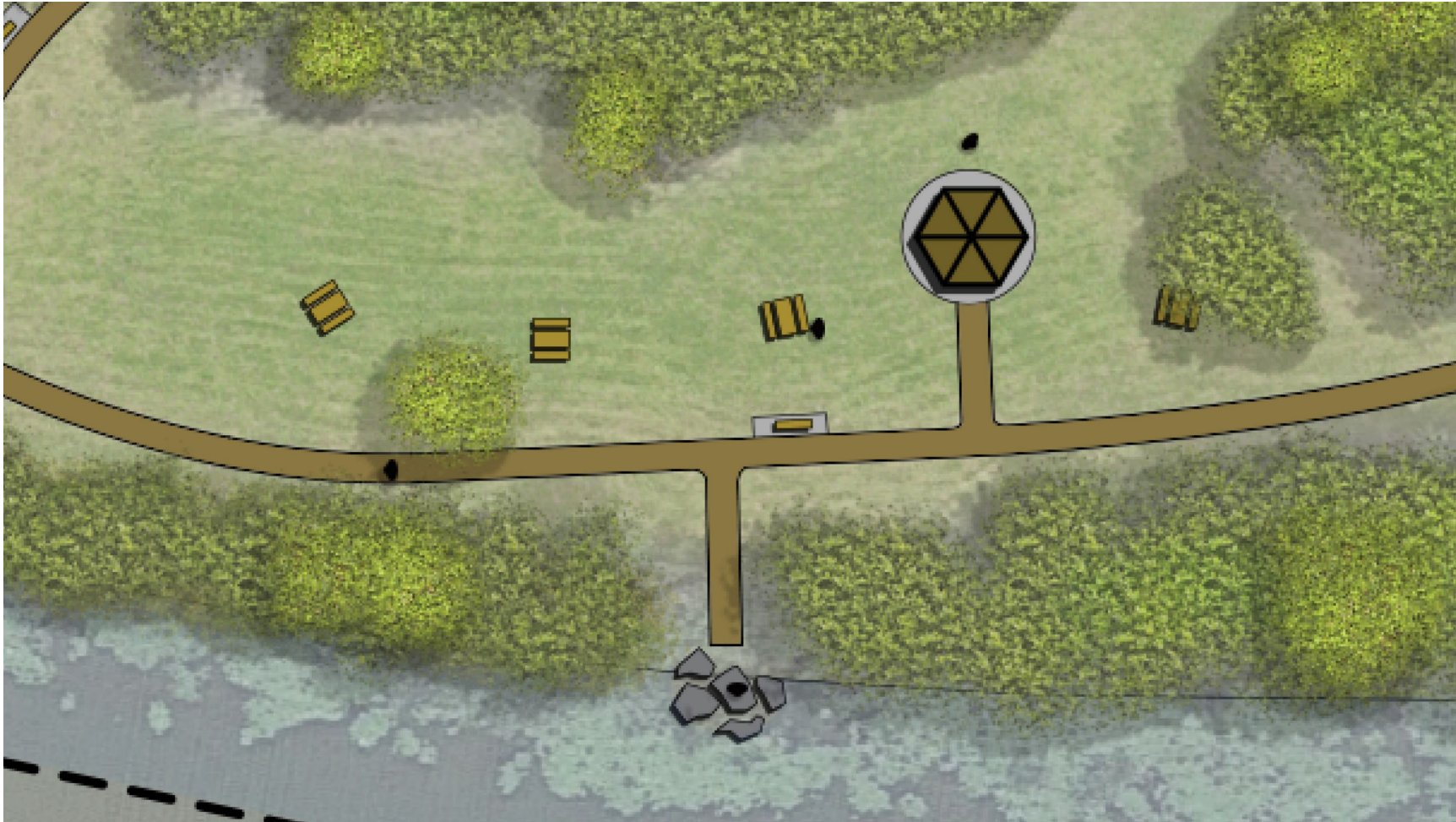
Precedents – Parking Lot & Trails



Precedents – Playground



2. Shade Structure, Site Furnishings & Fishing



Precedents – Shade Structure



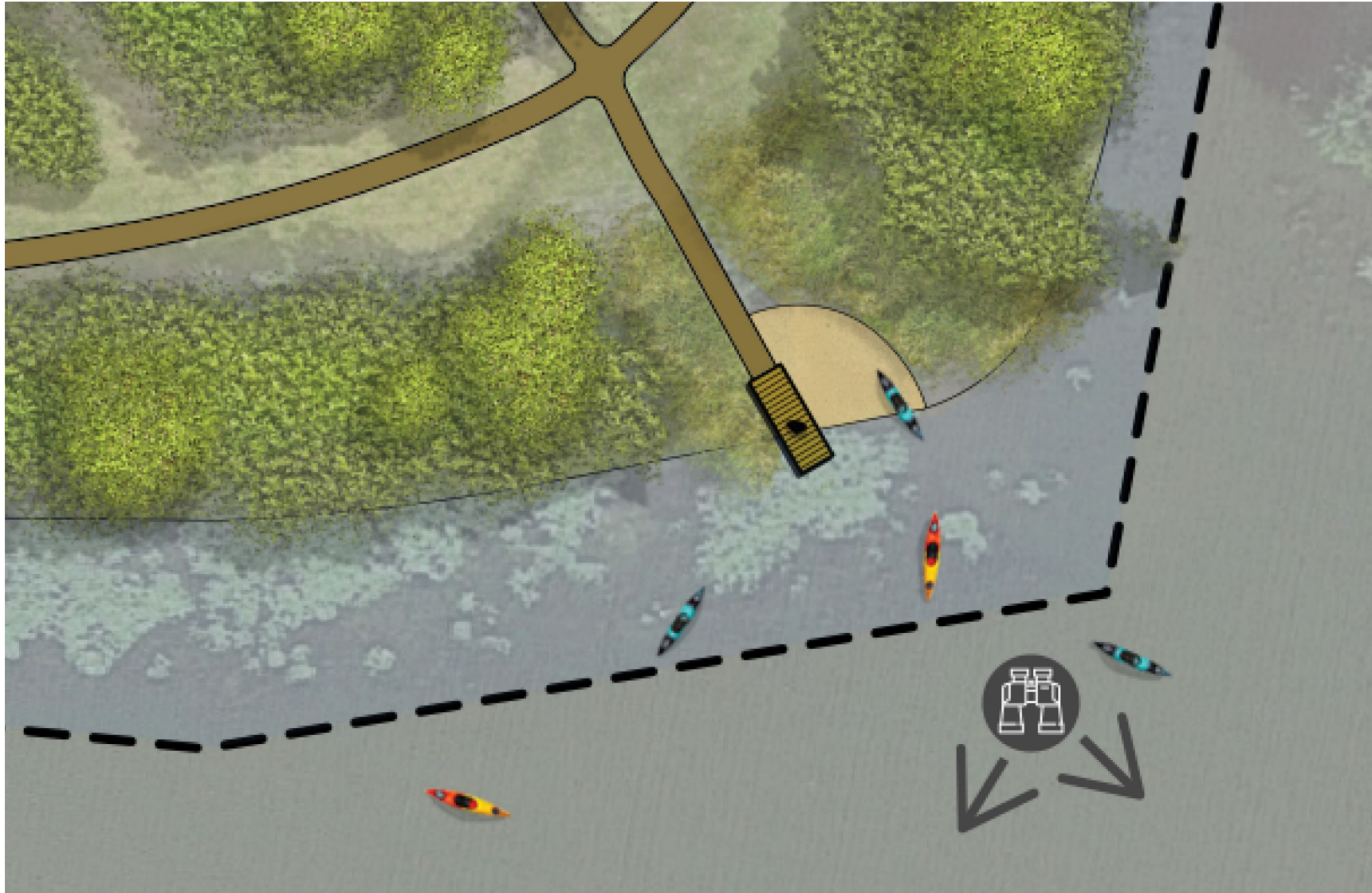
Precedents – Site Furnishing



Precedents – Fishing



3. Small Craft Launch



Precedents – Small Craft Launch



Cost Estimate

#	Item	Description	Quantity	Unit	Unit Price			Cost		
					Low	Medium	High	Low	Medium	High
1.0 Site Preparation										
1.1	Mobilization		1	LS	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
1.1	Grading		1	LS	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
1.2	Clearing and Grubbing	Including removal of existing vegetation, roots and any surfacing	1	LS	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Sub Total								\$ 40,000	\$ 40,000	\$ 40,000
2.0 Infrastructure										
2.1	Parking Lot	Includes, signage, surfacing, drainage	792	M2	\$ 20.00	\$ 100.00	\$ 150.00	\$ 15,840	\$ 79,200	\$ 118,800
2.2	Access Road	Includes, signage, surfacing, drainage	350	M2	\$ 20.00	\$ 100.00	\$ 150.00	\$ 7,000	\$ 35,000	\$ 52,500
2.3	Trails	Granular/ashpalt/concrete	700	LM	\$ 10.00	\$ 80.00	\$ 120.00	\$ 7,000	\$ 56,000	\$ 84,000
Sub Total								\$ 29,840	\$ 170,200	\$ 255,300
4.0 Park Elements										
4.1	Shade Structure	Including concrete footing	1	each	\$ 30,000	\$ 60,000	\$ 100,000	\$ 30,000	\$ 60,000	\$ 100,000
4.2	Picnic Tables		6	each	\$ 1,500	\$ 2,500	\$ 3,500	\$ 9,000	\$ 15,000	\$ 21,000
4.3	Benches	on concrete pad	6	each	\$ 2,000	\$ 3,000	\$ 4,000	\$ 12,000	\$ 18,000	\$ 24,000
4.5	Signage	Update or replace signage	1	LS	\$ 1,000	\$ 2,000	\$ 3,000	\$ 1,000	\$ 2,000	\$ 3,000
4.6	Playground	400sqm Including curbing, surfacing, and play equipment	1	LS	\$ 150,000	\$ 300,000	\$ 450,000	\$ 150,000	\$ 300,000	\$ 450,000
4.7	Fishing Outcroppings	Boulders, armourstone (10sqm for 4 proposed locations)	1	each	\$ 2,000	\$ 5,000	\$ 8,000	\$ 2,000	\$ 5,000	\$ 8,000
Sub Total								\$ 204,000	\$ 400,000	\$ 606,000
5.0 Ecology & Vegetation										
5.1	Tree Planting		1	LS	\$ 10,000	\$ 30,000	\$ 60,000	\$ 10,000	\$ 30,000	\$ 60,000
5.2	Restoration/Naturalization Planting		1	LS	\$ 10,000	\$ 30,000	\$ 60,000	\$ 10,000	\$ 30,000	\$ 60,000
Sub Total								\$ 20,000	\$ 60,000	\$ 120,000
Sub Total Hard Costs								\$ 293,840	\$ 670,200	\$ 1,021,300
10%	Contingency				\$ 29,384	\$ 67,020	\$ 102,130			
10%	Design Fees				\$ 29,384	\$ 67,020	\$ 102,130			
GRAND TOTAL								\$ 352,608	\$ 804,240	\$ 1,225,560

Next Steps

- Meeting with RRCA – January 2024
- Task 7 – Finalize Park Concept – by end January 2024

Questions and Discussion



STAFF REPORT

S.R. No. 2024-01

PREPARED BY: Kimberley Goyette, GM of Finance/Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: January 15, 2024

SUBJECT: Reporting Requirement under Ontario Reg 284/09 (PSAB)

BACKGROUND:

1. The *Municipal Act, 2001*, O. Reg 284/09 allows municipalities to exclude from their annual budget amortization, post employment liabilities, and solid waste land and post closure expenses; however, the regulation does require that the municipality report on the impact of these excluded costs.
2. The regulation also indicates that municipalities must pass a resolution, and receive a report disclosing these expenses which are not included within the current year budget.

ANALYSIS:

3. Amortization Expense:

The projected amortization expenses not included in the 2024 budget are estimated at approximately \$2,800,000 based on 2021 audited estimates which in theory reflects the annual use of the Township's assets. Amortization expenses are not budgeted as municipalities use traditional transfer to reserve and reserve funds annually to replace existing assets and these funds are held in reserve funds to fund asset replacements.

4. Landfill Post Closure Expenses:

The liability for landfill closure and post closure costs are \$2,000,000 with \$1,458,310 (2021 audited costs) being accrued at the end of 2021. These costs will be recovered from future taxation revenues and reserves and are based on estimated future expenses in current dollars, adjusted for estimated inflation. The estimates for closure and post closure includes costs such as clay, topsoil, hydro seed, site preparation, equipment, ditching, drainage, fencing and post closure monitoring for five years.

5. Post-employment Liabilities:

No post employment liability has been identified in the Township's financial statements at this time.

IMPACT ON 2024 BUDGET:

6. None - they will not be budgeted in 2024.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-01 be received for information purposes and furthermore, that the Council of the Township of South Glengarry confirms awareness that future post closure landfill, future employee benefits and amortization are not included in the 2024 budget.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**



STAFF REPORT

S.R. No. 2024-02

PREPARED BY: Kimberley Goyette, GM of Finance/Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: January 15, 2024

SUBJECT: 2024 Interim Taxation By-law

BACKGROUND:

1. Pursuant to Section 317 of the *Municipal Act, 2001*, a local municipality, before the adoption of the estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes.
2. This by-law indicates that the first tax bill may be prepared prior to the approval of the budget and allows municipalities to collect funds to address cash needs.

ANALYSIS:

3. The collection of interim taxes allows the municipality to maintain cash flow to address its short-term needs and reduces the need for short-term borrowing to cover operations.
4. Proposed interim tax due dates are March 28th and May 31st, 2024. The March due date change is due to the Easter holiday falling on that weekend.
5. Final tax rates will be prepared through the budget process and approved by Council through a Final Taxation By-law. The proposed final taxation due dates are August 30th and October 31st.
6. Approximately 25% of the tax levy is billed at each due date.

IMPACT ON 2024 BUDGET:

7. This allows for the collection of 2024 tax revenue to fund operations.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-02 be received and that Bylaw 2024-01, being a by-law to provide for an interim tax levy and provide for the payment of interim taxes for the year 2024, be read a first, second and third time, passed, signed and sealed in open council this 15th day of January 2024.

**Recommended to Council for
Consideration by:
CAO – Doug Robertson**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 2024-01
FOR THE YEAR 2024**

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO PROVIDE FOR THE PAYMENT OF INTERIM TAXES FOR THE YEAR 2024.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 317 of *The Municipal Act, 2001*, provides that the Council of a local Municipality may pass a By-law to impose an interim levy on the assessment roll for taxation in the current year for properties in the Municipality rateable for local Municipality purposes;

AND WHEREAS Section 317, of *The Municipal Act, 2001* provides a set of rules for determining the interim tax payable, of which the amount levied shall not exceed the prescribed percentage, or 50 per cent if no percentage is present, of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

AND WHEREAS Section 317 (9) of the *Municipal Act* indicates that the Municipality has the discretion to decrease or increase the interim tax payable, where it is felt that the interim amount would otherwise be too high or too low in relation to the total taxes that are anticipated to be levied on the property in the year:

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

- 1. THAT** interim tax levies are hereby imposed on the whole of the assessment for real property for all property classes according to the assessment roll for taxation in the current year, and shall be in the amount equal to approximately fifty per cent (50%) of the final 2023 taxes on the property taking into account that certain assessments have been lowered or increased since 2023.
- 2.** The said interim tax levy shall become due and payable in two instalments due and payable on the 28th day of March 2024 and the 31st day of May 2024 and non-payment of the amount on the dates stated in accordance with this section shall constitute default.
- 3.** The Treasurer of the Township of South Glengarry shall add to the amount of all taxes due and unpaid, interest at the rate of 1.25 percent per month or fraction thereof, being fifteen (15) percent per annum, and all by-laws and parts of by-laws inconsistent with this paragraph are hereby superseded.

4. Interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The Treasurer shall cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a notice specifying the amount of taxes payable.
6. A failure to receive the aforesaid notice in advance of the date for payment of the interim levy or any instalment does not affect the timing of default or the date from which interest shall be imposed.
7. The Treasurer of the Township of South Glengarry may accept part payment on account of any taxes due, but such acceptance shall not affect interest under Section 3 of this By-law.
8. This by-law shall be deemed to come into force and effect on January 1, 2024 and shall apply to properties on the assessment roll for taxation in the current year as listed on that date or which were added to the roll after that date, including properties added after the date this by-law is passed.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 15TH DAY OF JANUARY 2024.***

MAYOR:

CLERK:



STAFF REPORT

S.R. No. 2024-03

PREPARED BY: Kimberley Goyette, GM of Finance/Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: January 15, 2024

SUBJECT: 2024 Temporary Borrowing By-law

BACKGROUND:

1. The Township may be required to engage in temporary borrowing on a short-term basis to meet current expenses of the Township prior to taxes being collected.
2. The Temporary Borrowing Bylaw authorizes the Treasurer to borrow funds to meet payables and repay the funds when cash flows permit.
3. Under the *Municipal Act, 2001*, Section 407, the Township is limited to a percentage of its current revenues while operating on a descending line of credit.
4. There has been no need to borrow funds since 1998.
5. In 2023, the Township's bank general bank account ranged from \$4.6M to \$8.0M. Uncollected tax arrears equate to \$3.5M (2023, unaudited)

ANALYSIS:

6. Administration's recommendation is to approve a temporary borrowing by-law in the amount of \$9,310,350.
7. This amount is calculated to be able to meet 25% of the estimated operating revenues (\$20.7M), 25% of estimated payments to the Counties (\$12.2M), 25% of estimated payments to the school boards (\$4.2M), and debt servicing costs of \$0.

IMPACT ON 2024 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-03 be received and that By-law 2024-02, being a by-law to provide for temporary borrowing to meet the current expenditures until taxes are collected, to an upset limit of \$9,310,350 in 2024 to be read a first, second and third time, passed, and sealed in open Council this 15th day of January 2024.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 01-2024
FOR THE YEAR 2024**

BEING A BY-LAW TO PROVIDE FOR BORROWING TO MEET, UNTIL THE TAXES ARE COLLECTED, THE CURRENT EXPENDITURES OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY FOR THE YEAR.

WHEREAS the *Municipal Act 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S 5 (3) provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS the Council of the Corporation deems that it may be necessary to borrow the sum of **\$9,310,350** to meet, until the taxes are collected, the current expenditures of the Corporation for the year;

AND WHEREAS the total of amounts previously borrowed under Section 407 of the *Municipal Act*, 2001 as amended from time to time, (the “Act”), that have not been repaid are **\$0** dollars;

AND WHEREAS the amount of the estimated revenues (as defined and interpreted in the Act) of the Corporation as set out in the estimates adopted for the current year and not yet collected (or, if the same have not yet been adopted, the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year) is **\$20,767,400**;

AND WHEREAS the amount to be borrowed under this By-law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1st to September 30th of the year, 50% of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the Corporation as set out above;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the Mayor and Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, by way of promissory note or banker’s acceptance, from **Bank of Montreal**, a sum or sums not exceeding in the aggregate **\$9,310,350** to meet, until the taxes are collected, the current expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in subsection (1) of the said Section 407, as amended, from time to time, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the moneys so borrowed, and such other documentation as may be requested by the Bank therefore, with interest at a rate not exceeding **prime per cent per annum**, which may be paid in advance or otherwise.

2. **THAT** all sums borrowed from the said Bank, for any or all of the purposes mentioned in the said Section 407, as amended from time to time, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
3. **THAT** the Treasurer is hereby authorized and directed to apply in payment of all sums borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the said Bank for any or all of the purposes mentioned in the said Section 407, as amended from time to time, together with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and preceding years and all of the moneys collected or received from any other source, which may lawfully be applied for such purpose.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 15TH DAY OF JANUARY 2024.

MAYOR: _____

CLERK: _____

STAFF REPORT

S.R. No. 2024-04

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: January 15, 2024

SUBJECT: Zoning By-law Amendment - Prud'homme

BACKGROUND:

Site Location:

1. Part of Lot 18, Concession 2 Indian Lands, being Parts 2 and 4 on Reference Plan 14R425 in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6301 Boundary Rd, Glen Walter.



Owner/Applicant:

2. Eunice Prud'homme and Paul Prud'homme / Michael Barton (MB1 Development Consulting Inc)

Description of Site and Surroundings:

3. The subject property is located on the east side of Boundary Road south of Highway 401 and North of Tyotown Road. It is approximately 5.03 acres in size. The subject property currently contains a single detached dwelling and accessory structure that are proposed to be demolished as part of developing the proposed transportation terminal and warehouse.
4. The surrounding lands are characterized as light industrial to the north, east, and south consisting of lands either currently used or recently approved to be used for light industrial uses primarily serving the trucking industry. The land to the West is currently vacant naturalized land within the boundaries of the City of Cornwall.

Summary of Requested Zoning Proposal:

5. On November 28th, 2023, the Township accepted the zoning amendment application; said application was deemed complete on the same day. The purpose of this Amendment is to rezone the subject property from Highway Commercial (CH) to Light Industrial Exception Three (ML-3) to permit a proposed Transportation Terminal and Warehouse. The applicant also requested to permit a hotel and a motel as a permitted use that will provide overnight accommodations to the travelling public. A hotel and a motel are currently permitted uses in the Highway Commercial (CH) zone. All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply.

ANALYSIS:**Planning Rationale:****Planning Policy Framework:**

6. This application is subject to the following policy framework:
 - a. The Provincial Policy Statement (PPS) 2020
 - b. The United Counties of Stormont, Dundas and Glengarry Official Plan (OP)
 - c. The Township of South Glengarry's Zoning By-Law

Provincial Policy Statement

7. The Provincial Policy Statement (PPS) 2020 provides policy direction on matters of provincial interest relating to land use planning and development. This policy provides for appropriate development, while protecting resources of provincial

interest, public health and safety and the quality of the natural and built environment. All land use planning decisions must be consistent with the PPS. The PPS policies that apply to this proposed zoning amendment are as follows:

- a. 1.0 Building Strong Communities,
 - i. 1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns;
 - ii. 1.2 Coordination
 - iii. 1.3 Employment
 - iv. 1.4 Housing
 - v. 1.7 Long-Term Economic Prosperity
 - vi. 1.8 Energy Conservation, Air Quality and Climate Change

PPS 2020 Section	Compliance ✓ or X	Rationale for adherence
1.1.1	✓	The proposed amendment promotes efficient development by accommodating appropriate employment uses in an area that is predominately surrounded by compatible uses that pose no concern regarding land use patterns that may cause environmental or public health and safety concerns unless the existing dwelling is occupied as a residence. Any development under current conditions will require private water and wastewater services and dependant on scale, the lot should be adequately sized to support a septic system for the proposed use.
1.1.3	✓	The proposed amendment will facilitate growth and development within an urban settlement area and promote land use patterns that efficiently use land in a freight supportive area and can be supported by adequate transportation infrastructure. The subject property abuts uses similar to those being proposed and the amendment will facilitate development adjacent to that existing built-up area
1.2.6	✓	While there is an existing sensitive land use on the subject property the proposed amendment will improve the property by facilitating the change of use from a residence (sensitive land use) to a light industrial use that is more compatible with surrounding development.
1.3.1	✓	The proposed amendment will promote economic development and competitiveness by establishing an appropriate employment use in an area with the necessary

		infrastructure to support it. The proposed use will contribute to diversifying the economic base in the area by offering lands that are zoned for light industrial uses.
1.3.2	✓	The employment area that contains the subject property provides adequate buffers to sensitive land uses except for the existing dwelling that is proposed to be removed. Should the dwelling remain occupied any light industrial uses proposed to be adjacent to it would be required to meet adequate setbacks as per provincial guidelines and this would need to be demonstrated during the site plan control process. The subject property is in proximity to a major goods movement corridor and the proposed uses to be permitted by this amendment will generally benefit from close access to that corridor.
1.7.1	✓	The proposed amendment will support long-term economic prosperity by promoting economic development
1.8.1	✓	The proposed amendment supports energy conservation and efficiency, improved air quality, and reduced GHG emissions by promoting a structure of nodes and corridors by focusing employment/freight-intensive uses in an existing node that is well serviced by a major highway (Highway 401) however no consideration has been given as part of the proposed amendment to the mitigating effects of vegetation and green infrastructure or maximizing vegetation within a settlement area.

Official Plan Designation

8. The United Counties of Stormont, Dundas and Glengarry Official Plan (SDG OP) sets out goals and objectives for development in the County for the next 20 years (2017-2037) including regard for the social, economic, and natural environment of the County. This Plan establishes a policy-driven framework for land use planning for the County and its six municipalities. All land use planning decisions must be consistent with the SDG OP. The SDG OP policies that apply to this proposed zoning amendment are as follows:
 - a. 3.5 Permitted Land Uses
 - b. 3.5.1 Planning Principles
 - c. 3.5.2 Planning Guidelines
 - d. 4.3.4 Stormwater Management

SDG OP Designation: Employment District, Urban Settlement Area (Glen Walter)		
SDG OP Section	Compliance ✓ or X	Rationale for adherence
3.5	✓	The proposed amendment will permit transportation and distribution industries in close proximity to Highway 401 which is a permitted use in the Employment District.
3.5.1	✓	The subject property is approximately 5.03 acres in size offering enough space, frontage, and access for the proposed light industrial uses with a limited scale in order to fit the appropriate private services and parking while maintaining the required setbacks. These factors will be addressed through Site Plan Control prior to any development being approved. Any light industrial development proposed prior to the removal or change of use of the existing dwelling will need to demonstrate adequate setbacks as per provincial guidelines and all other adjacent properties contain similar uses to those being proposed as part of this amendment and do not appear to contain any sensitive land uses.
3.5.2	✓	The proposed amendment would permit employment uses within an existing built up area containing primarily other employment uses and while current development will require private services should municipal water and wastewater services ever be established there is would not expand the distance they would need to travel as the subject lot is surrounded by similar uses with similar servicing requirements. The proposed permitted uses will be able to benefit from surrounding infrastructure including Highway 401 and no access to the property will need to travel through a residential area. The subject property is not located in a WHPA or IPZ avoiding potential impacts on groundwater or surface water resource with respect to municipal water supplies.
4.3.4	✓	As part of the site plan control process required for development on the subject property stormwater management requirements of the Township and other involved agencies will have to be met.

Zoning By-law:

9. The subject property is currently zoned Highway Commercial (CH) in the Township's Zoning By-law 38-09.
10. The Township's Zoning By-law 38-09 conforms to the United Counties Official Plan and is consistent with the Provincial Policy Statement (PPS), 2020.

Public Consultation:

11. The proposed Amendment was circulated to the neighbouring property owners within 120 metres of the proposed site; it was also advertised in the Standard Freeholder. A public meeting was held on December 18th, 2023. There were no members of the public in attendance at the public meeting and no written comments were received from the public.
12. The proposed Amendment was also circulated to the City of Cornwall. The City of Cornwall has not provided any comments at the time of writing this report.
13. The Ontario Planning Act requires all complete zoning Amendment applications to be processed and a decision to be made within 90 days of receipt of a complete application. This process will be completed within the prescribed timeframe as a decision will be made on day 48.
14. If approved, the subject property will be rezoned from Highway Commercial (CH) to Light Industrial – Exception Three (ML-3) to permit a proposed Transportation Terminal and Warehouse as well as a hotel/motel as the primary use on the subject property which will assist the trucking industry by providing overnight accommodations.
15. This proposed Zoning By-law amendment is being recommended to be approved by Council as it is consistent with the PPS, 2020 and it conforms to the United Counties Official Plan.
16. Council also has the option to defer the application. Applications may be deferred if Council requires additional information, further staff review, or other reasons. Should Council wish to defer the applications, reasons for the deferral and direction to Staff will be required so that Staff can prepare an updated Staff Report for future consideration.
17. Council also has the option to refuse the applications. Should Council wish to refuse the applications, reasons for the refusal are required including a written explanation of the refusal.

IMPACT ON 2024 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-04 be received and that By-law 2024-03, being by-law to amend By-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry, to rezone the property legally described as Part of Lot 18, Concession 2 Indian Lands, being Parts 2 and 4 on Reference Plan 14R425 in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6301 Boundary Rd, Glen Walter from Highway Commercial (CH) to Light Industrial – Exception Three (ML-3) to permit a proposed Transportation Terminal and Warehouse as well as a hotel/motel as the primary use on the subject property, be read a first, second and third time, passed, signed, and sealed in open Council this 15th day of January 2024. The Council of the Township of South Glengarry confirms that no public comments were received on this application that resulted in the need to deny the requested zoning amendment.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 2024-03
FOR THE YEAR 2024**

***BEING A BY-LAW TO AMEND BY-LAW 38-09, THE COMPREHENSIVE
ZONING BY-LAW FOR THE TOWNSHIP OF SOUTH GLENGARRY***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS pursuant to the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, as amended, Council of the Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

AND WHEREAS the Council of the Township of South Glengarry deems it advisable to amend by-law 38-09, a by-law that regulates the use of land and the use and erection of buildings and structures, as thereafter set forth;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the area affected by this by-law is legally described as Part of Lot 18, Concession 2 Indian Lands, being Parts 2 and 4 on Reference Plan 14R425 in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6301 Boundary Rd, Glen Walter as indicated on Schedule “A” attached hereto and forming part of this by-law.
2. **THAT** the property located at Part of Lot 18, Concession 2 Indian Lands, being Parts 2 and 4 on Reference Plan 14R425 in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6301 Boundary Rd, Glen Walter (PIN # 671270225) be rezoned from Highway Commercial (CH) to Light Industrial – Exception Three (ML-3) to permit a proposed Transportation Terminal and Warehouse as well as a hotel/motel as the primary use on the subject property.
3. **THAT** all other applicable provisions of by-law 38-09, as amended, shall continue to apply.
4. **THAT** this by-law shall come into force and effect and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 15TH DAY OF JANUARY 2024.***

MAYOR: _____ CLERK: _____

BY-LAW 2024-03

EXPLANATORY NOTE

The purpose of this Amendment is to rezone the subject property from Highway Commercial (CH) to Light Industrial – Exception Three (ML-3) to permit a proposed Transportation Terminal and Warehouse as well as a hotel/motel as the primary use on the subject property. All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply.

Schedule “A”



Lands to be zoned to Light Industrial -
Exception Three (ML-3)

**This is Schedule “A” to By-law 2024-03
Adopted this 15th day of January 2024**

**Township of
South Glengarry**

Mayor

Clerk

STAFF REPORT

S.R. No. 2024-05

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: January 15, 2024

SUBJECT: Veilleux & Lajoie (EVB Engineering) By-law Amendment

BACKGROUND:

Site Location:

1. Lot 10 and part of Lot 11, Plan 26 in the Geographic Village of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 2 Elm St, Lancaster.



Owner/Applicant:

2. Benoit Veilleux & Stacey Lajoie / EVB Engineering – Anthony Vincelli (E.I.T)

Description of Site and Surroundings:

3. The subject properties are located within the Urban Settlement Area of Lancaster southwest of the intersection of South Terrace Rd, Celtic Lane, and Elm St. The subject properties consist of one original 0.45 acre property that is being severed into three lots, being a 0.12, 0.15, and 0.17 acre lots as part of Consents B-149-22 & B-150-22. The subject property currently contains a shed and has an existing entrance that is proposed to be removed and replaced as part of the proposed development. The proposed development on the subject properties includes one three-story triplex on each proposed lot.
4. The surrounding lands are characterized as residential to the south, west, and east containing single detached dwellings and vacant land and a rail corridor to the north. All abutting properties are within the Urban settlement Area of Lancaster.

Summary of Requested Zoning Proposal:

5. On November 22, 2023, the Township accepted the zoning amendment application; said application was deemed complete on November 24, 2023 when the application fee was paid. The purpose of this Amendment is to rezone the subject lands from Residential Three (R3) to Residential Three - Exception Six (R3-6), Residential Three - Exception Seven (R3-7), and Residential Three - Exception Eight (R3-8) to permit a triplex structure to be located on each recently approved severed lot.
6. Residential Three - Exception Six (R3-6) permits:
 - a. To increase the maximum percentage of the lot frontage being constructed as a driveway or parking space from 50% to 53%.
 - b. To reduce the required 6-meter width of a lane that provides ingress and egress to and from parking spaces to 4.4 meters.
 - c. To reduce the required 3-meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces to 2.6 meters.
 - d. Removes the requirement of a 2-meter fence along the northern mutual lot line of an abutting lot in a residential zone.
 - e. To reduce the minimum lot area from 1080 square meters to 732.55 square meters.
 - f. To reduce minimum lot frontage from 30 meters to 16.09 meters.
7. Residential Three - Exception Seven (R3-7) permits:
 - a. To increase the maximum percentage of the lot frontage being constructed as a driveway or parking space from 50% to 54%.
 - b. To reduce the required 3-meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces to 1 meter.
 - c. Removes the requirement of a 2-meter fence along the southern and western mutual lot lines of an abutting lot in a residential zone.

- d. To reduce the required 6-meter exterior side yard setback to 3.7 meters.
 - e. To reduce the required 6-meter rear yard setback to 3.5 meters.
 - f. To reduce the required 6-meter front yard setback to 4.6 meters.
 - g. To reduce minimum lot area from 1080 square meters to 592.5 square meters.
 - h. To reduce minimum lot frontage from 30 meters to 25.14 meters.
8. Residential Three - Exception Eight (R3-8) permits:
- a. To increase the maximum percentage of the lot frontage being constructed as a driveway or parking space from 50% to 68%.
 - b. To reduce the required 3-meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces to 1 meter.
 - c. Removes the requirement of a 2-meter fence along the southern and eastern mutual lot lines of an abutting lot in a residential zone.
 - d. To reduce the required 6-meter rear yard setback to 3 meters.
 - e. To reduce the required 6-meter front yard setback to 4.6 meters.
 - f. To reduce the minimum lot frontage from 30 meters to 19.55.
 - g. To reduce the minimum lot area from 1080 square meters to 505.86 square meters.
9. All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply in R3-6, R3-7, and R3-8.

ANALYSIS:

Planning Rationale:

Planning Policy Framework:

10. This application is subject to the following policy framework:
- a. The Provincial Policy Statement (PPS) 2020
 - b. The United Counties of Stormont, Dundas and Glengarry Official Plan (OP)
 - c. The Township of South Glengarry's Zoning By-Law

Provincial Policy Statement

11. The Provincial Policy Statement (PPS) 2020 provides policy direction on matters of provincial interest relating to land use planning and development. This policy provides for appropriate development, while protecting resources of provincial interest, public health and safety and the quality of the natural and built environment. All land use planning decisions must be consistent with the PPS. The PPS policies that apply to this proposed zoning amendment are as follows:
- a. 1.0 Building Strong Communities,
 - i. 1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns

PPS 2020 Section	Compliance ✓ or X	Rationale for adherence
1.1.1	✓	The proposed amendment will sustain a healthy, liveable, and safe community by promoting infill development that efficiently uses lands in an already primarily residential area that will contribute to providing an appropriate and affordable and market-based range and mix of residential types outside of any areas that would pose environmental or public health and safety concerns. The proposed amendment will support intensification of the existing residential areas in an area that has adequate infrastructure to support the proposed development.
1.1.3	✓	The proposed amendment supports further growth and development within a settlement area and efficiently uses land and existing and planned infrastructure. The amendment will also establish new appropriate development standards for the subject property to allow for intensification of the existing residential uses in the area on a vacant lot adjacent to existing residential development.
1.4.3.b)	✓	The proposed amendment will contribute to an appropriate range and mix of housing options by facilitating additional housing options and residential intensification in an area with adequate infrastructure and public service facilities.
1.6.6.2	✓	The proposed amendment will promote intensification by promoting a higher density of housing that is predominantly available in the Urban Settlement Area of Lancaster which will better optimize the use of existing municipal water and wastewater services.

Official Plan Designation

12. The United Counties of Stormont, Dundas and Glengarry Official Plan (SDG OP) sets out goals and objectives for development in the County for the next 20 years (2017-2037) including regard for the social, economic, and natural environment of the County. This Plan establishes a policy-driven framework for land use planning for the County and its six municipalities. All land use planning decisions must be consistent with the SDG OP. The SDG OP policies that apply to this proposed zoning amendment are as follows:
- a. 3.5.1 Planning Principles
 - b. 3.5.2 Planning Guidelines

SDG OP Designation: Urban Settlement Area - Residential District		
SDG OP Section	Compliance ✓ or X	Rationale for adherence
3.5	✓	The subject properties are designated Residential District which permits a full range of low, medium, and high-density housing and the proposed amendment will permit a medium density of housing on the subject properties
3.5.1.1	✓	The subject properties are of adequate size to support the proposed uses permitted by the amendment as written as demonstrated by the site plan provided by EVB Engineering that has been peer reviewed by Ainley Group.
3.5.1.2	✓	The Township's Director of Water and Wastewater has confirmed that there is adequate water and wastewater servicing capacity to support the 9 dwelling units that would be permitted across the three subject properties.
3.5.1.3.	✓	The proposed amendment will alter the existing standards of Zoning By-law 38-09 for frontage and access, the applicant has provided a site plan that demonstrates the proposed frontage and access is adequate for the proposed development permitted by this amendment.
3.5.1.4	✓	The proposed amendment will reduce Zoning By-law 38-09's requirements for landscaping, buffering, and screening, the proposed developments across the three properties are identical and do not present any land use compatibility concerns and to support the density of the proposed design the original requirements can not be met.
3.5.1.5	✓	CN has been circulated on the proposed amendment and has not provided comments to date. The proposed dwellings all meet zoning by-law 38-09's requirement for a 30 meter setback from a rail corridor.
3.5.1.6	✓	The proposed development will be subject to the accessible parking requirements of Zoning By-law 38-09 and the proposed amendment does not alter these requirements. All structures will be subject to accessibility standards outlined in the Ontario Building Code and the Accessibility for Ontarians with Disabilities Act
3.5.1.11	✓	The proposed amendment will serve to facilitate an increased range of housing choices in area that, at the time of writing, provides access to recreation, retail, food, and public spaces and services.
3.5.2.1	✓	The proposed amendment encourages compact development within an urban settlement area with access to adequate water and wastewater services on the edge of an already built up area.

3.5.2.2	✓	The proposed amendment will facilitate the introduction of a new height and density of residential development in Lancaster and will still only permit a height and density that is in keeping with existing surrounding residential heights and densities as no changes to the maximum building height is permitted by this amendment and there are already a number of multi-residential units within the Urban Settlement Area of Lancaster. The subject property also has relatively easy access to the downtown commercial area in Lancaster and adequate parking can be accommodated on site to facilitate more accessible and further travelling and there is limited street lighting available along the property. The proposed development does not provide the suggested “generous area” devoted to open space as the proposed density does not allow for it. The SDG OP requires Service areas for delivery and waste disposal pick-up shall be provided for all medium and high density residential developments, this has not been indicated on the proposed site plan and waste disposal will be conducted by the Infrastructure Department. No provisions have been made as part of this amendment with respect to firefighting, however the development will be required to meet all firefighting provisions outlined in the OBC.
3.5.2.6	✓	The proposed amendment will facilitate infill development and intensification of the existing residential area by offering an increased density compared to what is already permitted in the surrounding Residential Two (R2) zoning.

Zoning By-law:

13. The subject property is currently zoned Residential Three (R3) in the Township’s Zoning By-Law 38-09.
14. The Township’s Zoning By-Law 38-09 conforms to the United Counties Official Plan and is consistent with the Provincial Policy Statement (PPS), 2020.

Public Consultation:

15. The proposed Amendment was circulated to the neighbouring property owners within 120 metres of the proposed site; it was also advertised in the Standard Freeholder. A public meeting was held on December 4th, 2023. There were no members of the public in attendance at the public meeting and no written comments were received from the public.

16. The Ontario Planning Act requires all complete zoning Amendment applications to be processed and a decision to be made within 90 days of receipt of a complete application. This process will be completed within the prescribed timeframe as a decision will be made on day 54.
17. If approved, the subject property will be rezoned from Residential Three (R3) to Residential Three - Exception Six (R3-6), Residential Three - Exception Seven (R3-7), and Residential Three - Exception Eight (R3-8).
18. This proposed Zoning By-Law amendment is being recommended to be approved by Council as it is consistent with the PPS, 2020 and it conforms to the United Counties Official Plan.
19. Council also has the option to defer the application. Applications may be deferred if Council requires additional information, further staff review, or other reasons. Should Council wish to defer the applications, reasons for the deferral and direction to Staff will be required so that Staff can prepare an updated Staff Report for future consideration.
20. Council also has the option to refuse the applications. Should Council wish to refuse the applications, reasons for the refusal are required including a written explanation of the refusal.

IMPACT ON 2024 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 2024-05 be received and that By-law 2024-04, being a by-law to amend By-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry, to rezone the property legally described as Lot 10 and part of Lot 11, Plan 26 in the Geographic Village of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 2 Elm St, Lancaster from Residential Three (R3) to Residential Three - Exception Six (R3-6), Residential Three - Exception Seven (R3-7), and Residential Three - Exception Eight (R3-8) to permit a triplex structure to be located on each recently approved severed lot and to provide exceptions to certain standards outlined in Zoning By-law 38-09, be read a first, second and third time, passed, signed and sealed in open Council this 15th day of January 2024. The Council of the Township of South Glengarry confirms that no public comments were received on this application that resulted in the need to deny the requested zoning amendment.

**Recommended to Council for
Consideration by:
CAO DOUG ROBERTSON**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 2024-04
FOR THE YEAR 2024**

***BEING A BY-LAW TO AMEND BY-LAW 38-09, THE COMPREHENSIVE
ZONING BY-LAW FOR THE TOWNSHIP OF SOUTH GLENGARRY***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS pursuant to the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, as amended, Council of the Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

AND WHEREAS the Council of the Township of South Glengarry deems it advisable to amend by-law 38-09, a by-law that regulates the use of land and the use and erection of buildings and structures, as thereafter set forth;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the area affected by this by-law is legally described as Lot 10 and part of Lot 11, Plan 26 in the Geographic Village of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 2 Elm St, Lancaster (PIN # 671230090) as indicated on Schedule “A” attached hereto and forming part of this by-law.
2. **THAT** the property located at Lot 10 and part of Lot 11, Plan 26 in the Geographic Village of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 2 Elm St, Lancaster (PIN # 671230090) be rezoned from Residential Three (R3) to Residential Three - Exception Six (R3-6), Residential Three - Exception Seven (R3-7), and Residential Three - Exception Eight (R3-8) to permit a triplex structure to be located on each recently approved severed lot.
3. **THAT** Residential Three - Exception Six (R3-6) permits:
 - 53% of the lot frontage being constructed as a driveway or parking space.
 - A 4.4 meter lane that provides ingress and egress to and from parking spaces.
 - A 2.6 meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces.
 - Removes the requirement of a 2 meter fence along the northern mutual lot line of an abutting lot in a residential zone.
 - To reduce minimum lot area from 1080 square meters to 732.55 square meters.
 - To reduce minimum lot frontage from 30 meters to 16.09 meters.
4. **THAT** Residential Three - Exception Seven (R3-7) permits:
 - 54% of the lot frontage being constructed as a driveway or parking space.

- A 1.0 meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces.
- Removes the requirement of a 2 meter fence along the southern and western mutual lot lines of an abutting lot in a residential zone.
- A 3.7 meter exterior side yard setback
- A 3.5 meter rear yard setback
- A 4.6 meter setback from the proposed stairs.
- To reduce minimum lot area from 1080 square meters to 592.5 square meters.
- To reduce minimum lot frontage from 30 meters to 25.14 meters.

5. THAT Residential Three - Exception Eight (R3-8) permits:

- 68% of the lot frontage being constructed as a driveway or parking space.
- A 1.0 meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces.
- Removes the requirement of a 2 meter fence along the southern and eastern mutual lot lines of an abutting lot in a residential zone.
- A 3.0 meter rear yard setback.
- A 4.6 meter front yard setback to the proposed stairs.
- To reduce the minimum lot frontage from 30 meters to 19.55.
- To reduce the minimum lot area from 1080 square meters to 505.86 square meters.

6. THAT all other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply in R3-6, R3-7, and R3-8.

7. THAT all other applicable provisions of by-law 38-09, as amended, shall continue to apply.

8. THAT this by-law shall come into force and effect and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 15TH DAY OF JANUARY 2024.***

MAYOR:

CLERK:

BY-LAW 2024-04

EXPLANATORY NOTE

The purpose of this Amendment is to rezone the subject lands from Residential Three (R3) to Residential Three - Exception Six (R3-6), Residential Three - Exception Seven (R3-7), and Residential Three - Exception Eight (R3-8) to permit a triplex structure to be located on each recently approved severed lot.

Residential Three - Exception Six (R3-6) permits:

- 53% of the lot frontage being constructed as a driveway or parking space.
- A 4.4 meter lane that provides ingress and egress to and from parking spaces.
- A 2.6 meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces.
- Removes the requirement of a 2 meter fence along the northern mutual lot line of an abutting lot in a residential zone.
- To reduce minimum lot area from 1080 square meters to 732.55 square meters.
- To reduce minimum lot frontage from 30 meters to 16.09 meters.

Residential Three - Exception Seven (R3-7) permits:

- 54% of the lot frontage being constructed as a driveway or parking space.
- A 1.0 meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces.
- Removes the requirement of a 2 meter fence along the southern and western mutual lot lines of an abutting lot in a residential zone.
- A 3.7 meter exterior side yard setback
- A 3.5 meter rear yard setback
- A 4.6 meter setback from the proposed stairs.
- To reduce minimum lot area from 1080 square meters to 592.5 square meters.
- To reduce minimum lot frontage from 30 meters to 25.14 meters.

Residential Three - Exception Eight (R3-8) permits:

- 68% of the lot frontage being constructed as a driveway or parking space.
- A 1.0 meter buffer along the lot line abutting the street from a parking area providing more than four parking spaces.
- Removes the requirement of a 2 meter fence along the southern and eastern mutual lot lines of an abutting lot in a residential zone.
- A 3.0 meter rear yard setback.
- A 4.6 meter front yard setback to the proposed stairs.
- To reduce the minimum lot frontage from 30 meters to 19.55.
- To reduce the minimum lot area from 1080 square meters to 505.86 square meters.

All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply in R3-6, R3-7, and R3-8.

Schedule “A”



Lands to be zoned to
Residential Three –
Exception Six (R3-6),
Residential Three –
Exception Seven (R3-7),
and Residential Three –
Exception Eight (R3-8)

**This is Schedule “A” to By-law 2024-04
Adopted this 15th day of January 2024**

**Township of
South Glengarry**

Mayor

Clerk

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: January 15, 2024

SUBJECT: Departmental Update – Corporate Services
(December 2023)

PREPARED BY: Kelli Campeau, GM Corporate Services/Clerk

ADMINISTRATION:

- **CAO's Office**

- Attended Council and Public meetings.
- Facilitated Senior Management Team meetings.
- Facilitated meetings and discussions with the Senior Management Team regarding the preparation of the 2024 budget.
- Infrastructure tour with GM of Infrastructure Services.
- Attended Provincial Offences Act Panel Meeting.
- Departmental meetings with senior managers.
- Met with Clerk and solicitors regarding various legal matters.

- **Clerk's Division**

- Prepared agenda packages, minutes and attended various Council meetings:
 - Regular Council Meetings: 2
 - Public Meetings: 2
- Preparation of annual Integrity and Privacy Commissioner Statistics report.
- Processed one (1) Freedom of Information request.
- Continued implementation of StoneShare records management program.
- Digitization of 2023 by-laws and minutes.
- Provided IT assistance to various departments.
- Daily website and social media content preparation and posting.
- Social media campaigns:
 - Winter Road Maintenance
 - Holiday Schedules
 - Dine Local
 - Great Glengarry Food Drive

- Firefighter Recruitment

TRAINING & EVENTS:

Chief Administrative Officer:

- FCM Webinar – Boosting the Visitor Economy, Enriching Communities and Generating Opportunities for All
- Provincial Offences Act Panel Meeting

GM Corporate Services/Clerk:

- Completion of AMCTO Parliamentary Meeting Protocols Course

COMMUNICATIONS STATS:

- YouTube Stats
 - +1 Subscribers (total 214)
 - 465 Video Views
 - Most Watched Videos:
 - December 4th Regular Council Meeting (175 views)
 - December 18th Regular Council Meeting (57 views)
 - October 16th Regular Council Meeting (40 views)
 - November 20th Regular Council Meeting (40 views)
 - December 18th Public Meeting (31 views)
- Website Stats:
 - 206 Unique Searches
 - Most Popular Searches:
 - Tenders (17)
 - Volunteer Firefighters (8)
 - Garbage Collection (6)
 - Careers (3)
 - Beaver Brook Landfill (3)
- Facebook Stats:
 - Overall Reach: 13,783
 - Total Followers: 5,688 (+12)
 - Posts with Highest Reach:
 - Dine Local This Holiday Season (4.6K)
 - Christmas Week Garbage Collection (4.4K)
 - Holiday Skating Schedule (3.9K)
 - Winter Parking (2.6K)
 - Mailbox Replacements (2.4K)

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: January 15, 2024

SUBJECT: Departmental Update – Fire Services
(December 2023)

PREPARED BY: Dave Robertson, Fire Chief

OPERATIONS AND RESPONSES: 15

- Motor Vehicle Collisions:4
- Alarms:2, Medical: 2
Burn Complaint / Unauthorized Burns: 0
- Fire – Structural: 2, Brush / Grass: 0, Vehicle:2, Other: 0
- False :2, Public Hazard: 1
- Rescue: 0
- Incidents of note.
 - Structure Fire – Willow Bay Rd.

TRAINING:

- Station Training topics
 - Hazardous materials and air monitoring, Equipment operations,
 - Medical scenarios, 1st Aid, Basic Life Support annual training,

FIRE PREVENTION:

- Property inspections

HEALTH AND SAFETY:

- Building inspections continue.

ADMINISTRATION:

- Attended Firefighter cancer awareness seminars - virtual.
- Attended Canadian Mental Health area meeting – working group (Hoarding)
- Discussions with Cornwall Fire Services and SDG Counties regarding hazardous materials response agreement.
- Site Appraisal – Former Fire Station, 19652 John St.
- 2024 Firefighter recruit interviews.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: Monday, January 15, 2024

SUBJECT: Departmental Update – Parks, Recreation and Culture Department – December 2023

PREPARED BY: Sherry-Lynn Harbers, GM of Parks, Recreation and Culture

CURRENT PROJECTS

- Peanut Line Options Analysis
- Building Condition Assessments
- Cairnview Park – Concept Plan Project
- Cairn Island Interpretation Site
- CLRC Drainage Project

ADMINISTRATION

- Research and development of the 2024 departmental capital and operating budget
- Departmental website updates
- Facility bookings and coordination – 33 invoices created (does not include bookings added to existing invoices).
- CLRC – addressing and monitoring user group concerns
- CLRC – refrigeration plant water treatment research
- Bainsville Well Licensed Agreement - complete

OPERATIONS

- Tartan Hall bar operations – 4 Licenced Events
- Facility hall operations – 110 bookings
 - Minimal program rentals for a two-week period during Christmas
- Tartan Hall floor refinishing
- Zamboni repairs
- Outdoor rink repairs and maintenance for upcoming season
- Peanut Line inspections
- Ongoing maintenance requests

- Lancaster library
- Lan-Char Medical Centre/Dentist
- Loyalist and Nor'Westers Museum

HEALTH AND SAFETY

- Building and site inspections continue

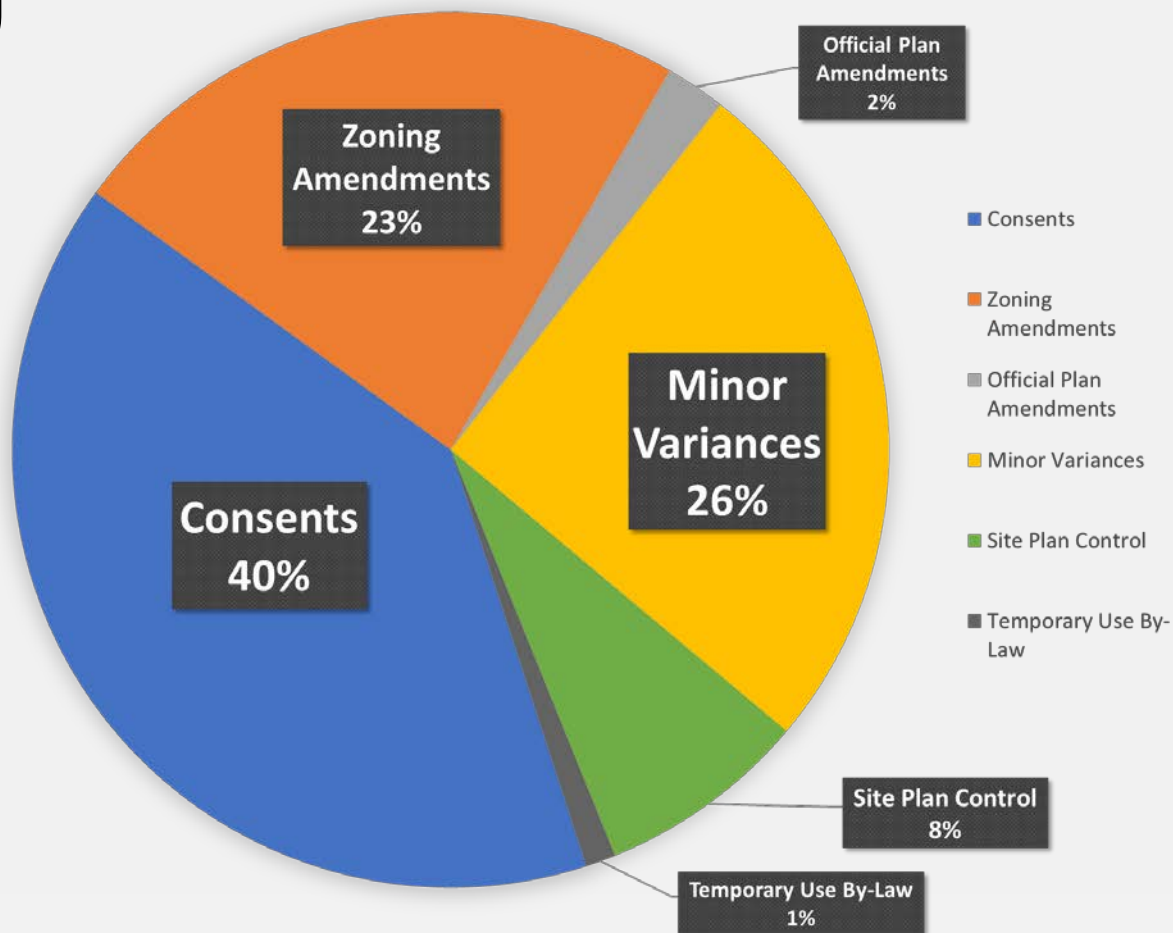


2023 PB&E Year End Review

Township of South Glengarry

Planning

2023 Planning Activity



Please note that while we do consult before and during the consent process consent applications are filed to and granted by the United Counties Staff this chart is not representative of Township staff time involved in each type of file.

SOUTH GLENGARRY

Ontario's Celtic Heartland

120

Planning Activity 2010-2023

100

80

60

40

20

0

2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023

Consents Zoning Amendments Official Plan Amendments Minor Variances OLT Hearings Site Plan Control Part Lot Control Removal of Holding Temporary Use By-Law Interim Control By-Law Deeming By-Law

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Ontario's Celtic Heartland

Land Use Planning Activity

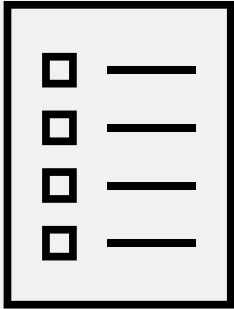
PLANNING PROCESSES	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Consents	49	40	44	43	25	43	33	32	23	24	30	39	30	36
Zoning Amendments	13	12	8	10	7	8	4	6	13	15	18	18	21	21
Official Plan Amendments	1	0	0	1	1	0	1	0	0	0	0	1	2	2
Minor Variances	14	19	15	22	18	22	20	23	28	19	42	27	29	23
OLT Hearings	0	2	2	1	0	0	1	2	2	1	2	2	1	0
Site Plan Control	2	3	12	13	5	6	16	6	14	6	13	8	10	7
Part Lot Control	0	0	0	0	1	1	0	1	1	0	0	0	1	0
Removal of Holding	0	4	2	3	0	1	0	1	3	1	2	3	1	0
Temporary Use By-Law	0	0	0	0	0	1	1	1	0	0	1	2	2	1
Interim Control By-Law	0	0	0	0	0	0	0	0	0	0	1	1	0	0
Deeming By-Law	0	1	0	1	1	0	0	0	0	0	0	0	0	0
Totals	79	81	83	94	57	82	76	72	85	66	109	102	96	90

SOUTH GLENGARRY

Ontario's Celtic Heartland

Planning

Key Projects:



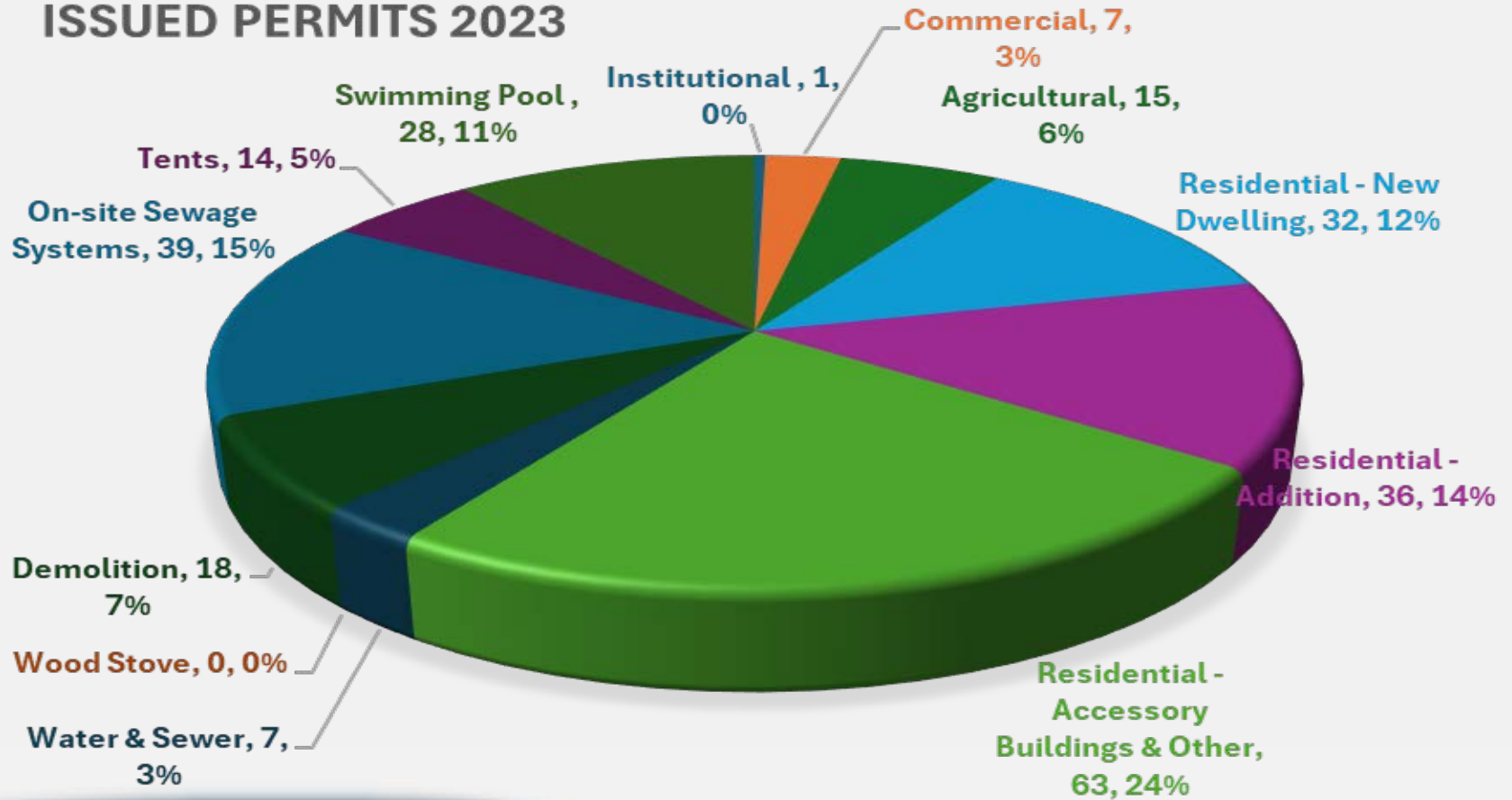
- Preparing New Comprehensive Zoning By-Law
 - to be completed in 2024
- Flood Plain Mapping Approval and Implementation
- Population Growth and Employment Analyses Report
- Source Protection Municipal Working Group
- A Home Collaborative (Affordable Housing Committee)

SOUTH GLENGARRY

Ontario's Celtic Heartland

Building

ISSUED PERMITS 2023



SOUTH GLENGARRY

Ontario's Celtic Heartland



MMAH Accomplishments

E. Burgess

- General Legal
- House
- HVAC House

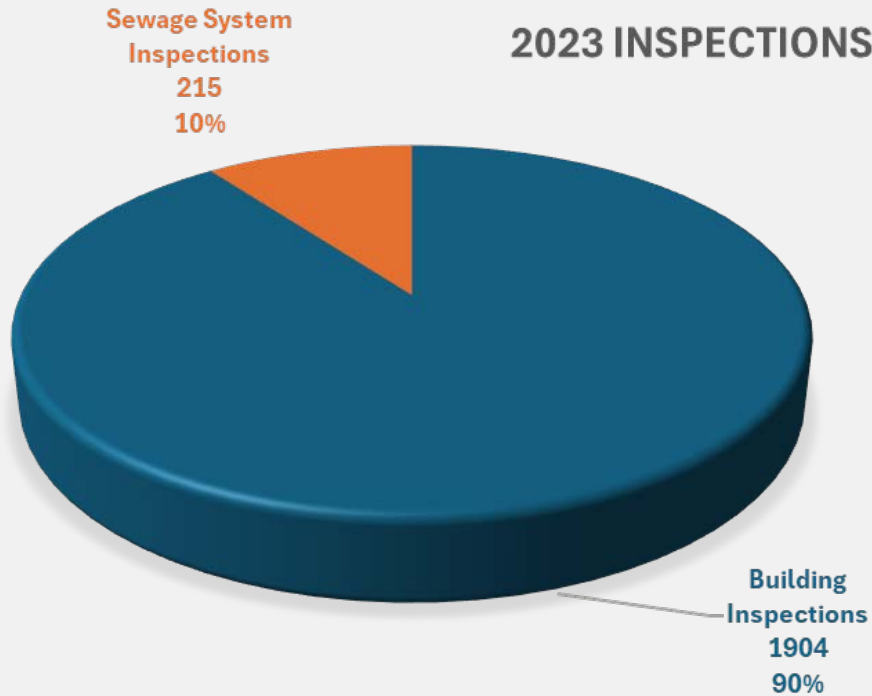
M. Hodge

- On-site Sewage Systems

C. Raabe

- Complex Buildings

2023 INSPECTIONS



SOUTH GLENGARRY

Ontario's Celtic Heartland

Construction Class	Issued Permits			
	2020	2021	2022	2023
Institutional	8	0	4	1
Commercial	9	5	9	7
Agricultural	14	11	11	15
Residential				
New Dwelling	37	58	47	32
Addition/Renovation	43	41	27	36
Accessory Buildings & Other	37	49	61	63
Water/ Sewer	N/A	16	15	7
Wood Stove	1	0	2	0
Demolition	21	12	13	18
On-site Sewage Systems	65	76	48	39
Tents	3	10	10	14
Swimming Pool	25	25	32	28
TOTAL	263	303	279	260
Total Construction Value	\$23,340,689.00	\$40,495,783.71	\$44,702,239.96	\$33,174,795.88
Total Permit Fees	\$265,659.60	\$535,117.44	\$550,080.57	\$504,551.02

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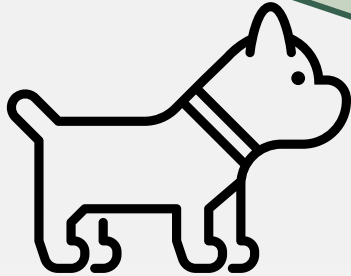
Ontario's Celtic Heartland

By-Law

Animal Control activities

The Township of South Glengarry has an independent contract with Kevin Casselman for Animal Control, specifically Dog's at Large throughout the year.

Mr. Casselman is available 24/7, 365 days a year. He operates a pound out of South Dundas where any dog obtained while on patrol is brought to and assessed. When he receives a report regarding a dog running at large he responds to the locations and when possible, obtains the dog.



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Ontario's Celtic Heartland

By-Law

By-Law Enforcement has managed 226 complaints in 2023

Animal Control	41
Clean Yards	46
Fence	5
Nuisance	17
Pool Enclosure	37
Property Standards	48
Zoning	35
General Inquiry	3

Total Number of complaints per year	
2019	150
2020	152
2021	149
2022	176
2023	226

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Ontario's Celtic Heartland

Summary of By-law Enforcement Administration

- **198** complaints were brought into compliance by the owner or tenant following a verbal discussion, notice of violation, or an order.
- **28** complaints remain open and active.
- **9** dog attacks
- **4** Noise By-law exemptions

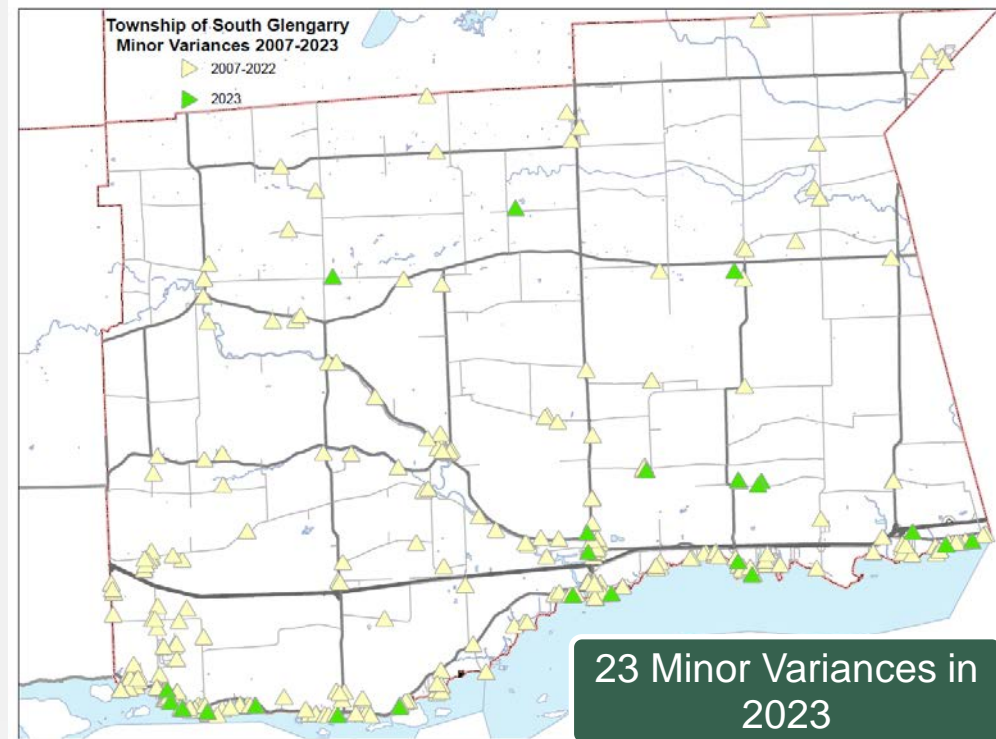
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GIS

Key Projects

- AssetID, Municipal Drain and Culvert Map
- Snow Plow Routes Maps
- Snow Removal Contract Map
- Approved Minor Variances Mapped
- Zoning Amendments Mapped
- Mailout maps for planning files



↓
Total of 340
Variances since 2007

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Infrastructure Service Routes

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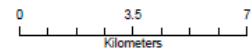
South Glengarry Routes

Legend

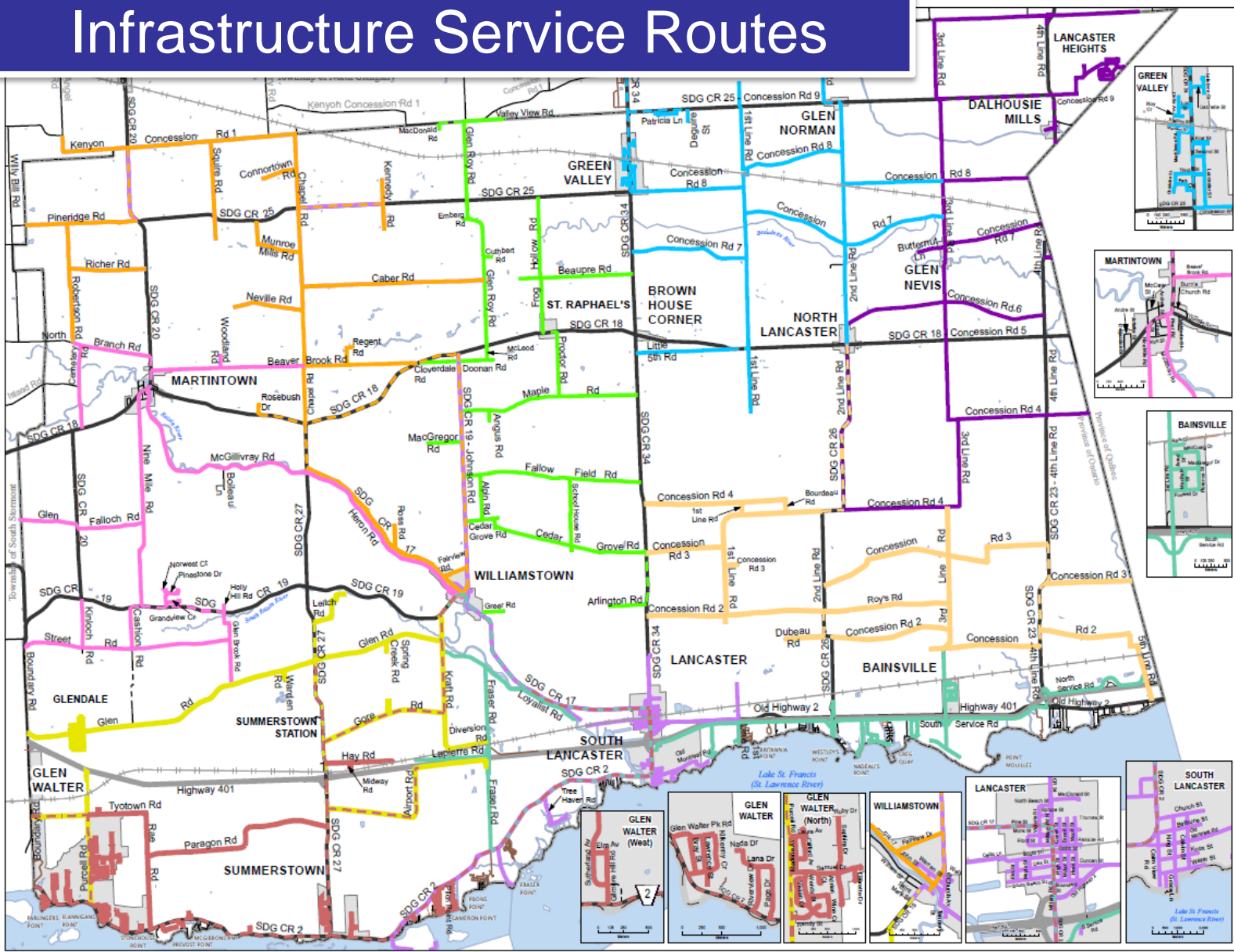
- Route 1
- Plow Up (Dashed Colour)
- Route 2
- Route 3
- Route 4
- Route 5
- Route 6
- Route 7
- Route 8
- Route 9
- Route 10
- Railway
- South Glengarry Boundary
- Settlement Boundary



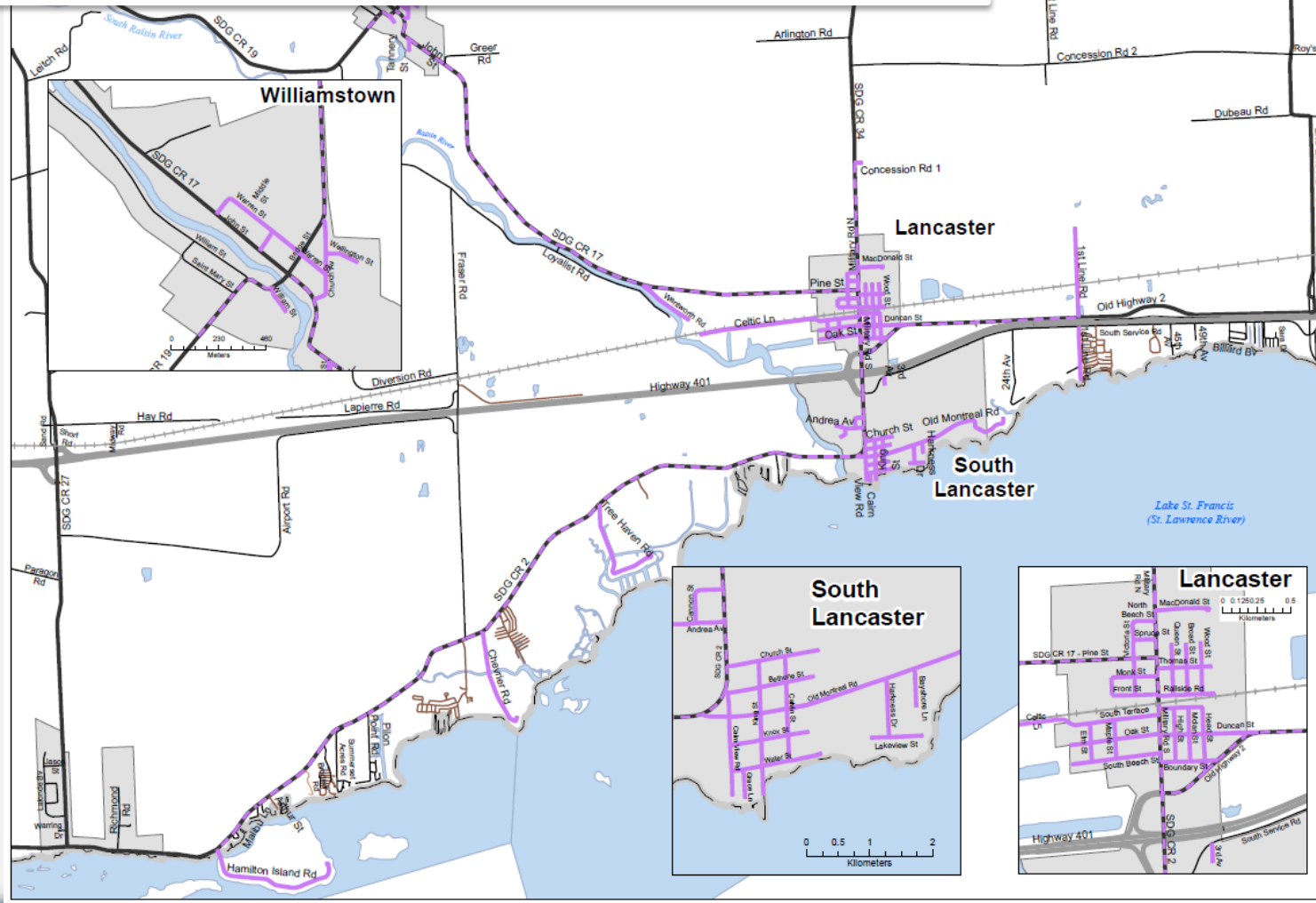
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Sample Snowplow Route Map



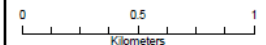
Route 9

Legend

- Route 9
- Plow Up
- South Glengarry Boundary
- Settlement Boundary



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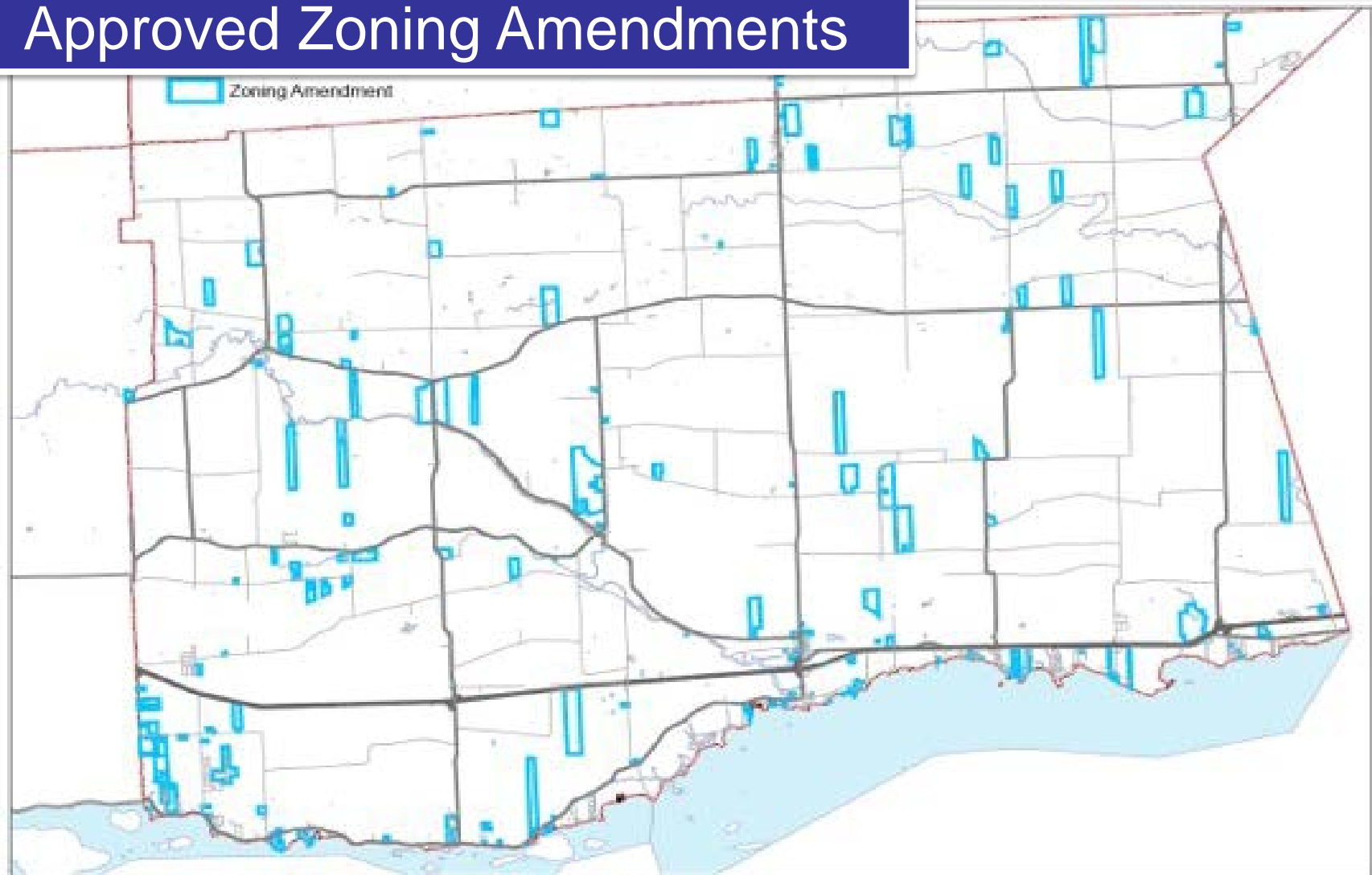


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Approved Zoning Amendments



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Economic Development

Projects:

- RED Grant to implement CRM & clarify planning processes
- Awards Gala
- Enhanced Township Boundary Signs on Hwy. 401
- Shop & Dine Local Campaigns
- Community Profile on Website
- Population Analytics Tool

Grants for SG Businesses



2 CIP Applications

Awarded \$7,100.00

Project Value \$16,826.62



6 RIP Applications

Awarded \$82,720.33

Project Value \$434,195.00

SOUTH GLENGARRY

Ontario's Celtic Heartland

Economic Development

Business Promotions



- 7 new business openings



- Add 7 campgrounds to website



- Add 14 retailers to website



- Advertise waterfront businesses

Increase Communications

- 7 Business Newsletters
- 15 Funding and grant updates
- 12 Media Releases

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Ontario's Celtic Heartland

Emergency Planning

Annual Program

- Committee Mtgs
- Participate in EP Week
- Update and Review HIRA
- Update and Review Critical Infrastructure
- Annual Training
- Annual Exercise
- Review and Update By-law
- Submit Annual Report
- Monitor possible emergencies
- Daily reports from EMO



SOUTH GLENGARRY

Ontario's Celtic Heartland

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: January 15th, 2024

SUBJECT: Departmental Update – Finance (December 2023)

PREPARED BY: Kimberley Goyette – GM of Finance/Treasurer

AUDIT

- Continued work with KPMG to finalize the Township's audit
- Working with KPMG to finalize the Airport audit
- Due to retention of new auditing firm, audit process is requiring additional time and resources provide auditors with required information and familiarity with processes.
- Collaboration with HR Department on requests related to payroll.

YEAR END

- Year end processing started and will be continuing into early 2024
- Reconciliation of school board and County remittances for their portion of taxes
- Payroll constants installed for 2024

BUDGET

- Collecting and compiling budget information – i.e changes in insurance rates, payroll, grants, assessment data, etc.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: January 15, 2024

SUBJECT: South Glengarry 2022 Datacall (Recycling) Results

PREPARED BY: Belinda Dixon, Infrastructure Coordinator

Datacall Reporting is required to be completed yearly through *Resource Productivity and Recovery Authority* (RPRA) who represent Environmental Conservation & Ecological Organizations. Completing the reports allows the Township to be eligible for Blue Box funding. RPRA also uses the Datacall information provided to determine residential waste diversion rates by program and the province overall.

Administration completed the 2022 reporting, and based on our Datacall results the Township of South Glengarry is eligible for **\$303,813.00** in funding. The funding will be received in 4 payments as follows:

Jun. 2024 Payment	Sept. 2024 Payment	Dec. 2024 Payment	Mar. 2025 Payment
\$75,953	\$75,953	\$75,953	\$75,953

For comparison the funding received in past years has been added below. It is important to note that 2022 was the first year with weekly recycling.

Final Payment	Jun. 2023 Payment	Sept. 2023 Payment	Dec. 2023 Payment	Mar. 2024 Payment
\$218,005	\$54,501	\$54,501	\$54,501	\$54,501

Final Payment	Jun. 2022 Payment	Sept. 2022 Payment	Dec. 2022 Payment
\$196,077	\$49,019	\$49,019	\$49,019

Final Payment	Jun. 2021 Payment	Sept. 2021 Payment	Dec. 2021 Payment	Mar. 2022 Payment
\$113,593	\$28,398	\$28,398	\$28,398	\$28,398

Final Payment	June 2020 Payment	Sept. 2020 Payment	Dec. 2020 Payment	March 2021 Payment
\$125,140	\$32,267	\$32,267	\$32,267	\$28,340

Datacall statistics from the 2022 Datacall submission year are now available for public viewing on the RPRA website [Datacall - RPRA](#)



January 8, 2024

Dear Head of Council, Deputy Head of Council and Councillors,

Your local Public Works department provides invaluable services within your community. Without the dedicated public works employees that you are fortunate to have, many basic functions in your community would not be able to happen. Without maintained roads, your emergency services (police, fire, and ambulance) would not be able to respond to calls, school buses could not run to get children to school, and your residents would not be able to leave to work, school, appointments, children's extra-curriculars and any other activity important to them. Additionally, as you work with the provincial government to tackle the housing crisis, your communities require more core infrastructure to handle the growth. For the health and safety of our communities it is important we keep our Public Works department staff complement full, and well trained.

Public Works departments across the province have already begun to feel the impacts of labour shortages, and as we will begin to see many retirements across the province, the shortage will become even more exasperated. From a recent survey that AORS completed with public works departments from across Ontario, we know that 91.5% of respondents will be hiring entry level positions in the next three to five years. However, we are already seeing the start of the labour shortage. From our survey, we found that 70% of respondents already reported getting less than five applications for entry level positions when posted, and the top three challenges municipalities are currently facing is a lack of applicants, applicants that do apply not meeting the required qualifications and municipalities having to compete with private sector positions.

Over the last year, AORS has been dedicating much of our advocacy to encouraging youth to consider careers in public works through career fairs, local government presentations to students, developing printed resources for guidance counsellors and much more. AORS has also been working closely with Fanshawe College Corporate Training Solutions to develop a Municipal Operator Course that would train potential municipal equipment operators to come to your municipality with the basic knowledge they need to begin maintaining your core infrastructure. This would be the first course of its kind that would attract potential students from across the Province of Ontario. To fund this endeavor, AORS has applied for a Skills Development Fund through the Province's Ministry of Labour, Training, Immigration and Skilled Trades. We are reaching out to you for your support in our application and your advocacy to the province on why having more – and qualified – applicants to our public works departments are so imperative.

We would ask that you consider passing the following motion:

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as

emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED, that (INSERT MUNICIPALITY NAME) supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, (INSERT MUNICIPALITY NAME) calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccini, (INSERT MUNICIPALITY'S NAME)'s Member of Provincial Parliament (INSERT LOCAL MPP NAME) and the Association of Ontario Road Supervisors.

We appreciate your on-going support and should you have any questions or concerns, please do not hesitate to contact AORS for all things municipal public works!

Best regards,



John Maheu
AORS Executive Director



Dennis O'Neil
AORS Member Services Coordinator



Christie Little
AORS Training and Programming Coordinator



Kelly Elliott
AORS Marketing and Communications
Specialist

DOWNTOWN STRATFORD

November 17, 2023

Hon. Chrystia Freeland, Finance Minister
510-344 Bloor Street W
Toronto, Ontario M5S 3A7

Subject: The Downtown Stratford Business Improvement Area (DTSBIA) is Urging the Federal Government to Provide More Business Support for CEBA loan Businesses.

Dear Hon. Chrystia Freeland, Finance Minister,

The Downtown Stratford BIA was grateful to see some movement regarding the CEBA loans. However, after reviewing the new forgivable portion of the loans, in the announcement, the feedback from our partners, stakeholders, and members, all echoed the message that more needs to be done to lessen bankruptcies, vacancies and the subsequent increase in social issues in our community.

Tourist areas, such as Stratford, were the hardest hit by the pandemic as the stoppage of the revenue streams hit our entertainment industry and the ripple effect spilled over into restaurants, retail, and service providers. The Stratford economy was halted.

According to a 2023 report, taken from Statistics Canada's website, small businesses are major contributors to the Canadian economy. In 2022, businesses with 1 to 99 employees comprised 98.0% of all employer businesses in Canada and employed 10.7 million individuals which is almost two-thirds (63.0%) of all employees. By comparison, businesses with 100 to 500 employees, employed 3.6 million individuals (21.0% of employees) and businesses with more than 500 employees employed 2.7 million individuals (16.0% of employees) in Canada. As such, smaller businesses play an important role in employing Canadians and are a significant driver in shaping the economy.

Downtown Stratford is not made up of large corporate chains that can balance out their revenue shortfalls in a tourist area with other larger metropolitan locations that have recovered much quicker. For the most part our restaurants and shops are sole proprietorships and entrepreneurs who are fighting to keep their doors open. As the pandemic fades, elsewhere, the aftermath in tourist cities, like Stratford, hangs on. In addition Stratford businesses are facing a raft of new challenges: the cost-of-living crisis, rising prices, increased labour costs, supply disruptions, and climate events – the list goes on and on.

These new challenges and increased costs all end up raising the prices that businesses have to charge for their goods and services. This increase means both the Provincial and Federal Governments are benefiting from more tax revenue on these increased prices. The only ones not winning are the business owners as margins are shrinking with efforts to remain competitive in this difficult marketplace

For the businesses that are being crushed with heavy debt and operating in an economic sector that has been hit hard, we see closures. In Stratford Downtown alone we have 15 business closures (11 of which

DOWNTOWN STRATFORD

were hospitality businesses) to date in 2023, when looking from the start of the pandemic we have had 35 closures. Currently there are 9 of our downtown businesses that have been for sale for a number of months as owners try to escape debt. As well as there have been dozens of other small business closures in the City of Stratford in 2023. These closures represent hundreds of jobs lost with well over a hundred in the last week alone.

These lost jobs cost all levels of government revenue in taxes and an increased cost in social services to help them transition into a new career. These funds would be better served to reduce unemployment in Stratford with the businesses that grow our economic infrastructure

To limit or minimize the number of vacancies and bankruptcies affecting our downtown businesses, the Downtown Stratford BIA respectfully requests businesses pursuing the announced five percent (5%) loan also qualify for forgiveness on the forgivable portions of the loan. Of importance to note many businesses do not qualify for a loan due to the current debt load that they are dealing with. Banks and even private loan companies are not lending funds to businesses in the hospitality business (restaurants, cafes, and accommodators) even with buildings and properties as collateral. These sectors are being deemed as high risk. Businesses face remortgaging or taking out high interest rate second mortgages on their homes putting their entire existence in jeopardy.

Therefore, we are calling upon the Federal Government to Extend the full CEBA program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026. Let our entrepreneurs have a fighting chance.

Sincerely,

DocuSigned by:

8513F3A4EFB74C8...

Shawn Malvern

Chair of the Board of Directors DTSBIA

on behalf of the Downtown Stratford Business Improvement Area (DTSBIA)

December 12, 2023

Sent Via Email

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

PO BOX 5000 STN A
200 BRADY STREET
SUDBURY ON P3A 5P3

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

CP 5000 SUCCA
200, RUE BRADY
SUDBURY ON P3A 5P3

CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;

AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;

705.671.2489

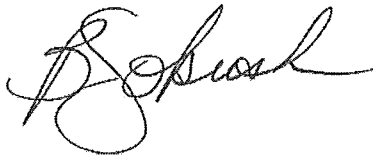
www.greatersudbury.ca
www.grandsudbury.ca

AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelin, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Yours truly,

A handwritten signature in black ink, appearing to read 'Brigitte Sobush', with a stylized, flowing script.

Brigitte Sobush
Manager of Clerk's Services/Deputy City Clerk

- c. Members of City Council
Eric Labelle, City Solicitor and Clerk

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



December 21, 2023

Hon. Todd McCarthy
Minister of Public and Business Service Delivery
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

sent via email Todd.McCarthy@pc.ola.org

Dear Hon. Todd McCarthy,

Re: Provincial Cemetery Management Support Request – Tay Township

Tay Township Council passed the following resolution during the December 20, 2023 Council Meeting regarding the Provincial Cemetery Management Support Request:

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Tay requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop and all Ontario municipalities.

Sent on behalf of Tay Township Council.

Yours truly,

A handwritten signature in black ink, appearing to read 'Katelyn Johns'.

Katelyn Johns, MPPA
Municipal Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar, Hon. Jill Dunlop, Minister of Colleges and Universities/MPP, and all Ontario municipalities.



Premier Ford
Premier of Ontario
premier@ontario.ca

The Honourable Paul Calandra
Minister of Municipal Affairs and Housing
minister.mah@ontario.ca

The Honourable Todd A. Smith
Minister of Energy, Ontario
MinisterEnergy@ontario.ca

SENT VIA EMAIL

December 1st, 2023

Re: Support to Revoke Strong Mayor Powers and Increase in the Leave to Construct Threshold

Dear Premier Ford, Minister Calandra, and Minister Smith,

Please be advised that at the Regular Council Meeting on November 29th 2023, the Town of Plympton-Wyoming Council passed the following motion, supporting the attached resolutions from the Western Ontario Wardens Caucus regarding Support to Revoke Strong Mayor Powers and Increase in the Leave to Construct Threshold.

Motion 14 Moved by Councillor Kristen Rodrigues
Seconded by Councillor John van Klaveren
That Council support item 'S' Strong Mayor Powers & 'T' Leave to Construct Threshold from the Western Ontario Warden's Caucus.

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at eflynn@plympton-wyoming.ca.

Sincerely,

Ella Flynn
Deputy Clerk
Town of Plympton-Wyoming

cc: Sent via e-mail
Western Ontario Wardens' Caucus
Hon. Rob Flack, Associate Minister of Housing – Rob.Flack@pc.ola.org
Matthew Rae, Parliamentary Assistant to the Minister of Municipal Affairs and Housing – Matthew.Rae@pc.ola.org
All Ontario Municipalities



October 24, 2023

Premier R. Ford
Premier of Ontario
premier@ontario.ca

and

The Honourable Paul Calandra
Minister of Municipal Affairs and Housing
Send electronically via email
minister.mah@ontario.ca

Re: Strong Mayor Powers

Dear Premier Ford and Minister Calandra

Please be advised at the regular meeting of the Western Ontario Wardens' Caucus held on October 13, 2023, the following resolution was passed:

Moved by M. Ryan, seconded by B. Milne:

THAT item of correspondence 7-1(b) be received; and

WHEREAS the Western Ontario Wardens Caucus Inc. (WOWC) is a not-for-profit organization representing 15 upper and single tier municipalities in Southwestern Ontario with more than one and a half million residents;

AND WHEREAS the purpose of WOWC is to enhance the prosperity and overall wellbeing of rural and small urban communities across the region;

AND WHEREAS the Strong Mayors, Building Homes Act, 2022, S.O. 2022, c. 18, for select municipalities, transfers legislative responsibility from the deliberative body of the Council to the Head of Council;

AND WHEREAS the Better Municipal Governance Act, 2022, S.O. 2022, c. 24 provides for provincially appointed facilitators to assess the regional governments to determine the mix of roles and responsibilities between the upper and lower-tier municipalities;

AND WHEREAS the Building Faster Fund arbitrarily ties housing supportive funding to municipalities that establish a housing target based solely on population size;

AND WHEREAS "responsible and accountable governments with respect to matters within their jurisdiction;

AND WHEREAS overcoming the housing and affordability crisis in Ontario requires sustained, strategic, and focused efforts from all levels of government, informed from the expertise of all levels of government.

NOW THEREFORE BE IT RESOLVED THAT WOWC calls on the provincial government to work with municipalities in Ontario, as a responsible and accountable level of government, to focus all efforts on tackling the housing and affordability crisis in Ontario by:

Revoking existing 'strong mayor powers' and not implementing legislation that transfers legislative responsibility from the body of Council to the Head of Council.

Respecting spheres of jurisdiction, recognizing that municipalities are best positioned to determine the mix of roles and responsibilities between upper and lower-tier municipalities and only conduct structural and service delivery reviews of municipalities or regions where a majority of municipalities included within the region, request the same.

Recognizing rural and small urban municipalities are critical to overcoming the housing and affordability crisis in Ontario and not allocating the majority of scarce provincial housing supportive funding to a limited subset of large urban municipalities in Ontario.

AND THAT WOWC calls upon the provincial government to provide all municipalities with the financial resources to tackle the housing and affordability crisis in Ontario that is pricing too many people, especially young families and newcomers, out of home ownership, while amplifying socio-economic disparities and reliance on municipally provided human services;

AND THAT this resolution be forwarded to the Association of Municipalities of Ontario for support so that the future governance of our communities is in the hands of its constituents;

AND THAT this resolution be forwarded to: the Minister of Municipal Affairs and Housing and the Premier of Ontario; WOWC Members; the EOWC, and all WOWC area MPs and MPPs. - **CARRIED**

Please contact Kate Burns Gallagher, Executive Director, Western Ontario Warden' Caucus, kate@wowc.ca should you have any questions regarding this matter.

Sincerely,



Glen McNeil
Chair, Western Ontario Wardens' Caucus



cc.

Hon. Rob Flack, Associate Minister of Housing

Rob.Flack@pc.ola.org

Matthew Rae, Parliamentary Assistant to the Minister of Municipal Affairs and Housing

Matthew.Rae@pc.ola.org

WOWC MPPs

WOWC MPs

Eastern Ontario Wardens' Caucus



October 24, 2023

The Honourable Todd A. Smith,
Minister of Energy, Ontario
Send electronically via email
MinisterEnergy@ontario.ca

Re: Leave to Construct Threshold

Dear Minister Smith,

On October 13, 2023, the WOWC passed a resolution in favour of the Government of Ontario updating the LTC cost threshold from \$2M to \$20M for hydrocarbon lines (by amending Ontario Regulation O.Reg.328/03) while maintaining current requirements and expectations for Indigenous consultation and environmental review for projects greater than \$2M and less than \$10M.

Western Ontario has seen significant growth in the past decade with pressures to build out the gas pipeline network. Many municipalities in our region have lost major investment opportunities because of the delays in getting natural gas to development sites. Any person or company planning to construct hydrocarbon transmission facilities within Ontario, must apply to the OEB for authorization, if the projected cost to build the pipeline is over \$2 million, a threshold that was set in 1998.

Industry proposes updating the LTC cost threshold from \$2M to \$10M for hydrocarbon lines (by amending Ontario Regulation O.Reg.328/03) while maintaining current requirements and expectations for Indigenous consultation and environmental review for projects greater than \$2M and less than \$10M. Increasing the cost threshold to \$10M would closer align Ontario with other Canadian jurisdictions (e.g., in B.C., these thresholds are \$15M for electricity and \$20M for natural gas). The WOWC is recommending a \$20M threshold for our Province to be competitive with other Canadian jurisdictions.

Ontario's outdated regulations are causing the LTC to apply far more broadly than intended when it was established over 20 years ago. Due to increased regulatory and cost pressures, as well as inflation, virtually all gas pipeline projects are now greater than \$2M rendering the threshold meaningless. Roughly 0.5 KM pipe in urban settings now often exceed the \$2M threshold.

Examples of businesses lost in the region due to the regulation include;

- EV Battery Manufacturer, investment of \$1 Billion
- New Distillery
- 2 New Agricultural processing plants - \$140 million total investment
- New Agricultural plant - \$225 million USD investment

Modernizing these outdated regulations would reduce delays and costs for economic development initiatives including new industries seeking to locate in Ontario and create jobs (or existing seeking to expand), transit projects, community expansion projects, housing developments, connections for low carbon fuel blending (e.g. renewable natural gas, hydrogen) as well as residential and business customer connections.

The WOWC supports an increase in the Leave to Construct threshold to \$20M.

Sincerely,

A handwritten signature in black ink that reads "Glen McNeil". The signature is written in a cursive, flowing style.

Glen McNeil
Chair, Western Ontario Wardens' Caucus

cc.

Western Ontario MPPs
WOWC Members
WOWC Local Municipalities



19 Holland Rd W. RR.#1
Kakabeka Falls, ON P0T 1W0

www.conmee.com

On December 19th 2023, Council passed the following resolution at its regular meeting:

RESOLUTION 2023-0247

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

WHEREAS duly elected Officials of a Municipality, or a Township are expected to be above reproach and to conduct themselves with integrity, truth, justice, honesty, transparency and courtesy.

AND WHEREAS there are people of dubious character who have a Criminal Record, having been convicted of a Federal Offence of any of the Federal Statutes of Canada, but not limited to the Criminal Code or Narcotic Control Act, who are currently on Council of a Municipality or have let their name stand for election for Mayor, Reeve or Councillor as a municipal candidate.

NOT WITHSTANDING the provisions of the Ontario Human Rights Code

THEREFORE BE IT RESOLVED that the Township of Conmee lobby the Provincial Government to amend The Municipal Act and Municipal Elections Act, as may be, so that people with a criminal record who have not had their record pardoned from the RCMP Data Base by order of the Governor General of Canada, be prohibited from becoming a candidate in municipal elections or holding office in municipal council

AND THAT an elected local government official be disqualified from office upon conviction of a criminal offense and must resign

AND THAT Council of the Township of Conmee direct the Clerk to send a copy of this resolution to the Ontario Premier Doug Ford, Attorney General Doug Downey, Solicitor General Michael Kerzner, Minister of Municipal Affairs Paul Calandra, MPP Kevin Holland, MPP and Leader of the Official Opposition Marit Stiles, MPP and Critic of the Attorney General Kristyn Wong-Tam, MPP and Critic of Solicitor General John Vanthof, MPP and Critic of Municipal Affairs Jeff Burch, Association of Municipalities of Ontario, Rural Ontario



19 Holland Rd W. RR.#1
Kakabeka Falls, ON P0T 1W0

www.conmee.com

Municipal Association, Northern Ontario Municipal Association, Thunder Bay District
Municipal League, and all Ontario municipalities

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 2024-05
FOR THE YEAR 2023**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of January 16, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 16TH DAY OF JANUARY 2023.***

MAYOR: _____ **CLERK:** _____